

Pursuant to due call and notice thereof, the Regular Meeting of the Crosby City Council was held on Monday, January 10, 2022, at 6:00 PM at City Hall.

Members Present: Mayor Cash, Members Traylor, Ryan, Heglund and Jarvela

Members Absent: None

Staff Present: Matthew Hill, Administrator; Stephanie Winegarner, Administrative Assistant; Andrew Rooney, Police Chief; Jay DeCent, Fire Chief; Abby Smith, Head Librarian; Katherine Carpenter, Hallett Community Center Manager; Joe Langel, City Attorney

1. Call Regular Meeting to Order

Mayor Cash called the meeting of the Crosby City Council to order at 6:00 P.M.

2. Pledge of Allegiance

Mayor Cash led with the Pledge of Allegiance.

3. Approval of the Agenda

MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER RYAN APPROVING THE AGENDA WITH CORRECTION TO CLOSE PUBLIC COMMENTS TO ITEM 5B AND COUNCIL COLLABORATION TO ITEM 5C. A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS TRAYLOR, RYAN, HEGLUND, AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

4. Consent Agenda

- A. Approval of Minutes from December 27, 2021, Regular Meeting
- B. Approval of Claims
- C. Adopt Resolution 2022-02-0110 Accepting Donations
- D. Approval of IRS Mileage Reimbursement Rate change to \$0.585 cents per mile.

MOTION BY MEMBER HEGLUND AND SECONDED BY MEMBER JARVELA APPROVING THE CONSENT AGENDA AS PRESENTED. A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS RYAN, HEGLUND, TRAYLOR AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

5. Public Hearing—Alley Vacation Request 4th St SW-applicant

Administrator Hill opened with a summary of the alley vacation between 10th Ave SW & 11th Ave SW, Block 2 in the Keating's Addition. Planning & Zoning has already looked at this and recommended approval providing all easements are sound and title work is completed. No city owned utilities but there is a Serpent Lake Sewer District force main located underground. Therefore, the recommendation is to deny this petition to vacate the alley.

- A. Open public hearing—Adam Starry—1008 4th St SW voiced his concerns on the city vacating the alley. He said if the city isn't using why not vacate and obtain it as part of his property.

Jeff Andrews-916 Poplar St. He says it is not an alley; been used as a snowmobile trail; used to be the old railroad grade.

Pam Karnowski-1010 4th St SW—She clarified that the fence is not close to the alley in question. She said that she and the other residents on that block received letters from Renae Marsh's attorney asking them to sign a quit claim deed on property they don't really own. They refused at first, but after talking with Adam & Nicole Starry, they are willing to sign a quit claim deed with three stipulations; Renae Marsh to pay half the survey fee; correct the spelling of Renae Marsh's name; and the attorney would file them with the county.

Renae Marsh-1001 Poplar St—Renae thought the quit claim deeds had been corrected and resent to all residents. Renae asks that if survey work is done, that they refer to her 1994 paperwork stating what property she purchased to make sure it is correct.

- B. Close public hearing.

- C. Council deliberations—Discussion ensued with pros and cons to vacating the alley. Member Traylor voiced his concerns with vacating the alley and the possibility of growth in that area. Mayor Cash stated the lack of public benefit from the vacation which was required.

**MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER
HEGLUND TO DENY THE PETITION TO VACATE THE ALLEY BETWEEN
10TH AVE SE & 11TH AVE SW. A VOICE VOTE: THOSE VOTING AYE:
MAYOR CASH, MEMBERS RYAN, HEGLUND, TRAYLOR & JARVELA.
THOSE VOTING NAY: NONE. MOTION CARRIED.**

6. Public Comments—Pam Karnowski 1010 4th St SW—asked about the alley and what are the city's plans for the property.

7. Unfinished Business

8. New Business

- A. Consider Approval of Resolution 2022-01-0110 Appointments 2022-Matthew Hill—Mayor Cash would like to change the Brainerd Dispatch as the secondary newspaper to the Newshopper. Member Heglund isn't happy with committee appointments. He wants to be on PW committee. Mayor Cash cited her work experience as did Member Heglund. Member Traylor will step down and Member Heglund was added. Member Ryan thought Mayor Cash

did a good job with her committee assignments and Member Jarvela concurred with him. Member Jarvela voted to put Member Heglund on the Public Works committee.

MOTION BY MEMBER RYAN AND SECONDED BY MEMBER TRAYLOR TO APPROVE RESOLUTION 2022-01-0110 WITH THE CHANGES TO THE SECONDARY NEWSPAPER TO THE NEWSHOPPER FROM THE BRAINERD DISPATCH AND REMOVING MEMBER TRAYLOR AND ADDING MEMBER HEGLUND TO THE PUBLIC WORKS COMMITTEE. A VOICE VOTE: THOSE VOTING AYE: MEMBERS RYAN, HEGLUND, TRAYLOR AND JARVELA. THOSE VOTING NAY: MAYOR CASH. MOTION CARRIED.

- B. Discussion—sidewalk corridor snow removal additions-Matthew Hill
Mayor Cash added North side of 1st St NW and South side of 1st SW.
- C. Non-union pay clarification for DMV Assistants-Matthew Hill-
Increase their pay to be at the Step 10 so they are at \$15.00/hour range. Administrator Hill wanted to clarify with the council that this is a multi-step increase for them.
- D. Consider Approval to accept resignations from part-time PD officers-Chief Rooney
Chief Rooney reported that Glen Knutson and Patrick Pickar, both part-time officers, have put in their resignations. It is his recommendation to accept their resignations with regret and thanks for their service.

MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER HEGLUND TO ACCEPT THE RESIGNATIONS OF GLEN KNUTSON AND PATRICK PICKAR. A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS RYAN, HEGLUND, TRAYLOR AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

9. Reports

A. Police Chief's Report

Report was submitted. Background check done on part-time officer. He has started the paperwork for the city and will soon be on the roster.

B. Hallett Center Report

Report was submitted. Figure skating & martial arts classes starting for all ages. Membership drive did well with 24 new members.

C. Library Report—Teen techs will be helping senior citizens with computer issues/help. No AARP tax help this year due to volunteers moving and retiring.

Report was submitted.

D. Fire Department Report

Report was submitted.

Chief DeCent asked for more sticks to be put by the fire hydrants, so they are easily identified during heavy snowstorms so public works crew can find them during plowing.

E. Administrator/Public Works Report

Report was submitted. The outdoor ice rink at the Hallett Center is cleared; will be flooded soon for public use and to fulfill the contract with the hockey association on Thursday night. Mayor Cash asked about shoveling off roofs of any of the city's buildings. Member Heglund inquired about the snowblower. Hill said it is on the docket to have maintenance done on it before putting it to use. The county will be snowplowing 3rd St SW/County Rd 33; cutting back snowbanks on the north side and hauling snow from the sidewalk on the south side. Member Heglund informed Administrator Hill about hydrants that are buried and intersections that need to be cleared.

F. Mayor/Council Reports—Bike committee meeting is Tuesday the 11th. Sewer district meeting is Thursday at 6:30.

10. Adjournment

**MOTION BY MEMBER JARVELA AND SECONDED BY MEMBER HEGLUND TO
ADJOURN AT 7:16 P.M.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS RYAN,
HEGLUND, TRAYLOR AND JARVELA. THOSE VOTING NAY: NONE. MOTION
CARRIED.**



Diane Cash, Mayor



Stephanie Winegarner, Administrative Assistant