

Pursuant to due call and notice thereof, the Special Meeting of the Crosby City Council was held on Friday, January 31, 2020 at 2:00 p.m. at City Hall.

Members Present: Mayor Novak, Council Members Prushek, Wolfe, Traylor and Cash

Members Absent: None

Staff Present: Lisa Sova, Administrator Clerk-Treasurer; Steve Karels, Public Works Director; Abby Smith, Head Librarian; Phil Martin, City Engineer; Joe Langel, City Attorney; Jane Troge, Administrative Assistant; Scott Sadusky, Building Inspector (via phone)

1. Call Regular Meeting to Order

Mayor Novak Called the Meeting of the Crosby City Council to order at 2:00 p.m.

2. Pledge of Allegiance

Mayor Novak led with the Pledge of Allegiance.

3. New Business

A. Consider approving lease for 27 West Main St

Administrator Sova stated Head Librarian, Abby Smith and herself visited the location at 27 West Main Street and feel that it will work very well as the temporary location for the Library.

City Attorney, Joe Langel reviewed the lease agreement and pointed out some changes that should be made to the lease before it is signed.

Administrator Sova stated that all costs associated with the relocation of the Library will be covered by insurance minus the deductible.

Member Prushek pointed out a 6" roof drain that is frozen and need to be addressed. Scott Sadusky stated this pipe had been repaired and air tested during past renovation and can be easily thawed. He stated that the building is sound.

Council discussion ensued regarding the lease agreement, the lack of a changing station in the restroom and the utilization of space in the building.

MOTION BY MEMBER CASH AND SECONDED BY MEMBER TRAYLOR TO ENTER INTO A LEASE AGREEMENT WITH LAKEHOUSE REDESIGN, LLC, 27 WEST MAIN STREET FOR A TERM OF ONE YEAR AT \$2,800 PER MONTH SUBJECT TO THE CHANGES TO THE LEASE AGREEMENT THAT WILL BE MADE BY THE CITY ATTORNEY AND SUBJECT TO THE THAWING OF THE ROOF DRAIN PIPE.

A VOICE VOTE: THOSE VOTING AYE: MAYOR NOVAK, MEMBER PRUSHEK, MEMBER WOLFE, MEMBER TRAYLOR AND MEMBER CASH. THOSE VOTING NAY: NONE. MOTION CARRIED.

B. Consider rental of a climate-controlled storage locker at Lakes Region Storage, Brainerd

Abby Smith stated this storage unit will be used for the books and items that will not fit at the temporary Library location. The cost of the unit is \$240 per month on a month to month basis with a \$50 deposit. City Attorney Joe Langel reviewed the lease agreement while Administrator Sova gave a synopsis of events since the collapse of the Library roof and the process moving forward.

City Attorney Joe Langel recommended removing sections 11 and 12 from the Lakes Region Storage lease agreement.

MOTION BY MAYOR NOVAK AND SECONDED BY MEMBER TRAYLOR TO ENTER INTO A LEASE AGREEMENT WITH LAKES REGION STORAGE UPON REMOVAL OF SECTIONS 11 AND 12 AND TO AUTHORIZE CITY ADMINISTRATOR SOVA TO ENTER INTO AN ALTERNATIVE LEASE SUBJECT TO LEGAL COUNSEL NOT TO EXCEED \$300 PER MONTH.

A VOICE VOTE: THOSE VOTING AYE: MAYOR NOVAK, MEMBER PRUSHEK, MEMBER WOLFE, MEMBER TRAYLOR AND MEMBER CASH. THOSE VOTING NAY: NONE. MOTION CARRIED.

C. Consider approving payment for snow and ice removal

Administrator Sova requested approval to engage the services of Rice Lake Construction for the removal of snow and ice and sealing of the Library roof not to exceed \$10,000.

MOTION BY MEMBER WOLFE AND SECONDED BY MEMBER PRUSHEK TO APPROVE ENGAGING THE SERVICES OF RICE LAKE CONSTRUCTION FOR SNOW AND ICE REMOVAL AND SEALING OF THE LIBRARY ROOF NOT TO EXCEED \$10,000.

A VOICE VOTE: THOSE VOTING AYE: MAYOR NOVAK, MEMBER PRUSHEK, MEMBER WOLFE, MEMBER TRAYLOR AND MEMBER CASH. THOSE VOTING NAY: NONE. MOTION CARRIED.

D. Consider awarding quote for debris removal

Administrator Sova explained the quote from Rice Lake Construction for \$33,300 is for the bracing of the structure and removal and proper disposal of debris.

MOTION BY MEMBER WOLFE AND SECONDED BY MEMBER CASH TO APPROVE THE QUOTE FROM RICE LAKE CONSTRUCTION FOR THE REMOVAL AND PROPER DISPOSAL OF DEBRIS NOT TO EXCEED \$33,300.

A VOICE VOTE: THOSE VOTING AYE: MAYOR NOVAK, MEMBER PRUSHEK, MEMBER WOLFE, MEMBER TRAYLOR AND MEMBER CASH. THOSE VOTING NAY: NONE. MOTION CARRIED

E. Consider delegating authority to Staff to contract with a moving company to move Library contents.

MOTION BY MEMBER CASH AND SECONDED BY MEMBER PRUSHEK TO AUTHORIZE CITY STAFF TO CONTRACT WITH A MOVING COMPANY TO MOVE THE LIBRARY CONTENTS.

A VOICE VOTE: THOSE VOTING AYE: MAYOR NOVAK, MEMBER PRUSHEK, MEMBER WOLFE, MEMBER TRAYLOR AND MEMBER CASH. THOSE VOTING NAY: NONE. MOTION CARRIED

Mayor Novak requested that information be put on the Library and City Facebook pages to keep the public involved with what is going on with the Library. Abby Smith stated she has already received donations, offers to help and offers of space to host library events which she is very thankful for. She added that she has emailed information to the Courier and plans to submit a letter to the editor as well to keep everyone informed.

Member Cash inquired if Library Staff are still working. Administrator Sova assured her that they will continue working once it is safe to get back into the Library building.

4. Adjournment

MOTION BY MEMBER PRUSHEK AND SECONDED BY MEMBER TRAYLOR TO ADJOURN AT 2:58 P.M.

A VOICE VOTE: THOSE VOTING AYE: ACTING MAYOR PRUSHEK, MEMBER WOLFE, MEMBER TRAYLOR AND MEMBER CASH. THOSE VOTING NAY: NONE. MOTION CARRIED.



Bob Novak, Mayor



Deb Marty, Deputy Clerk