

Pursuant to due call and notice thereof, the Regular Meeting of the Crosby City Council was held on Monday, March 8, 2021 at 6:00 PM at City Hall.

Members Present: Mayor Hunter, Members Cash, Ryan, Heglund, Jarvela

Members Absent: None

Staff Present: Matthew Hill, Administrator; Deb Marty, Deputy Clerk; Andrew Rooney, Police Chief; Abby Smith, Head Librarian; Ivan Bartha, Hallett Community Center Manager; Joe Langel, City Attorney

1. Call Regular Meeting to Order

Mayor Hunter called the meeting of the Crosby City Council to order at 6:03 PM.

2. Pledge of Allegiance

Mayor Hunter led with the Pledge of Allegiance.

3. Approval of the Agenda

MOTION BY MEMBER CASH AND SECONDED BY MEMBER JARVELA APPROVING THE AGENDA AS PRESENTED.

A VOICE VOTE: THOSE VOTING AYE: MAYOR HUNTER, MEMBER CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

4. Consent Agenda

- A. Approval of Minutes from February 22, 2021 Regular Meeting
- B. Approval of claims in the amount of \$91,747.25
- C. Adopt Resolution 2021-07-0308 Accepting Donations
- D. Consider approving refuse hauling renewals for the period of April 1, 2021 to March 31, 2022 for Range Disposal, Garrison Disposal, Waste Management and Crosslake Roll Off

MOTION BY MEMBER JARVELA AND SECONDED BY MEMBER HEGLUND APPROVING THE CONSENT AGENDA AS PRESENTED.

A VOICE VOTE: THOSE VOTING AYE: MAYOR HUNTER, MEMBER CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

5. Public Comments

Member Heglund questioned Mayor Hunter regarding a report he had received from a resident claiming they had seen a tractor owned by Mayor Hunter pushing snow on public property. Mayor Hunter denied the claim.

6. Unfinished Business

A. 2021 Chamber Agreement – Matthew Hill

Mayor Hunter requested the discussion regarding the 2021 Chamber Agreement be postponed.

MOTION BY MEMBER CASH AND SECONDED BY MEMBER JARVELA TO POSTPONE THE DISCUSSION REGARDING THE 2021 CHAMBER AGREEMENT.

A VOICE VOTE: THOSE VOTING AYE: MAYOR HUNTER, MEMBER CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

7. New Business

A. Mine Tour Project – Megan Christianson (Visit Grand Rapids)

Megan Christianson and Sara Carling presented the Northern Minnesota Historical Mine Tour Project and highlighted the community benefits that would be available with a donation from the City. Council consensus was to support this project with a donation of \$1000 and a letter of support.

MOTION BY MEMBER RYAN AND SECONDED BY MEMBER HEGLUND TO DONATE \$1000 FROM THE ECONOMIC DEVELOPMENT FUND AND PROVIDE A LETTER OF SUPPORT TO THE NORTHERN MINNESOTA HISTORICAL MINE TOUR PROJECT.

A VOICE VOTE: THOSE VOTING AYE: MAYOR HUNTER, MEMBER CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED

Mayor Hunter closed the meeting for a five-minute recess at 6:45 PM. Mayor Hunter reopened the meeting at 6:50 PM.

B. Music on Main, Sound System on City Infrastructure – Brielle Bredsten

Brielle Bredsten of the Cuyuna Lakes Chamber of Commerce presented the Music on Main project vision of the Downtown Committee which will include the installation of a speaker system along four blocks of Main Street. She noted the speaker system would be used during local events and holidays

and will not be used for commercial use. Ms. Bredsten assured the Council there would be no financial burden to the City as they intend to fund the project with donations and grants. She added as part of the Music on Main/Highway 210 Revitalization Project, the Cuyuna Garden Club would like to put in large flower planters on Main Street.

The Cuyuna Lakes Chamber of Commerce Downtown Committee is requesting from the City of Crosby:

- Use of infrastructure to install the outdoor speaker system on light poles along Main Street during the upcoming Highway 210 construction project.
- Submission of a letter of support for the application for the IRRRB downtown streetscapes grant and act as its fiscal agent.
- Submission of a MnDOT Utility Accommodations Permit and change order by May 1st to install conduit, speaker wire and speakers in MnDOT right of way.

Council discussion ensued regarding the maintenance of the speaker system, the warranty of the system, who would have access to the system, noise complaints and the future financial responsibility of the speaker system. Council consensus was to approve the request submitted by the Downtown Committee for the outdoor speaker system install.

MOTION BY MEMBER RYAN AND SECONDED BY MEMBER HEGLUND APPROVING THE USE OF INFRASTRUCTURE TO INSTALL THE OUTDOOR SPEAKER SYSTEM ON LIGHT POLES ALONG FOUR BLOCKS OF MAIN STREET; SUBMISSION OF A LETTER OF SUPPORT FOR THE APPLICATION FOR THE IRRRB DOWNTOWN STREETSCAPES GRANT AND ACT AS ITS FISCAL AGENT; SUBMISSION OF A MNDOT UTILITY ACCOMODATIONS PERMIT AND CHANGE ORDER BY MAY 1ST TO INSTALL CONDUIT, SPEAKER WIRE AND SPEAKERS IN MNDOT RIGHT OF WAY.

A VOICE VOTE: THOSE VOTING AYE: MAYOR HUNTER, MEMBER CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED

Mayor Hunter requested a schedule for the placement and removal of the flower planters. Matthew Hill stated he will contact the Garden Club to submit new plans to the Council regarding the flower planters so this may be discussed in more detail.

C. Printer Contract for Metro Sales Inc – Matthew Hill

Matthew Hill stated the Hallett Community Center had problems with their printer and had entered into a contract with Metro Sales Inc. for a new printer and were unaware they needed prior Council approval.

MOTION BY MEMBER RYAN AND SECONDED BY MEMBER JARVELA APPROVING THE CONTRACT WITH METRO SALES INC FOR A NEW PRINTER FOR THE HALLETT COMMUNITY CENTER.

A VOICE VOTE: THOSE VOTING AYE: MAYOR HUNTER, MEMBER CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

D. Letter of resignation from Part-time Police Officer Sean Condon – Chief Andrew Rooney

Chief Andrew Rooney stated Part-time Police Officer Sean Condon has submitted his letter of resignation.

MOTION BY MEMBER RYAN AND SECONDED BY MEMBER HEGLUND ACCEPTING THE RESIGNATION OF PART-TIME POLICE OFFICER SEAN CONDON AND THANKED HIM FOR HIS SERVICE TO THE CITY OF CROSBY.

A VOICE VOTE: THOSE VOTING AYE: MAYOR HUNTER, MEMBER CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

E. Laptop computer replacement – Chief Andrew Rooney

Chief Andrew Rooney stated this is scheduled and a budgeted item to replace the three outdated laptops for a cost of \$6,282 from SHI International.

MOTION BY MEMBER CASH AND SECONDED BY MEMBER RYAN APPROVING THE QUOTE FROM SHI INTERNATIONAL TO REPLACE THREE LAPTOP COMPUTERS FOR THE POLICE DEPARTMENT FOR A COST OF \$6,282.

A VOICE VOTE: THOSE VOTING AYE: MAYOR HUNTER, MEMBER CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

F. New filter media for Treatment Facility – Matthew Hill

Matthew Hill presented a request for new filter media for the Crosby Water Treatment Facility. The quote presented was from Red Flint Sand & Gravel LLC in the amount of \$3,674.75.

MOTION BY MEMBER JARVELA AND SECONDED BY MEMBER RYAN APPROVING THE PURCHASE OF FILTER MEDIA FROM RED FLINT SAND AND GRAVEL IN THE AMOUNT OF \$3,674.75.

A VOICE VOTE: THOSE VOTING AYE: MAYOR HUNTER, MEMBER CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

8. Reports

A. Police Chief's Report

Report was submitted.

Member Heglund informed Chief Rooney that he has received reports of vehicles speeding through the Birch Street alley between Franklin Avenue and Wallace Avenue. Chief Rooney stated he will put out extra patrol efforts in that area.

B. Hallett Center Report

Report was submitted.

Ivan Bartha presented background information and stressed the need to replace the Zamboni at the Hallett Community Center and highlighted the purchase options available. Mayor Hunter directed Matthew Hill and Ivan Bartha to meet with Steve Jensen, owner of Heartland Hockey Camp to discuss his intentions regarding the purchase and whether he is interested in a shared partnership again.

Member Heglund shared positive comments that he has received regarding the current operation of the Hallett Community Center during the COVID restrictions.

C. Library Report

Report was submitted.

D. Fire Department Report

Report was submitted.

E. Public Works Report

No report was submitted.

James Lueck presented a verbal report of what the Public Works Department has been working on.

F. Administrator's Report

Report was submitted.

Matthew Hill stated the Hallett Community Center has reached out to Sourcewell regarding their intern program. Ivan Bartha explained he is moving forward with hiring a full-time intern to help out with the summer programs and this employee will be entirely funded by the Sourcewell internship program.

G. Mayor/Committee Reports

Minutes from the Economic Development Committee and the Public Works Committee were submitted.

Mayor Hunter suggested looking into the replacement of some of the equipment in the Public Works Department. Matthew Hill replied there are monthly meetings scheduled and these discussions will take place. Member Heglund requested the bucket truck be put out of service immediately due to safety reasons.

Member Ryan reviewed the Economic Development Committee discussions.

9. Adjournment

MOTION BY MEMBER CASH AND SECONDED BY MEMBER JARVELA TO ADJOURN AT 8:05 P.M.

A VOICE VOTE: THOSE VOTING AYE: MAYOR HUNTER, MEMBER CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.


James Hunter, Mayor


Deb Marty, Deputy Clerk