

Pursuant to due call and notice thereof, the Regular Meeting of the Crosby City Council was held on Monday, May 24, 2021, at 6:00 P.M.

**Members Present:** Mayor Hunter, Council Members Cash, Ryan, Heglund and Jarvela

**Members Absent:** None

**Staff Present:** Matthew Hill, Administrator Clerk Treasurer; Deb Marty, Deputy Clerk; Phil Martin, City Engineer; Scott Sadusky, Building Inspector and Joe Langel, City Attorney

**1. Call Regular Meeting to Order**

Mayor Hunter called the meeting of the Crosby City Council to order at 6:00 P.M.

**2. Pledge of Allegiance**

Mayor Hunter led with the Pledge of Allegiance.

**3. Approval of the Agenda**

**MOTION BY MEMBER HEGLUND AND SECONDED BY MEMBER RYAN TO APPROVE THE AGENDA AS PRESENTED.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR HUNTER, MEMBER CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

**4. Consent Agenda**

- A. Approval of minutes from May 10, 2021 Regular Meeting
- B. Approval of Claims in the amount of \$59,427.46
- C. Approval of City Hall to return to standard hours of service, re-open to the public and remove the facility's mask covering policy
- D. Approval of liquor licenses for the period July 1, 2021 – June 30, 2022 pending submission of required paperwork
- E. Approval of application for outdoor public fireworks display on July 4th
- F. Approval of Special Event application for Crosby Fire Department 4<sup>th</sup> of July celebration at Crosby Memorial Park
- G. Approval of one day temporary liquor license for Crosby Fire Department 4<sup>th</sup> of July celebration
- H. Approval of cemetery deed buy back from Douglas and Lynn Peterson
- I. Approval for payment of annual Visual ClubMate subscription for Hallett Community Center
- J. Notification of a classification to "non-conservation" and future direct sale of a non-conforming tax forfeited tract from Crow Wing County

- K. Approval to promote Kyler DeCent to position of Public Works Driver at Grade 5, Step 9
- L. Approval to post Public Works Laborer position – **REMOVED FOR DISCUSSION UNDER NEW BUSINESS AGENDA ITEM 7.D.**
- M. Approval to hire Annika Severson as intern for the Jessie F Hallett Memorial Library with funding provided by Sourcewell

**MOTION BY MEMBER CASH AND SECONDED BY MEMBER RYAN TO APPROVE THE CONSENT AGENDA WITH THE REMOVAL OF ITEM L. TO BE DISCUSSED AS NEW BUSINESS AGENDA ITEM 7.D.  
A VOICE VOTE: THOSE VOTING AYE: MAYOR HUNTER, MEMBER CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA.  
THOSE VOTING NAY: NONE. MOTION CARRIED.**

#### **5. Public Comments**

Member Heglund mentioned there had been a service for Ray Ferrari who served as a former police officer for the City of Crosby and was thankful for his service.

Jill Mattson, owner of Uplifted Wellness Studio, voiced her concerns about the new bike route map stating she feels it is incomplete and not welcoming toward bicyclers. Ms. Mattson also mentioned the City garbage cans have not been put out along Main Street yet.

#### **6. Unfinished Business**

- A. Consider approval of agreement between the Cuyuna Lakes Chamber of Commerce and the City of Crosby – Matthew Hill

Matthew Hill presented the most recent agreement between the Cuyuna Lakes Chamber of Commerce and the City of Crosby and pointed out the changes the Council had requested.

**MOTION BY MEMBER CASH AND SECONDED BY MAYOR HUNTER TO APPROVE THE AGREEMENT BETWEEN THE CUYUNA LAKES CHAMBER OF COMMERCE AND THE CITY OF CROSBY.  
A VOICE VOTE: THOSE VOTING AYE: MAYOR HUNTER, MEMBER CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA.  
THOSE VOTING NAY: NONE. MOTION CARRIED.**

- B. Consider approval of development agreement between Miner's Incorporated and the City of Crosby – Matthew Hill

Matthew Hill presented the development agreement and stated a \$350,000 grant from Iron Range Resources and Rehabilitation Board has been procured to support costs of the public infrastructure.

**MOTION BY MEMBER RYAN AND SECONDED BY MEMBER HEGLUND TO APPROVE THE DEVELOPMENT AGREEMENT BETWEEN MINER'S INCORPORATED AND THE CITY OF CROSBY.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR HUNTER, MEMBER CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

Matthew Hill introduced Tim Kleiman from Miner's Incorporated who thanked the Council for their approval and support of this project.

## **7. New Business**

### **A. Request for volunteers for Crosby Clean Up Day – Member Cash**

Member Cash stated she is not requesting a Crosby cleanup day but is hoping to find a solution to help people clean up around their homes to prevent nuisance violations.

Attorney Joe Langel stated he and Matthew Hill will need to have conversations regarding the proper procedure if the City chooses to go through with a cleanup process.

Member Heglund disagreed with the cleanup stating residents should be responsible to find help on their own and not get the City involved.

Council consensus was to keep the City out of any cleanup processes due to liability issues.

Matthew Hill suggested discussing this subject in a Workshop at a later time.

### **B. Consider approval to use the DMV parking lot on Saturdays for overflow vendor space during the Cuyuna Range Farmers Market – Shayne Johnson**

Shayne Johnson stated they are outgrowing the space they are in at Mainstreet Plaza and are requesting the use of the west side of the DMV parking lot spaces for overflow vendors.

Mayor Hunter stated he does not want anyone parking in or blocking the alleys.

Member Cash suggested using the library property for the Farmers Market. Mr. Johnson said they are looking into that possibility for next year.

**MOTION BY MEMBER HEGLUND AND SECONDED BY MEMBER JARVELA TO APPROVE THE USE OF THE WEST SIDE OF THE**

**DEPARTMENT OF MOTOR VEHICLE/VISITOR CENTER PARKING LOT FOR OVERFLOW VENDORS FOR THE 2021 CUYUNA RANGE FARMER'S MARKET.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR HUNTER, MEMBER CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

C. Discussion on sidewalk on east side of Cross Ave N (next to Cuyuna Brewing Company) – Nick Huisinga

Nick Huisinga presented his concern about the disrepair of the sidewalk by his business. Matthew Hill stated there is an itemized list of sidewalks that are in desperate need of repair within the City and the Council has approved a \$50,000 budget for these repairs. The sidewalk by Cuyuna Brewing Company is not on the list currently. Council discussion ensued regarding the ordinance, the assessment policy and the sidewalk priority list.

D. Approval to post Public Works Laborer position –

Matthew Hill stated the Council has approved Kyler DeCent to fill the vacant driver position and now there is a Public Works Laborer position opening. Member Heglund shared his concern with adding another Public Works Laborer when there is a much greater need for another full time Department of Motor Vehicles employee.

**MOTION BY MEMBER RYAN AND SECONDED BY MEMBER JARVELA TO APPROVE POSTING OF A PUBLIC WORKS LABORER POSITION. A VOICE VOTE: THOSE VOTING AYE: MAYOR HUNTER, MEMBER CASH, MEMBER RYAN, AND MEMBER JARVELA. THOSE VOTING NAY: MEMBER HEGLUND. MOTION CARRIED.**

**8. Reports**

A. Engineers Report

Report was submitted.

B. Planning & Zoning Report

Report was submitted.

C. Attorney's Report

No report was submitted.

D. Mayor/Committee Reports

9. Adjournment

**MOTION BY MEMBER CASH AND SECONDED BY MEMBER JARVELA  
TO ADJOURN AT 6:55 P.M.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR HUNTER, MEMBER  
CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA.  
THOSE VOTING NAY: NONE. MOTION CARRIED.**

  
James Hunter, Mayor

  
Deb Marty, Deputy Clerk

