

Pursuant to due call and notice thereof, the Regular Meeting of the Crosby City Council was held on Monday, April 27, 2020 at 6:00 p.m. via teleconference.

Due to the COVID-19 pandemic, the meeting was conducted using teleconference. A call-in phone number was provided to allow the public to join the teleconference meeting.

**Members Present via Teleconference:** Mayor Novak, Council Members Prushek, Wolfe, Traylor and Cash

**Members Absent:** None

**Staff Present via Teleconference:** Lisa Sova, Administrator Clerk-Treasurer; Deb Marty, Deputy Clerk; Andrew Rooney, Police Chief; Steve Karels, Public Works Director; Nate Keller, Planning & Zoning Specialist; Phil Martin, City Engineer; Scott Sadusky, Building Inspector and Joe Langel, City Attorney

**1. Call Regular Meeting to Order**

Mayor Novak Called the Meeting of the Crosby City Council to order at 6:00 p.m.

**2. Pledge of Allegiance**

Mayor Novak led with the Pledge of Allegiance.

**3. Approval of the Agenda**

**MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER CASH TO APPROVE THE AGENDA AS PRESENTED.**

**A ROLL CALL VOTE: THOSE VOTING AYE: MAYOR NOVAK, MEMBER PRUSHEK, MEMBER WOLFE, MEMBER TRAYLOR AND MEMBER CASH. THOSE VOTING NAY: NONE. MOTION CARRIED.**

**4. Consent Agenda**

**A. Approval of Minutes from April 13, 2020 Regular Meeting**

**B. Approval of claims in the amount of \$52,947.18**

**MOTION BY MEMBER WOLFE AND SECONDED BY MEMBER CASH TO APPROVE THE CONSENT AGENDA AS PRESENTED.**

**A ROLL CALL VOTE: THOSE VOTING AYE: MAYOR NOVAK, MEMBER PRUSHEK, MEMBER WOLFE, MEMBER TRAYLOR AND MEMBER CASH. THOSE VOTING NAY: NONE. MOTION CARRIED.**

## 5. Public Comments

Linda Peebles of the Crosby-Ironton Courier requested Council approval to place a face mask on the Serpent in Crosby Memorial Park during the COVID-19 pandemic and requested the assistance of the Public Works Department.

Todd Woodworth of 510 3<sup>rd</sup> St SW requested permission for his homeless niece to live in his travel trailer temporarily. City Ordinance 59.2 states: *No garage, recreational vehicle, tent or accessory building shall at any time be used as a residence or dwelling unit, temporarily or permanently.* Council consensus was to deny the request as this is a personal issue and the City will not go against the City Ordinance to accommodate the situation.

## 6. Unfinished Business

### A. Consider approving opening the Community Garden and Follow the Guidance for Minnesota Community Gardens – Nancy Evans

Council discussion ensued regarding the safety of opening the Community Garden due to the COVID-19 pandemic. Council consensus was to allow the Community Garden to open with a wash station, guidance signs posted and the practice of social distancing.

**MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER CASH TO APPROVE OPENING THE COMMUNITY GARDEN PRACTICING SOCIAL DISTANCING AND FOLLOWING THE GUIDANCE FOR MINNESOTA COMMUNITY GARDENS.**

Member Wolfe added the Hallett Community Center will not be open for the gardeners to use the restroom facilities.

**A ROLL CALL VOTE: THOSE VOTING AYE: MAYOR NOVAK, MEMBER PRUSHEK, MEMBER WOLFE, MEMBER TRAYLOR AND MEMBER CASH. THOSE VOTING NAY: NONE. MOTION CARRIED.**

## 7. New Business

### A. Consider adopting Ordinance Amendment 2020-01 Amending the Zoning Ordinance – Planning & Zoning Specialist Nate Keller

Planning & Zoning Specialist Nate Keller stated the Planning Commission is recommending the addition of definitions to the Land Use Classification Chart regarding upper level dwellings and commercial vacation rentals.

**MOTION BY MEMBER CASH AND SECONDED BY MEMBER WOLFE TO ADOPT ORDINANCE AMENDMENT 2020-01 AMENDING THE ZONING ORDINANCE REGARDING B-1 BUSINESS DISTRICT.**

**A ROLL CALL VOTE: THOSE VOTING AYE: MAYOR NOVAK, MEMBER PRUSHEK, MEMBER WOLFE, MEMBER TRAYLOR AND MEMBER CASH. THOSE VOTING NAY: NONE. MOTION CARRIED.**

B. Consider approving Ordinance 2020-01 Summary Ordinance for Publication – Planning & Zoning Specialist Nate Keller

**MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER PRUSHEK TO APPROVE THE 2020-01 SUMMARY ORDINANCE FOR PUBLICATION AMENDING THE ZONING ORDINANCE REGARDING B-1 BUSINESS DISTRICT.**

**A ROLL CALL VOTE: THOSE VOTING AYE: MAYOR NOVAK, MEMBER PRUSHEK, MEMBER WOLFE, MEMBER TRAYLOR AND MEMBER CASH. THOSE VOTING NAY: NONE. MOTION CARRIED.**

C. Consider adopting Resolution 2020-13-0427 Making Application to and Accept Funds from the IRRRB Grant Program. – Administrator Lisa Sova

**MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER PRUSHEK ADOPTING RESOLUTION 2020-13-0427 MAKING APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB GRANT PROGRAM.**

**A ROLL CALL VOTE: THOSE VOTING AYE: MAYOR NOVAK, MEMBER PRUSHEK, MEMBER WOLFE, MEMBER TRAYLOR AND MEMBER CASH. THOSE VOTING NAY: NONE. MOTION CARRIED.**

D. Consider adopting Resolution 2020-14-0427 Adopting the Personnel Policy, Family Medical Leave Policy and the Social Media Policy – Administrator Lisa Sova

Mayor Novak confirmed with Administrator Sova that these new policies will be given to all current employees and be part of the new hire process as well.

**MOTION BY MEMBER WOLFE AND SECONDED BY MEMBER CASH ADOPTING RESOLUTION 2020-14-0427 REGARDING THE PERSONNEL**