

Crosby City Council Agenda
Monday, May 27, 2025
6:00 p.m. Regular Meeting

- 1. Pledge of Allegiance**
- 2. Call Regular Meeting to Order**
- 3. Approval of the Agenda**
- 4. Consent Agenda**
 - A. Approval of Minutes from May 12, 2025, Regular City Council Meeting
 - B. Approval of Claims
 - C. Approval of request for the Salem Lutheran Church Worship in the Park
 - D. Approval of the Midwest Mountain Bike Fest at the Croft Mine Historic Park
 - E. Approval of the Cuyuna Fest Event at Trailside Tavern
 - F. Approval of Rachel Bray as HCC Summer Intern
 - G. Approval of Grace Larsen as Summer Intern at Jessie F. Hallett Memorial Library
 - H. Approval of the Cuyuna Off-Road Triathlon Banner at Crosby Memorial Park
 - I. Approval of liquor licenses for the period of July 1, 2025 - June 30, 2026
- 5. Public Comments**
- 6. Old Business**
- 7. New Business**
 - A. Approval of LMC Workmen's Comp Insurance Trust Premium
 - B. Approval of MOU for the Teamsters General Local Union No 346 for the Crosby PD Sergeants
 - C. Approval of Resolution 2025-18-0527 Application to the Drinking Water Revolving Fund for Lead Service Line Replacements
 - D. Approval of contract with Northland Securities to complete the 2024 TIF Report
 - E. Approval of Country Line Creators 4-H Club installing a Life Jacket Loaner Station at Crosby Memorial Park
- 8. Reports**
 - A. City Engineer
 - B. Building Official
 - C. Planning & Zoning Administrator
 - D. City Administrator
 - E. Mayor/Committee
- 9. Adjournment**

Agenda items and supporting documentation are due to the City Clerk's office by noon the Wednesday prior to the meeting. Items that are not on the agenda may not be considered during the meeting. If you are going to give a report or if you wish to speak to the Mayor and Council under Public Comments, you must approach the microphone and state your full name and address. You will be restricted to 3-5 minutes and no Council action will be taken.

Please turn off your cell phone when entering the Council Chambers. Thank you.

Pursuant to due call and notice thereof, the Regular Meeting of the Crosby City council was held on Monday, May 12, 2025, at 6:00 p.m.

Members Present: Mayor Cash; Council members Traylor, Heglund, Lewis and Jarvela.

Members Absent: None.

Staff Present: Trish Harren, City Administrator; Tom Mount, PD Sergeant; Shayne Jacobs, Fire Chief; Abby Smith, Librarian; Tony Ferrari, PW Working Foreman; Dianne Howard, Administrative Assistant

1. Call Regular Meeting to Order

Mayor Cash called the meeting of the Crosby City Council to order at 6:00 p.m.

2. Pledge of Allegiance

Mayor Cash led the Pledge of Allegiance

Mayor Cash asked for a moment of silence for Linda Peeples, Crosby-Ironton Courier News Editor, who passed on Friday. Member Heglund also asked for a moment of silence for Don Hartung who passed away. He worked in Public Works for many years.

3. Approval of the Agenda

MEMBER HEGLUND MOVED TO APPROVE THE AGENDA. MEMBER JARVELA SECONDED THE MOTION. THE MOTION PASSED BY A VOTE OF 5-0.

4. Consent Agenda

- A. Approval of Minutes from April 28, 2025, Regular City Council Meeting
- B. Approval of Claims
- C. Approval of Resolution 2025-17-0512 Accepting Donations for the month of April
- D. Approval of Special Event Permit for Music in the Park 2025
- E. Approval of Special Event Permit for Yoga in the Park—there was a brief Council discussion about parking for this event.

Mayor Cash thanked the contributors for their generous donations to the operations of the City of Crosby this past month.

MEMBER TRAYLOR MOVED TO APPROVE THE CONSENT AGENDA. MEMBER JARVELA SECONDED THE MOTION. THE MOTION PASSED BY A VOTE OF 5-0.

5. Public Comments: None.

6. Old Business

a. Seasonal Help

Administrator Harren stated that to date we have not received any applications for the seasonal help opening. The Personnel Committee will discuss ideas about recruiting more applicants. Two applications have been received for the open Public Works position. A help wanted ad will be placed in the Courier next week and will run for two weeks.

7. New Business

A. Consider Approval of Ordinance 25-1, Amending Chapter 154 of the City Code regarding Interim Use Permits

Zoning Administrator Hinnenkamp addressed the Council regarding the proposed amendment to the City Code. Hinnenkamp explained this change is specific to cannabis manufacturing, growing and wholesale in the City of Crosby. This amendment would require an interim use permit for cannabis related business that would allow for a review of the terms and conditions of use. All the statutory requirements for Amending Chapter 154 of the City Code regarding Interim Use Permits have been met. Planning Commission is recommending approval of Ordinance 25-1. Council discussion followed.

MEMBER LEWIS MOVED TO APPROVE ORDINANCE 25-1, AMENDING CHAPTER 154 OF THE CITY CODE REGARDING INTERIM USE PERMITS. MEMBER TRAYLOR SECONDED THE MOTION. THE MOTION PASSED BY A VOTE OF 5-0.

MEMBER TRAYLOR MOVED TO APPROVE THE PUBLICATION OF THE SUMMARY FOR ORDINANCE 25-1. MEMBER HEGLUND SECONDED THE MOTION. THE MOTION PASSED BY A VOTE OF 5-0.

B. Consider Approval of New Liquor License for Hard Water Lounge/Red Dirt Enterprises LLC

Administrator Harren stated that the new owner of Hard Water Lounge is requesting an Off-Sale License, On-Sale License, and On-Sale Sunday License. The applicant has completed and submitted the required application, paid the applicable fees,

provided proof of liability insurance, successfully passed a background check, and provided a copy of the purchase agreement for Hard Water Lounge.

MEMBER HEGLUND MOVED TO APPROVE THE NEW LIQUOR LICENSE FOR HARD WATER LOUNGE/RED DIRT ENTERPRISES LLC. MEMBER JARVELA SECONDED THE MOTION. THE MOTION PASSED BY A VOTE OF 4-0. MEMBER LEWIS ABSTAINED.

- C. Consider proposal by Cuyuna Lakes Chamber of Commerce to host the Culpepper/Merriweather Circus—Aubrey Koop

Chamber President Koop stated that the Culpepper/Merriweather Circus had reached out to them about coming to Crosby to perform the third Friday in July. Chamber President Koop stated that the circus would fit into the baseball diamond on 2nd Street S.W. and the Chamber would manage all ticket sales. The circus would not pay park rental fees. Sergeant Mount said that there is not a lot of parking at this location, and it may require shutting down the boating area. Chamber President Koop estimated an attendance of up to 200 people. Member Traylor shared that damage to the ball field is also a concern. The difficulties with the street construction and closures in that area was also discussed. Member Lewis stated that he thinks it might be better at Stark Field by the Hallett Center as they have more parking and space. PW Working Foreman Ferrari agreed that the Hallett Center would be a better location. Council discussion continued.

MEMBER TRAYLOR MOVED TO ACCEPT THE PROPOSAL BY CUYUNA LAKES CHAMBER OF COMMERCE TO HOST THE CULPEPPER/MEERIWEATHER CIRCUS AT STARK FIELD. MEMBER LEWIS SECONDED THE MOTION. THE MOTION PASSED BY A VOTE OF 5-0.

- D. Consider Approval of Purchase for Fire Hydrant Backflow Meter

City Administrator Harren stated that the City has one fire hydrant water meter that is used for metering and selling water. The MN Department of Health requires that all water meters used for this purpose have a backflow preventer to prevent unwanted contaminants from entering the water system. The backflow preventer on the City's portable water meter has failed and no longer works. The Public Works Staff recommends purchasing a new backflow preventer for the portable meter that is used by contractors when they purchase water from the City. The City currently sells approximately 100,000 gallons of water to contractors a year, which generates approximately \$8,000 in revenue a year. Council discussion continued.

It was recommended that the City review the water fees that are currently charged to contactors and consider a change to standardize the fees to align with neighboring cities. This matter will be referred to the PW Committee for further discussion.

MEMBER HEGLUND MOVED TO APPROVE THE PURCHASE OF A FIRE HYDRANT BACKFLOW METER. MEMBER TRAYLOR SECONDED THE MOTION. THE MOTION PASSED BY A VOTE OF 5-0.

E. Approval of renewal of the SCR Commercial Service and Maintenance Contract

Administrator Harren said that SCR has provided us with an renewal contract. They are our current vendor of commercial service and preventative maintenance for the HVAC equipment at City Hall, the Fire Hall, Hallett Community Center, Jessie F. Hallett Memorial Library, the Public Works Garage, the Water Treatment Plant and the Well House located off from 2nd Street. Member Lewis asked that we gather additional quotes for HVAC service and maintenance this time next year to ensure we are receiving the best price. Council discussion continued.

MEMBER HEGLUND MOVED TO APPROVE THE RENEWAL OF THE SCR COMMERCIAL SERVICE AND MAINTENANCE ANNUAL CONTRACT. MEMBER TRAYLOR SECONDED THE MOTION. THE MOTION PASSED BY A VOTE OF 5-0.

F. Consider approval of Pay Request No. 4 for the Crosby SE Alley Improvements

MEMBER LEWIS MOVED TO APPROVE PAY REQUEST NO. 4 FOR THE CROSBY SE ALLEY IMPROVEMENTS IN THE AMOUNT OF \$157,852.38. MEMBER TRAYLOR SECONDED THE MOTION. THE MOTION PASSED BY A VOTE OF 5-0.

8. Reports

- A. Police Chief—Sergeant Mount stated that Chief VanHorn has submitted their report. Member Heglund said to tell the officers they are doing a good job.
- B. Fire Chief—Fire Chief Jacobs said that they have submitted their report. Mayor Cash asked if they have had any fires. Fire Chief Jacobs said that there was a grass fire up north 20 mins. ago. Because of the dry conditions, he asked that everyone exercise caution.

- C. Hallett Center—HCC Manager McLaughlin submitted his report.
- D. Library—Mayor Cash stated that she appreciated the financial report the Librarian Smith provided. Librarian Smith stated that she has submitted her report along with a monthly calendar of events. Mayor Cash asked that the donations chart be updated and put in the Council packet once a month. Member Traylor asked if the Library's sprinkler system is up and working. Head Librarian Smith said yes, it is. Majestic Creations came in April to turn on the system and get everything working.
- E. Public Works—PW Working Foreman Ferrari submitted his report. Member Traylor asked about the light that comes on at the skateboard park and if it can be adjusted. Discussion continued about street lights. Member Traylor thanked the guys for filling the potholes around the park prior to the fishing opener. Member Heglund thanked Public Works for all their good service. Working Foreman Ferrari said the City has a good crew.
- F. City Administrator
City Administrator Harren said it has been a busy two weeks. She thanked all the election judges who served for the April 29th Special Election. A new cooling unit has been ordered for HCC. There are a lot of different accounts and reports that she has been learning how to access. City Administrator Harren has also been holding check-in meetings with our consultants and employees. City Administrator Harren said we are blessed with excellent consultants. Administrator Harren stated that she also attended the Region 5 Administrator meeting through Sourcewell and learned about funding opportunities. We currently have a balance of \$3,000 from the Sourcewell impact grant that needs to be closed out in the next couple of weeks that we can use for new computers. Xtona notified us that we will have to be converted to Microsoft 11 by October as they will be discontinuing service on Windows 10. We currently have 12 computers that do not have that capacity, so we will be looking for additional funding to replace them. Administrator Harren has been taking a lot of citizen calls and concerns and thanked her staff for their assistance. The campground opened last Thursday. The Personnel Committee meeting and the Public Works Committee Meeting are both coming up. In addition, she will have a meeting coming up with CRMC regarding a ROW vacation application that they have submitted. We will need to obtain a survey of the Rapp building as well as a property split to prepare for sale. Tuesday, May 27th will be our next council meeting due to the Memorial Day holiday.
- G. Mayor/Committee

Mayor Cash attended the HCC Patio Grand Opening last week. There is an attachment in the packet that details how a paver stone can be purchased and dedicated for the HCC patio project.

9. Adjournment.

**MEMBER JARVELA MOVED TO ADJOURN THE MEETING AT 6:52 P.M.
MEMBER LEWIS SECONDED THE MOTION. THE MOTION PASSED BY A
VOTE OF 5-0.**

Diane Cash, Mayor

Dianne Howard, Administrative Assistant

Report Criteria:

Detail report.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AAA EQUIPMENT CENTER								
3617	AAA EQUIPMENT CENTER	122501	BOLT-CARR	04/16/2025	3.03	3.03	05/27/2025	
Total AAA EQUIPMENT CENTER:					3.03	3.03		
AJ METALWORKS INC								
3279	AJ METALWORKS INC	25135	Valve Handles	05/16/2025	200.00	200.00	05/27/2025	
Total AJ METALWORKS INC:					200.00	200.00		
ALLEN ESKENS AUTHOR INC								
813	ALLEN ESKENS AUTHOR INC	05022025	AUTHOR PRESENTATION	05/02/2025	500.00	500.00	05/27/2025	
Total ALLEN ESKENS AUTHOR INC:					500.00	500.00		
AUTOSMITH SERVICE GROUP LLC								
3215	AUTOSMITH SERVICE GROUP	20732	203 RAM 1500 OIL CHANGE	05/01/2025	103.52	103.52	05/27/2025	
3215	AUTOSMITH SERVICE GROUP	21082	2011 PIERCE OILCHANGE & LU	05/06/2025	582.87	582.87	05/27/2025	
Total AUTOSMITH SERVICE GROUP LLC:					686.39	686.39		
AW RESEARCH LABORATORIES INC								
3127	AW RESEARCH LABORATORIE	69646	COLIFORM WTP	04/30/2025	70.00	70.00	05/27/2025	
Total AW RESEARCH LABORATORIES INC:					70.00	70.00		
BAKER & TAYLOR								
52	BAKER & TAYLOR	2039027320	JFHML BOOKS	04/29/2025	44.67	44.67	05/27/2025	
52	BAKER & TAYLOR	2039055704	JFHML BOOKS	05/06/2025	56.47	56.47	05/27/2025	
Total BAKER & TAYLOR:					101.14	101.14		
BAMSITES WEB MARKETING								
1792	BAMSITES WEB MARKETING	0005518	Web Hosting & Maintenance	05/20/2025	90.00	90.00	05/27/2025	
Total BAMSITES WEB MARKETING:					90.00	90.00		
BEST OIL COMPANY								
499	BEST OIL COMPANY	14966	GAS DELIVERY 282.3 GALLONS	05/09/2025	821.49	821.49	05/27/2025	
499	BEST OIL COMPANY	40319	SHELL - GADUS S2V220 -PAIL	05/09/2025	242.13	242.13	05/27/2025	
499	BEST OIL COMPANY	40345	TAN DELIVERY & INSTALLATIO	05/13/2025	2,362.25	2,362.25	05/27/2025	
Total BEST OIL COMPANY:					3,425.87	3,425.87		
BOLTON & MENK INC								
2505	BOLTON & MENK INC	0361542	PROFESSIONAL SERVICES PR	05/12/2025	337.50	337.50	05/27/2025	
2505	BOLTON & MENK INC	0361543	PROFESSIONAL SERVICES MA	05/12/2025	2,840.00	2,840.00	05/27/2025	
2505	BOLTON & MENK INC	0361549	PROFESSIONAL SERVICES MA	05/12/2025	2,257.50	2,257.50	05/27/2025	
2505	BOLTON & MENK INC	0361550	PROFESSIONAL SERVICES MA	05/12/2025	12,656.50	12,656.50	05/27/2025	
Total BOLTON & MENK INC:					18,091.50	18,091.50		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
CENTER POINT LARGE PRINT								
2236	CENTER POINT LARGE PRINT	2163215	Christian Series Leve I	05/01/2025	294.84	294.84	05/27/2025	
Total CENTER POINT LARGE PRINT:					294.84	294.84		
CINTAS								
3626	CINTAS	4230943863	FACILITY SERVICES NATS & TO	05/19/2025	131.17	131.17	05/27/2025	
Total CINTAS:					131.17	131.17		
CLIFTONLARSONALLEN LLP								
183	CLIFTONLARSONALLEN LLP	L251231769	PREPARATON OF STATE REPO	04/24/2025	5,388.41	5,388.41	05/27/2025	
Total CLIFTONLARSONALLEN LLP:					5,388.41	5,388.41		
CROSBY ACE HARDWARE								
590	CROSBY ACE HARDWARE	D29684	BATTERIES	05/06/2025	19.99	19.99	05/27/2025	
590	CROSBY ACE HARDWARE	D29904	BATTERIES	05/07/2025	6.99	6.99	05/27/2025	
590	CROSBY ACE HARDWARE	D30172	PROPANE 100#	05/08/2025	99.99	99.99	05/27/2025	
590	CROSBY ACE HARDWARE	D30191	COMMUNITY GARDEN SUPPLIE	05/08/2025	52.98	52.98	05/27/2025	
590	CROSBY ACE HARDWARE	D30422	VINYL TUBING	05/09/2025	4.74	4.74	05/27/2025	
590	CROSBY ACE HARDWARE	D31650	FASTENERS	05/14/2025	39.98	39.98	05/27/2025	
Total CROSBY ACE HARDWARE:					224.67	224.67		
CROW WING COUNTY								
701	CROW WING COUNTY	8221	RMS/MOBILE/CAD	05/07/2025	24,785.00	24,785.00	05/27/2025	
Total CROW WING COUNTY:					24,785.00	24,785.00		
CTC-446126								
2441	CTC-446126	21577619	TELEPHONE & INTERNET	05/12/2025	304.42	304.42	05/27/2025	
2441	CTC-446126	21577619	TELEPHONE & INTERNET	05/12/2025	237.35	237.35	05/27/2025	
2441	CTC-446126	21577619	TELEPHONE & INTERNET	05/12/2025	418.20	418.20	05/27/2025	
2441	CTC-446126	21577619	TELEPHONE & INTERNET	05/12/2025	427.09	427.09	05/27/2025	
2441	CTC-446126	21577619	TELEPHONE & INTERNET	05/12/2025	350.19	350.19	05/27/2025	
2441	CTC-446126	21577619	TELEPHONE & INTERNET	05/12/2025	262.47	262.47	05/27/2025	
Total CTC-446126:					1,999.72	1,999.72		
CUYUNA COUNTRY AUTO CENTER								
279	CUYUNA COUNTRY AUTO CEN	92267	BLACK LAWN GARDEN CART	05/13/2025	87.06	87.06	05/27/2025	
Total CUYUNA COUNTRY AUTO CENTER:					87.06	87.06		
CUYUNA LAKES PARTS CITY								
3581	CUYUNA LAKES PARTS CITY	71-0229935	PREMIUM GRP 78	05/20/2025	124.81	124.81	05/27/2025	
3581	CUYUNA LAKES PARTS CITY	71-229338	OIL CHANGE	05/08/2025	72.45	72.45	05/27/2025	
3581	CUYUNA LAKES PARTS CITY	71-229524	SERVICE PUSH LAWN MOWER	05/12/2025	4.62	4.62	05/27/2025	
3581	CUYUNA LAKES PARTS CITY	71-229576	REPLACE MISSING SHOP SUPP	05/13/2025	19.99	19.99	05/27/2025	
3581	CUYUNA LAKES PARTS CITY	71-229599	1999 F350 WINDSHILED WIPER	05/13/2025	15.58	15.58	05/27/2025	
3581	CUYUNA LAKES PARTS CITY	71-229622	2GA-20FT BSTER CABLE	05/14/2025	59.99	59.99	05/27/2025	
Total CUYUNA LAKES PARTS CITY:					297.44	297.44		
DAHLHEIMER BEVERAGE								
3277	DAHLHEIMER BEVERAGE	2473194	CLEANING SUPPLIES	05/16/2025	474.60	474.60	05/27/2025	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total DAHLHEIMER BEVERAGE:					474.60	474.60		
FIRE SAFETY USA INC								
791	FIRE SAFETY USA INC	201236	ADJUSTABLE HYDRANT WREN	05/09/2025	178.85	178.85	05/27/2025	
Total FIRE SAFETY USA INC:					178.85	178.85		
GALLS LLC								
181	GALLS LLC	031188363	UNIFORM SUPPLIES	04/29/2025	99.69	99.69	05/27/2025	
181	GALLS LLC	031219123	UNIFORM SUPPLIES	05/01/2025	132.94	132.94	05/27/2025	
181	GALLS LLC	031219126	UNIFORM SUPPLIES	05/01/2025	90.00	90.00	05/27/2025	
Total GALLS LLC:					322.63	322.63		
GOEDKER, NOAH								
829	GOEDKER, NOAH	05172025	PLANNING & ZONING COMMITT	02/27/2025	50.00	50.00	05/27/2025	
Total GOEDKER, NOAH:					50.00	50.00		
GOPHER STATE ONE CALL								
7	GOPHER STATE ONE CALL	4120325	FAX NOTIFICATIONS	12/31/2024	5.40	5.40	05/27/2025	
7	GOPHER STATE ONE CALL	5040326	FAX NOTIFICATIONS	04/30/2025	69.85	69.85	05/27/2025	
Total GOPHER STATE ONE CALL:					75.25	75.25		
GRANITE CITY JOBBING CO INC								
580	GRANITE CITY JOBBING CO IN	454727	CLEANING SUPPLIES	05/09/2025	123.68	123.68	05/27/2025	
Total GRANITE CITY JOBBING CO INC:					123.68	123.68		
HAWKINS INC								
157	HAWKINS INC	7069343	CHEMICALS AZONE, POTASSIU	05/15/2025	2,743.65	2,743.65	05/27/2025	
Total HAWKINS INC:					2,743.65	2,743.65		
HEALTH FITNESS CORPORATION								
64	HEALTH FITNESS CORPORATI	CI-010761	STAFF WAGES & BENEFITS	05/02/2025	14,658.83	14,658.83	05/27/2025	
64	HEALTH FITNESS CORPORATI	CI-010761	PASS THROUGH EXPENSES	05/02/2025	3,000.00	3,000.00	05/27/2025	
64	HEALTH FITNESS CORPORATI	CI-010761	MISCELLANEOUS EXPENSES	05/02/2025	255.81	255.81	05/27/2025	
64	HEALTH FITNESS CORPORATI	CI-070797	STAFF WAGES & MGMT FEES	05/15/2025	14,277.30	14,277.30	05/27/2025	
Total HEALTH FITNESS CORPORATION:					32,191.94	32,191.94		
HOLMVIG EXCAVATING LLC								
1783	HOLMVIG EXCAVATING LLC	11077	YARDS CRUSHED ASPHALT	05/08/2025	3,500.00	3,500.00	05/27/2025	
Total HOLMVIG EXCAVATING LLC:					3,500.00	3,500.00		
HOWARD, DANNY W								
551	HOWARD, DANNY W	05192025	MILEAGE REIMBURSEMENT CD	05/19/2025	604.80	604.80	05/27/2025	
Total HOWARD, DANNY W:					604.80	604.80		
K AND M SIGNS INC								
67	K AND M SIGNS INC	16101	3MM PVCWHITE CIRCLE SIGN "	05/06/2025	125.00	125.00	05/27/2025	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total K AND M SIGNS INC:					125.00	125.00		
KNIFE RIVER								
2090	KNIFE RIVER	10043100210	COLD MIX ASPHALT	03/12/2025	1,986.60	1,986.60	05/27/2025	
Total KNIFE RIVER:					1,986.60	1,986.60		
LEAGUE OF MINNESOTA CITIES								
321	LEAGUE OF MINNESOTA CITIE	1004034-8	LIQUOR LIABILITY 7/4/25 - 7/5/2	05/13/2025	844.00	844.00	05/27/2025	
Total LEAGUE OF MINNESOTA CITIES:					844.00	844.00		
MENARDS								
1962	MENARDS	44691	RED MULCH 2 CU FT BAG	05/12/2025	70.91	70.91	05/27/2025	
Total MENARDS:					70.91	70.91		
METRO SALES INC 130415								
636	METRO SALES INC 130415	INV2787121	COPIER CONTRACT	05/12/2025	59.00	59.00	05/27/2025	
Total METRO SALES INC 130415:					59.00	59.00		
MINNESOTA ENERGY RESOURCES								
2647	MINNESOTA ENERGY RESOUR	05192025	UTILITY SERVICES	05/19/2025	11,292.89	11,292.89	05/23/2025	
2647	MINNESOTA ENERGY RESOUR	05192025#2		05/19/2025	344.66	344.66	05/23/2025	
Total MINNESOTA ENERGY RESOURCES:					11,637.55	11,637.55		
MINNESOTA RURAL WATER ASSOCIATION								
1523	MINNESOTA RURAL WATER AS	05122025	MEMBERSHIP JULY 2025-JUNE	05/12/2025	927.20	927.20	05/27/2025	
1523	MINNESOTA RURAL WATER AS	05212025	LINE TRACING/HYDRANT REPA	05/21/2025	600.00	600.00	05/27/2025	
Total MINNESOTA RURAL WATER ASSOCIATION:					1,527.20	1,527.20		
NELSON SANITATION & RENTAL INC								
600	NELSON SANITATION & RENTA	INV/2025/4900	VACTOR SERVICS - CLEAN G	05/09/2025	1,450.00	1,450.00	05/27/2025	
600	NELSON SANITATION & RENTA	INV/2025/4901	TELWISE	05/09/2025	1,100.00	1,100.00	05/27/2025	
Total NELSON SANITATION & RENTAL INC:					2,550.00	2,550.00		
NEPHEW, KAY								
574	NEPHEW, KAY	05072025	POSTAGE REIMBURSEMENT	05/07/2025	304.87	304.87	05/27/2025	
574	NEPHEW, KAY	05072025	OFFICE SUPPLIES	05/07/2025	40.48	40.48	05/27/2025	
574	NEPHEW, KAY	05072025	NOTARY COMMISION	05/07/2025	120.00	120.00	05/27/2025	
574	NEPHEW, KAY	05072025	MILEAGE	05/07/2025	23.80	23.80	05/27/2025	
574	NEPHEW, KAY	05072025	NOTARY COMMISION	05/07/2025	20.00	20.00	05/27/2025	
574	NEPHEW, KAY	05072025	OFFICE SUPPLIES	05/07/2025	8.38	8.38	05/27/2025	
Total NEPHEW, KAY:					517.53	517.53		
OVERDRIVE INC								
3171	OVERDRIVE INC	O3974CP2513	E-BOOKS	04/30/2025	199.93	199.93	05/27/2025	
3171	OVERDRIVE INC	O3974CP2514	E-BOOKS	04/30/2025	98.74	98.74	05/27/2025	
Total OVERDRIVE INC:					298.67	298.67		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
PATRICK, TROY								
92	PATRICK, TROY	05192025	PLANING & ZONING REIMBURS	05/19/2025	50.00	50.00	05/27/2025	
	Total PATRICK, TROY:				50.00	50.00		
PETERSEN, JAMES K								
95	PETERSEN, JAMES K	05192025	PLANING & ZONING REIMBURS	05/19/2025	50.00	50.00	05/27/2025	
	Total PETERSEN, JAMES K:				50.00	50.00		
RASINSKI TOTAL DOOR SERVICE LLC								
3286	RASINSKI TOTAL DOOR SERVI	5545	QUAD 7000LE MOTOR, SPINDL	01/13/2025	183.75	183.75	05/27/2025	
3286	RASINSKI TOTAL DOOR SERVI	5545	QUAD 7000LE MOTOR, SPINDL	01/13/2025	1,266.37	1,266.37	05/27/2025	
	RASINSKI TOTAL DOOR SERVICE LLC:				1,450.12	1,450.12		
RYAN CONTRACTING								
824	RYAN CONTRACTING	0B1-127835	BMI PROJECT-PAY REQUEST 4	05/06/2025	157,852.38	157,852.38	05/27/2025	
	Total RYAN CONTRACTING:				157,852.38	157,852.38		
SHAWN FLETCHER TRUCKING INC								
3166	SHAWN FLETCHER TRUCKING	36922	BLACK DIRT	04/30/2025	1,560.00	1,560.00	05/27/2025	
	Total SHAWN FLETCHER TRUCKING INC:				1,560.00	1,560.00		
SPECTRUM BUSINESS								
3727	SPECTRUM BUSINESS	175593701050	COMMUNICATION 05/01 - 05/31	05/01/2025	170.00	170.00	05/27/2025	
3727	SPECTRUM BUSINESS	175594501050	COMMUNICATION 05/01 - 05/31	05/01/2025	171.39	171.39	05/27/2025	
	Total SPECTRUM BUSINESS:				341.39	341.39		
STAPLES ADVANTAGE								
3152	STAPLES ADVANTAGE	7005207062	OFFICE FURNITURE	05/03/2025	228.01	228.01	05/27/2025	
3152	STAPLES ADVANTAGE	7005207062	OFFICE SUPPLIES	05/03/2025	117.29	117.29	05/27/2025	
	Total STAPLES ADVANTAGE:				345.30	345.30		
THE OFFICE SHOP CONTRACTS								
3719	THE OFFICE SHOP CONTRACT	AR1919562	CONTRACT #C129900-01	05/13/2025	253.84	253.84	05/27/2025	
	Total THE OFFICE SHOP CONTRACTS:				253.84	253.84		
THE OFFICE SHOP INC								
50	THE OFFICE SHOP INC	335997-0	COPIER SUPPLIES	04/17/2025	115.35	115.35	05/27/2025	
	Total THE OFFICE SHOP INC:				115.35	115.35		
TRISH HARREN								
3728	TRISH HARREN	05022025	MOVING EXPENSES	05/05/2025	3,758.13	3,758.13	05/27/2025	
	Total TRISH HARREN:				3,758.13	3,758.13		
VERIZON WIRELESS								
2450	VERIZON WIRELESS	6113147515	CELL PHONES 04/11 - 05/10	05/19/2025	90.01	90.01	05/27/2025	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total VERIZON WIRELESS:					90.01	90.01		
VERSATERM PUBLIC SAFETY US INC								
667	VERSATERM PUBLIC SAFETY U	INV41-00871	DUAL DASH CAMERA SOLUTIO	05/13/2025	1,027.20	1,027.20	05/27/2025	
Total VERSATERM PUBLIC SAFETY US INC:					1,027.20	1,027.20		
VESTIS								
805	VESTIS	2530399732	MAT/NYLON/RUBBER, SCRAPE	05/02/2025	65.85	65.85	05/27/2025	
Total VESTIS:					65.85	65.85		
WYNN, SHELLIE M								
91	WYNN, SHELLIE M	05192025	PLANING & ZONING REIMBURS	05/19/2025	50.00	50.00	05/27/2025	
Total WYNN, SHELLIE M:					50.00	50.00		
ZENDER, JOHN								
802	ZENDER, JOHN	05272025	PLANNING & ZONING COMMITT	05/27/2025	50.00	50.00	05/27/2025	
Total ZENDER, JOHN:					50.00	50.00		
Grand Totals:					283,317.67	283,317.67		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Paid and unpaid invoices included.

CITY OF CROSBY

REQUEST FOR COUNCIL ACTION

DATE: 5.27.2025	DEPARTMENT: Administrator
------------------------	----------------------------------

APPROVAL REQUIRED: Simple Majority of Council
--

ITEM DESCRIPTION: Salem Lutheran Church Worship in the Park
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BACKGROUND: Salem Lutheran Church is requesting use of the grounds near Franklin Park and Crosby Skate Park to host a Sunday morning worship on June 29, 2025. Setup will be at 8:15 a.m. Worship will follow from 9:00 a.m. to 10:00 a.m. Approximately 70 people participated in this worship last year and they are expecting a similar attendance this year. Their equipment will be packed up by 11:00 a.m.

Salem Lutheran Church will provide all needed equipment, including their own trash receptacle. They are requesting use of the power outlet at the Skate Park to run their sound system.

OBJECTIVE:

STAFF RECOMMENDATIONS:

BUDGET IMPLICATIONS:

COUNCIL ACTION REQUESTED:

ATTACHMENT: Application, event details, certificate of liability insurance, proof of payment



City of Crosby
Special Event Application

PAID 134974
MAY 16 2025
City of Crosby

Date of Application May 7, 2025
Name of Organization Salem Lutheran Church
Address 21276 Archibald Road, Deerwood 56444
Name of person representing the organization Pastor, Amanda Kempthorne
Day and Evening Phone #'s day 218-381-2105 cell 218-670-5671
Event Name Salem Morning Worship
Location of event Franklin Ballpark - shoreline
Date(s) of Event Sunday, June 29, 2025
Time(s) of Event 8:00am set-up to 11:00am clean-up
Approximate number of people expected 60-70 Number of event staff 10+
Public health plans self disposal of waste, toilets at Crosby Memorial Park
(supply of water to site, solid waste collection, toilet facilities)
Fire prevention/emergency service plans n/a. no open flame, non-enclosed space
Will City services be utilized no (yes or no)
Security plans open event, greeters in place to welcome and guide persons
Will City services be utilized no (yes or no)
List any other City services that will be necessary electricity via extension cords from Skate Park
Street or alley to be closed none
Signature of Requestor Amanda Kempthorne

By signing this application, the applicant/organization agrees to indemnify, defend and hold the City, its officials, employees and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City, its officials, employees and agents. By signing this application, you will also agree the City ordinance will be followed as pertaining to the event.

- INCLUDE A CERTIFICATE OF LIABILITY INSURANCE WITH A GENERAL LIABILITY MINIMUM OF \$1,000,000.
- IF ALCOHOL WILL BE SERVED INCLUDE A TEMPORARY ON-SALE LIQUOR APPLICATION AND INCLUDE LIQUOR LIABILITY ENDORSEMENT ON THE CERTIFICATE OF LIABILITY INSURANCE.
- IF FOOD WILL BE SERVED AT THE EVENT, PLEASE INCLUDE A COPY OF THE CATERER'S LICENSE.

FOR INTERNAL USE

Received Date: 5/16/25 MUH
Police Dept Approval: _____
Council Approval Date: _____

Total due: \$25.00 per event
Code: 2:203 (100-32120) Payable in advance of approval



Salem Lutheran Church

Amanda Kempthorne, Pastor

P.O. Box 100 • 21276 Archibald Road • Deerwood MN 56444

Phone: 218.534.3309 • Email: office@salemdwd.org • Website: www.salemdwd.org

re: Grounds Use Request

May 6, 2025

Dear Crosby City Council,

Salem Lutheran Church (of Deerwood) is requesting use of the grounds near Franklin Park and Crosby Skate Park to host a Sunday morning worship on June 29, 2025. We gather to set up around 8:15a.m., worship was from 9:00a.m. to approximately 10:00a.m., and our final equipment will be packed by 11:00a.m. We had near 70 people participate in 2024 and expect about the same for this year.

Salem provides all needed equipment, including a trash receptacle. Again this year, we request usage of power from the outlet at the Skate Park to run a sound system. I've attached a map of our expected layout and equipment in use.

This event is open to anyone who wishes to join – last year we had a woman and her dog walk over from the campground!

Thank you for your consideration, we appreciate worshipping in God's beautiful creation!

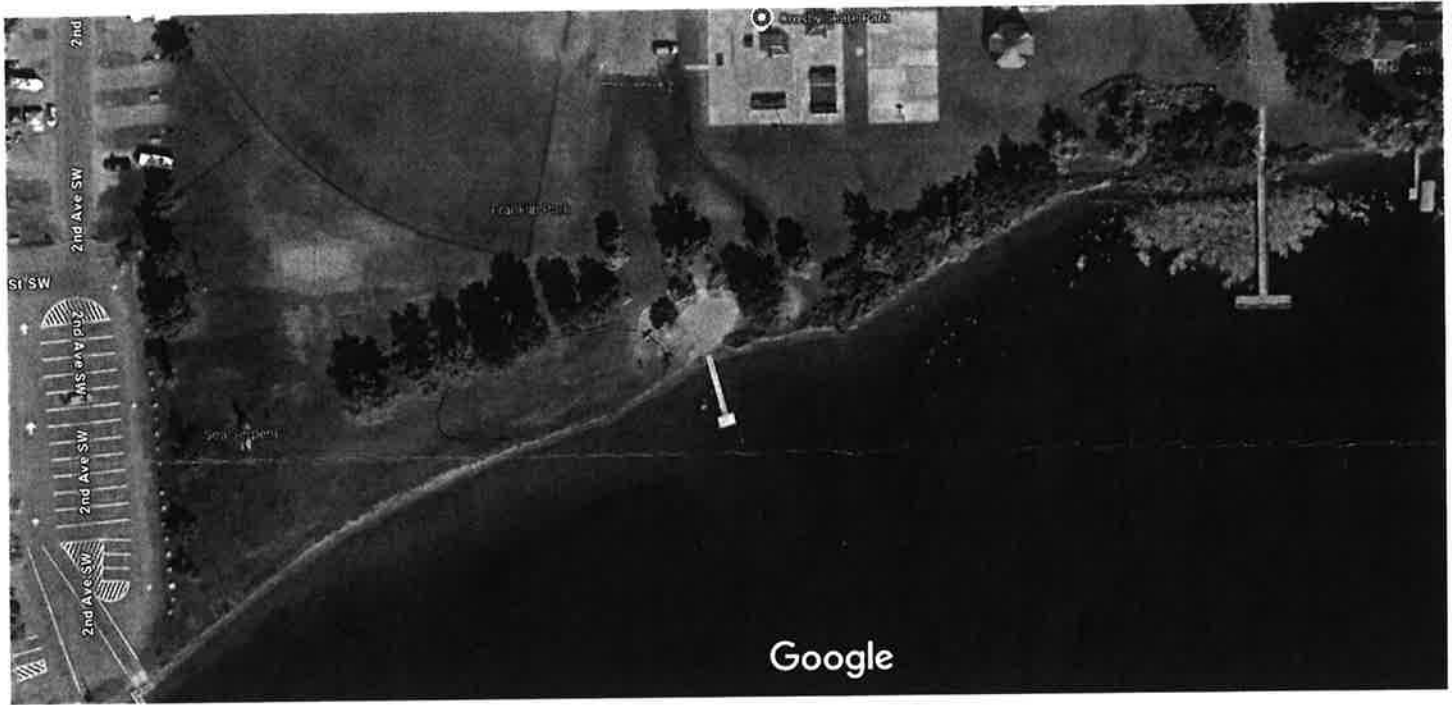
Pastor Amanda Kempthorne

office: 218-381-2105

email: pastoramanda@salemdwd.org

Google Maps

Salem Lutheran Worship in the Park



Imagery ©2025 Airbus, CNES / Airbus, Maxar Technologies, Map data ©2025 50 ft

Live traffic

Fast

Slow

area of use - shoreline next to swimming beach

- lawn chairs
- sound system
(board, speakers, microphones, keyboard)
- folding table for coffee & cookies

COMMERCIAL GENERAL LIABILITY DECLARATIONS

COMPANY NAME	PRODUCER NAME
Church Mutual Insurance Company, S.I. 3000 Schuster Lane Merrill, WI 54452	COREY KNOTT CHURCH MUTUAL INS CO 3000 SCHUSTER LANE MERRILL, WI 54452

NAMED INSURED SALEM LUTHERAN CHURCH

MAILING ADDRESS 21276 ARCHIBALD RD
DEERWOOD, MN 56444-2600

POLICY PERIOD: FROM 12/01/2024 TO 12/01/2025 AT 12:01 A.M. TIME AT
YOUR MAILING ADDRESS SHOWN ABOVE

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

LIMITS OF INSURANCE	
EACH OCCURRENCE LIMIT	\$1,000,000
DAMAGE TO PREMISES RENTED TO YOU LIMIT	\$100,000 Any one premises
MEDICAL EXPENSE LIMIT	\$5,000 Any one person
PERSONAL & ADVERTISING INJURY LIMIT	\$1,000,000 Any one person or organization
GENERAL AGGREGATE LIMIT	\$3,000,000
PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT	\$1,000,000

RETROACTIVE DATE (CG 00 02 ONLY)
THIS INSURANCE DOES NOT APPLY TO "BODILY INJURY", "PROPERTY DAMAGE" OR "PERSONAL AND ADVERTISING INJURY" WHICH OCCURS BEFORE THE RETROACTIVE DATE, IF ANY, SHOWN BELOW. RETROACTIVE DATE: _____ (ENTER DATE OR "NONE" IF NO RETROACTIVE DATE APPLIES)

DESCRIPTION OF BUSINESS
FORM OF BUSINESS:
<input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> JOINT VENTURE <input type="checkbox"/> TRUST
<input type="checkbox"/> LIMITED LIABILITY COMPANY <input checked="" type="checkbox"/> ORGANIZATION, INCLUDING A CORPORATION (BUT NOT INCLUDING A PARTNERSHIP, JOINT VENTURE OR LIMITED LIABILITY COMPANY)
BUSINESS DESCRIPTION: _____

CITY OF CROSBY
2 SECOND STREET SW
CROSBY MN 56441-1499

218-546-5021

Receipt No: 5.000019398

May 16, 2025

SALEM LUTHERAN CHURCH

Previous Balance:	.00
LICENSES & PERMITS - LICENSES & PERMITS--	25.00
WORSHIP IN THE PARK	
100-32120 LICENSES & PERMITS	
<hr/>	
Total:	25.00
<hr/>	
CHECK	25.00
Check No: 34974	
Payor: SALEM LUTHERAN CHURCH	
Total Applied:	25.00
<hr/>	
Change Tendered:	.00
<hr/>	

05/16/2025 12:35 PM

CITY OF CROSBY

REQUEST FOR COUNCIL ACTION

DATE: 5.27.2025

DEPARTMENT: Administrator

APPROVAL REQUIRED: Simple Majority of Council

ITEM DESCRIPTION: Midwest Mountain Bike Fest at the Croft Mine Historic Park, June 20th-22nd

BACKGROUND: The schedule for the Midwest Mountain Bike Fest is as follows:

Friday, June 20

12:00 PM – 7:00 PM | Expo opens, clinics & guided rides

5:30 PM – 7:30 PM | Fat Tire Happy Hour

***7:30 PM | Fat Tire Klunker Ride to the beach for a Solstice Sunset Swim
Movie Screening & Bonfire***

Saturday, June 21

Scavenger Hunt Challenge Begins

10:00 AM – 5:00 PM | Expo, demo rides, skills clinics

7:00 PM – Close | Pints for a Purpose at Trailside Tavern

Sunday, June 22

10:00 AM | Pre-ride social with coffee & food

11:00 AM | Vintage Mountain Bike Meetup & Group Ride at Red Raven

They are expecting approximately 500 participants. Porta potty's will be provided and trash will be hauled away at the end of the event. Food trucks will also be onsite. They will provide overnight security. City services will not be utilized.

They are requesting that a section of 8th Street N.E. be closed during the event.

BUDGET IMPLICATIONS: None.

COUNCIL ACTION REQUESTED: A motion and second to approve the Midwest Mountain Bike Fest at the Croft Mine Historic Park June 20th-22nd and the closure of a section of 8th Street N.E. during the event.

ATTACHMENT: Application, proof of payment, map of recommended street closure, and copy of Certificate of Liability Insurance

PD.
4/29/25



City of Crosby
Special Event Application

Date of Application 5/28/25
Name of Organization DUSTY ROADS LLC
Address 3812 18th AVE S
Name of person representing the organization JEFF FRAVE
Day and Evening Phone #'s 715-379-7940
Event Name MIDWEST MOUNTAIN BIKE FEST
Location of event CROFT MINE HISTORIC PARK
Date(s) of Event 6/20 - 6/22
Time(s) of Event 12:00PM 6-20 - 7PM 6-21
Approximate number of people expected 500 Number of event staff 20
Public health plans POTTA POTTY'S - HAULING TRASH AWAY - FOOD TRUCKS
(supply of water to site, solid waste collection, toilet facilities)
Fire prevention/emergency service plans _____
Will City services be utilized NO
(yes or no)
Security plans OVERNIGHT SECURITY
Will City services be utilized NO
(yes or no)
List any other City services that will be necessary _____
Street or alley to be closed 8th ST NE
Signature of Requestor [Signature]

By signing this application, the applicant/organization agrees to indemnify, defend and hold the City, its officials, employees and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City, its officials, employees and agents. By signing this application, you will also agree the City ordinance will be followed as pertaining to the event.

- INCLUDE A CERTIFICATE OF LIABILITY INSURANCE WITH A GENERAL LIABILITY MINIMUM OF \$1,000,000.
- IF ALCOHOL WILL BE SERVED INCLUDE A TEMPORARY ON-SALE LIQUOR APPLICATION AND INCLUDE LIQUOR LIABILITY ENDORSEMENT ON THE CERTIFICATE OF LIABILITY INSURANCE.
- IF FOOD WILL BE SERVED AT THE EVENT, PLEASE INCLUDE A COPY OF THE CATERER'S LICENSE.

FOR INTERNAL USE

Received Date 4-29-25
Police Dept Approval MVA
Council Approval Date _____

Total due: \$25.00 per event
Code: 2-203 (100-32120) Payable in advance of approval



Recommended Closure.

CITY OF CROSBY
2 SECOND STREET SW
CROSBY MN 56441-1499

218-546-5021

Receipt No: 6.000002045

Apr 29, 2025

ERIC CRAINE

Previous Balance:
LICENSES & PERMITS - LICENSES & PERMITS-
SPECIAL EVENT
100-32120 LICENSES & PERMITS

.00
25.00

Total:

25.00

CHECK Check No: 5785
 Payor: ERIC CRAINE
Total Applied:

25.00
25.00

Change Tendered:

.00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/13/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McKay Insurance Agency, Inc. 106 East Main Street P O Box 151 Knoxville IA 50138	CONTACT NAME: PHONE (A/C, No, Ext): (641) 842-2135 FAX (A/C, No): (641) 828-2013 E-MAIL ADDRESS: sports@mckayinsagency.com														
INSURED Silent Sports Association - BTC Dusty Roads, LLC 3812 18th Ave S Minneapolis MN 55407	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A : Evanston Insurance Company</td><td>35378</td></tr><tr><td>INSURER B : Gerber Life Insurance Company</td><td>70939</td></tr><tr><td>INSURER C :</td><td></td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Evanston Insurance Company	35378	INSURER B : Gerber Life Insurance Company	70939	INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : Evanston Insurance Company	35378														
INSURER B : Gerber Life Insurance Company	70939														
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES**CERTIFICATE NUMBER:** CL2551367247**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Includes Athletic <input type="checkbox"/> Participants GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Event	Y	N	3607AH010099-7	06/20/2025	06/23/2025	<table><tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 300,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$ Excluded</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$ 1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$ 3,000,000</td></tr><tr><td>PRODUCTS - COMPI/OP AGG</td><td>\$ 2,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000	MED EXP (Any one person)	\$ Excluded	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 3,000,000	PRODUCTS - COMPI/OP AGG	\$ 2,000,000		\$
	EACH OCCURRENCE	\$ 1,000,000																			
	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000																			
	MED EXP (Any one person)	\$ Excluded																			
PERSONAL & ADV INJURY	\$ 1,000,000																				
GENERAL AGGREGATE	\$ 3,000,000																				
PRODUCTS - COMPI/OP AGG	\$ 2,000,000																				
	\$																				
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						<table><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)	\$	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$				
COMBINED SINGLE LIMIT (Ea accident)	\$																				
BODILY INJURY (Per person)	\$																				
BODILY INJURY (Per accident)	\$																				
PROPERTY DAMAGE (Per accident)	\$																				
	\$																				
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						<table><tr><td>EACH OCCURRENCE</td><td>\$</td></tr><tr><td>AGGREGATE</td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$	AGGREGATE	\$		\$								
EACH OCCURRENCE	\$																				
AGGREGATE	\$																				
	\$																				
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					<table><tr><td>PER STATUTE</td><td>OTH-ER</td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$</td></tr></table>	PER STATUTE	OTH-ER	E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	E.L. DISEASE - POLICY LIMIT	\$						
PER STATUTE	OTH-ER																				
E.L. EACH ACCIDENT	\$																				
E.L. DISEASE - EA EMPLOYEE	\$																				
E.L. DISEASE - POLICY LIMIT	\$																				
B	Accident Medical			15-070944-24	06/20/2025	06/23/2025	<table><tr><td>Excess</td><td>\$25,000</td></tr><tr><td>Deductible \$250</td><td></td></tr></table>	Excess	\$25,000	Deductible \$250											
Excess	\$25,000																				
Deductible \$250																					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Midwest Mountain Bike Fest: June 20-22, 2025. Certificate holder is an additional insured but only with respect to liability arising out of the operations of the above named insured. "This policy is issued, pursuant to Iowa Code section 515.147, by a nonadmitted company in Iowa and as such is not covered by the Iowa Insurance Guaranty Association."

CERTIFICATE HOLDER**CANCELLATION**City of Crosby
2 2nd St SW

Crosby

MN 56441

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CITY OF CROSBY

REQUEST FOR COUNCIL ACTION

DATE: 5/27/2025

DEPARTMENT: Administration

APPROVAL REQUIRED: Simple Majority of Council

ITEM DESCRIPTION: Consider approval of Cuyuna Fest event at Trailside Tavern on Saturday, June 21st

BACKGROUND: Trailside Tavern will be hosting an event for Cuyuna Fest on Saturday, June 21st from 5:00 p.m. – Midnight. There will be a band performing from 6:00 p.m. – 9:00 p.m. This event will be located in the alley behind Trailside. They are requesting that the back alley be closed during the event. The City would need to provide the cones for blockage. There will be approximately 100 people in attendance. Porta potty's will be provided and bathrooms will also be available in Trailside Tavern.

STAFF RECOMMENDATIONS: Administrator Harren recommends approval of the request for the special event for Cuyuna Fest at Trailside Tavern, including the back-alley closure and use of PW cones for barricades.

BUDGET IMPLICATIONS: None

COUNCIL ACTION REQUESTED: Motion and Second to approve the Cuyuna Fest event at Trailside Tavern on Saturday, June 21st from 5:00 p.m. – Midnight and the closure of the back alley behind Trailside Tavern.

ATTACHMENT: Special Event application and copy of Certificate of Liability



City of Crosby
Special Event Application

PAID
MAY 20 2025
City of Crosby

Date of Application 5-20-25

Name of Organization Trailside Tavern

Address 210 W main St

Name of person representing the organization Vern Lewis

Day and Evening Phone #'s 218-838-3041

Event Name Cuyuna Fest

Location of event Alley of Trailside

Date(s) of Event June 21st

Time(s) of Event 5^{PM} - 12 AM - and 6-9

Approximate number of people expected 100 Number of event staff 6

Public health plans Porta Potties / inside trailside Bathrooms
(supply of water to site, solid waste collection, toilet facilities)

Fire prevention/emergency service plans _____

_____ Will City services be utilized _____
(yes or no)

Security plans _____

_____ Will City services be utilized _____
(yes or no)

List any other City services that will be necessary cones to Block of Hwy

Street or alley to be closed Behind Trailside

Signature of Requestor Vern

By signing this application, the applicant/organization agrees to indemnify, defend and hold the City, its officials, employees and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City, its officials, employees and agents. By signing this application, you will also agree the City ordinance will be followed as pertaining to the event.

- INCLUDE A CERTIFICATE OF LIABILITY INSURANCE WITH A GENERAL LIABILITY MINIMUM OF \$1,000,000.
- IF ALCOHOL WILL BE SERVED INCLUDE A TEMPORARY ON-SALE LIQUOR APPLICATION AND INCLUDE LIQUOR LIABILITY ENDORSEMENT ON THE CERTIFICATE OF LIABILITY INSURANCE.
- IF FOOD WILL BE SERVED AT THE EVENT, PLEASE INCLUDE A COPY OF THE CATERER'S LICENSE.

FOR INTERNAL USE
Received Date: 5/10/25
Police Dept Approval: [Signature]
Council Approval Date: _____

Total due: \$25.00 per event
Code: 2:203 (100-32120) Payable in advance of approval



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/03/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER THE INSURANCE SHOPPE 513 1ST STREET W PRINCETON MN 55371	CONTACT NAME: NELLI WALSH PHONE (A/C, No, Ext): 763-389-2121 E-MAIL ADDRESS: nelli@the-insurance-shoppe.com FAX (A/C, No): 763-631-3531 INSURER(S) AFFORDING COVERAGE INSURER A : BADGER MUTUAL INSURER B : RAM MUTUAL INSURER C : INSURER D : INSURER E : INSURER F : NAIC #
INSURED TRAILSIDE TAVERN AND PATIO LLC DBA TRAILSIDE TAVERN 212 WEST MAIN CROSBY MN 56441	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		00165-82038	07/01/2025	06/30/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> Y	N/A	WC1007 11-15	07/01/2025	06/30/2026
A	LIQUOR LIABILITY		00765-82038	07/01/2025	06/30/2026	1,000,000 1,000,000 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

LIQUOR LIABILITY IS CONTINUOUS UNTIL CANCELLED

COVERAGE IS EXTENDED TO PARKING LOT AND OUTDOOR PATIO AREA FOR OUTDOOR SEATING

CERTIFICATE HOLDER**CANCELLATION**

CITY OF CROSBY ATTN DEB MARTY 2 SECOND ST SW CROSBY MN 56441	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Nelli Walsh</i>
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CITY OF CROSBY
REQUEST FOR COUNCIL ACTION

DATE: 5/27/2025	DEPARTMENT: Hallett Community Center
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APPROVAL REQUIRED: Simple majority of Council

ITEM DESCRIPTION: Consider request for approval of Rachel Bray as HCC Summer Intern

BACKGROUND:

After posting the intern position, HCC offered the position to Rachel Bray. They met and went over the job duties & hours, and she accepted the position. Her start date was 5/22/2025 and her end date will be 8/22/2025.

OBJECTIVE: Hire a seasonal worker to assist with increased programing and visitors during the summer.

STAFF RECOMMENDATIONS: Approve hiring of Rachel Bray.

BUDGET IMPLICATIONS: None – the wages will be reimbursed by Sourcewell in the fall.

COUNCIL ACTION REQUESTED: Approve hiring Rachel Bray as the HCC Summer Intern at the Hallett Community Center with funding provided by Sourcewell.

CITY OF CROSBY
REQUEST FOR COUNCIL ACTION

DATE: 5/27/2025

DEPARTMENT: Jessie F. Hallett Memorial Library

APPROVAL REQUIRED: Simple majority of Council

ITEM DESCRIPTION: Consider request for approval of Grace Larsen as Summer Intern at Jessie F. Hallett Memorial Library

BACKGROUND:

After posting the intern position at the Jessie F. Hallett Memorial Library, the position was offered to Grace Larsen. They met and went over the job duties & hours, and she accepted the position. Her start date is 5/28/2025 and her end date will be 9/12/2025.

OBJECTIVE: Hire a seasonal worker to assist with increased programing and visitors during the summer.

STAFF RECOMMENDATIONS: Approve hiring of Grace Larsen.

BUDGET IMPLICATIONS: None – the wages will be reimbursed by Sourcewell,

COUNCIL ACTION REQUESTED: Approve hiring Grace Larsen as the Summer Intern at the Jessie F. Hallett Memorial Library with funding provided by Sourcewell.

CITY OF CROSBY
REQUEST FOR COUNCIL ACTION

DATE: 5/27/2025

DEPARTMENT: Administration

APPROVAL REQUIRED: Simple Majority of Council

ITEM DESCRIPTION: Consider approval of Cuyuna Off-Road Triathlon Banner in Crosby Memorial Park

BACKGROUND: Cuyuna Off-Road Triathlon is requesting to hang a banner on the fence by Crosby Memorial Park prior to their June 8th event. The event includes paddling, mountain biking, and a trail run. There will be approximately 400 participants and 100 + volunteers. This event raises approximately \$25,000 for CRES PTO.

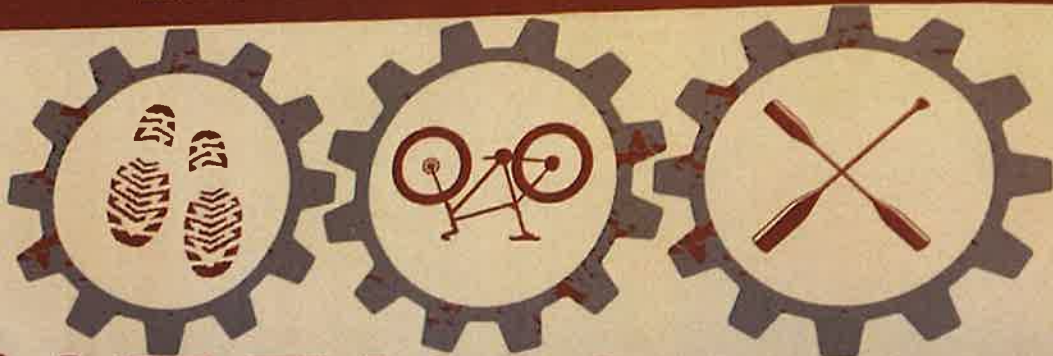
STAFF RECOMMENDATIONS:

BUDGET IMPLICATIONS: None

COUNCIL ACTION REQUESTED: Motion and Second to approve hanging a banner on the fence by Crosby Memorial Park to advertise the Cuyuna Off-Road Triathlon event prior to their June 8th event.

ATTACHMENT: Picture of banner

CUYUNA OFF-ROAD TRIATHLON



CUYUNAOFFROADTRI.COM

RACE, VOLUNTEER, OR CHEER AT THE

CITY OF CROSBY
REQUEST FOR COUNCIL ACTION

DATE: 5/27/2025

DEPARTMENT: Administration

APPROVAL REQUIRED: Simple Majority of Council

ITEM DESCRIPTION: Approval of liquor licenses for the period of July 1, 2025 – June 30, 2026

BACKGROUND: All liquor license renewal applications were mailed out and given a deadline of May 9th for completion. It is recommended that the Council approve the following liquor licenses for the period of July 1, 2025 – June 30, 2026. The liquor establishments listed below have submitted the required paperwork and payment.

- Barstock Liquors – Off sale
- Hardwater Lounge—Off sale, On sale and Sunday
- Peter N Sylz DBA Croft Pub & Grub – On sale and Sunday on sale
- Cuyuna Brewing Company – Tap Room on sale, Brewer off sale Malt Liquor, and Sunday Taproom licenses, Off sale liquor license
- Cana Wine Bar- On Sale, Sunday On Sale and Off Sale
- Miner's Inc. DBA Super One Foods – 3.2 off sale
- Peanuts Pub at the Midway – On sale, Sunday on sale and off sale
- Rafferty's Pizza – 3.2 On Sale, 3.2 On Sale Sunday, Strong Beer and Wine Endorsement
- Red Raven, LLC – 3.2 On Sale, 3.2 On Sale Sunday, Strong Beer and Wine Endorsement
- Lamplighter Inc. DBA Spalding House – On Sale, Sunday On Sale and Off Sale
- Trailside Tavern & Patio LLC – On Sale, Sunday On Sale and Off Sale
- Paul Squared Operations, LLC DBA Victual – Off Sale and Culinary Class/Cooking School
- Super One Liquor, LLC- Off sale
- Drunken Noodle, LLC- 3.2 On Sale, 3.2 On Sale Sunday, Strong Beer and Wine Endorsement

NOTE: To date, not all liquor license renewal applications have been returned with payment.

BUDGET IMPLICATIONS: None

COUNCIL ACTION REQUESTED: Motion and Second to approve the Liquor Licenses as presented.

ATTACHMENT: None

CITY OF CROSBY
REQUEST FOR COUNCIL ACTION

DATE: 5.27.2025	DEPARTMENT: Administrator
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APPROVAL REQUIRED: Simple Majority of Council

ITEM DESCRIPTION: Consider payment of League of Minnesota Cities Insurance Trust premium

BACKGROUND: *Enclosed is a quotation for Workers' Compensation deposit premium. Renewal will be bound as per the expiring coverage arrangement, including coverage for elected and appointed officials, with the premium indicated on the quote, unless the member or agent sends a written request not to bind renewal coverage. The total net deposit premium is \$57,866.*

OBJECTIVE:

STAFF RECOMMENDATIONS: City Administrator Harren recommends payment of the LMC Insurance Trust premium.

BUDGET IMPLICATIONS: \$57.866 total net deposit premium

COUNCIL ACTION REQUESTED: Motion and second to approve payment of \$57,866 for the total net deposit premium for the League of Minnesota Cities Insurance Trust

ATTACHMENT: League of Minnesota Cities Insurance Trust—Notice of Premium Options for Standard Premiums of \$50,000-\$100,000

League of Minnesota Cities Insurance Trust

Group Self-Insured Workers' Compensation Plan
145 University Avenue West St. Paul, MN 55103-2044 Phone (651) 215-4173

Notice of Premium Options for Standard Premiums of \$50,000 - \$100,000

CROSBY, CITY OF
2 SECOND ST SW
CROSBY, MN 56441-1437

Agreement No.: WC 1003201_Q-9
Agreement Period:
From: 06/01/2025
To: 06/01/2026

Enclosed is a quotation for workers' compensation deposit premium. **Note: Renewal Coverage will be bound as per the expiring coverage arrangement, including coverage for elected and appointed officials, with the premium indicated on the quote, unless the member or agent sends a written request not to bind renewal coverage.**

<u>PAYROLL DESCRIPTION</u>	<u>CODE</u>	<u>RATE</u>	<u>ESTIMATED PAYROLL</u>	<u>DEPOSIT PREMIUM</u>
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SEE ATTACHED SCHEDULE FOR DETAILS

Manual Premium		73,739
Experience Modification	0.86	-10,323
Standard Premium		63,416
Deductible Credit	0.00%	0
Premium Discount		-5,550
Net Deposit Premium		\$57,866
Adjustment for Commission*		0
Total Net Deposit Premium		\$57,866

*Workers compensation rates assume a 2% standard commission. The commission adjustment accounts for the commission difference, above or below 2%.

Agent:
00944 Christenson Agency Inc
Po Box 457
Deerwood, MN 56444-0457

Notice of Premium Options for Standard Premiums of \$50,000 - \$100,000 (Con't)

OPTIONS

Please indicate below the premium option you wish to select. You may choose only one option and you cannot change options during the agreement period.

1. <input checked="" type="checkbox"/> Regular Premium Option	Net Deposit Premium	Commission Adjustment	Total Net Deposit Premium
	<u>57,866</u>	<u>0</u>	<u>57,866</u>

2. ☐ **Deductible Premium Option**
 Deductible options are available in return for a premium credit applied to your estimated standard Premium of \$ 63,416. The deductible will apply per occurrence to paid medical costs only. There is no aggregate limit.

	Deductible per Occurrence	Premium Credit	Credit Amount	Net Deposit Premium	Commission Adjustment	Total Net Deposit Premium
<input type="checkbox"/>	\$250	0.50%	-317	57,549	0	57,549
<input type="checkbox"/>	\$500	1.00%	-634	57,232	0	57,232
<input type="checkbox"/>	\$1,000	1.60%	-1,015	56,851	0	56,851
<input type="checkbox"/>	\$2,500	3.00%	-1,902	55,964	0	55,964
<input type="checkbox"/>	\$5,000	4.50%	-2,854	55,012	0	55,012
<input type="checkbox"/>	\$10,000	6.00%	-3,805	54,061	0	54,061
<input type="checkbox"/>	\$25,000	9.50%	-6,025	51,841	0	51,841
<input type="checkbox"/>	\$50,000	13.50%	-8,561	49,305	0	49,305

3. ☐ **Retrospective Rates Premium Option**

	Retro-Rated Minimum Factor	Est. Minimum Premium	Retro-Rated Maximum Factor	Est. Maximum Premium
<input type="checkbox"/>	0.680 %	43,123	1.300 %	82,441
<input type="checkbox"/>	0.646 %	40,967	1.500 %	95,124
<input type="checkbox"/>	0.581 %	36,845	2.000 %	126,832

This quotation is for a deposit premium based on your estimate of payroll and selected options. Your final actual premium will be computed after an audit of payroll subsequent to the close of your agreement year and will be subject to revisions in rates, payrolls and experience modification. While you are a member of the LMCIT Workers' Compensation Plan, you will be eligible to participate in dividend distributions from the Trust based upon claims experience and earnings of the Trust.

If you desire the coverage offered above, please return this signed document for the option you have selected.

This quotation should be signed by an authorized representative of the member requesting coverage.

**Notice of Premium Options for Standard Premiums of \$50,000 - \$100,000
(Con't)**

Signature

Title

Date

CITY OF CROSBY

REQUEST FOR COUNCIL ACTION

DATE: 5.27.2025	DEPARTMENT: Administrator
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APPROVAL REQUIRED: Simple Majority of Council
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ITEM DESCRIPTION: MOU for the Teamsters General Local Union No. 346 for the Crosby Police Department Sergeants

BACKGROUND: *The Crosby Police Sergeants terms and conditions of employment shall be set forth in the current Crosby Police Officers contracts, which shall hereinafter cover both classifications. The effective dates of the new contract covering both the new classifications shall be January 1, 2025 through December 31, 2026.*

The Crosby Police Sergeants shall receive retroactive pay and benefits for all modifications back to January 1, 2025. Any additional payments shall be made, upon ratification of this agreement, or the effective date of ratification, whichever is later.

Wage classification and individual union member wages are incorporated and reflected in Appendix "A" of the enclosed agreement, as currently included in the Crosby Police Officers' contract.

OBJECTIVE:

STAFF RECOMMENDATIONS:

BUDGET IMPLICATIONS: Thomas Mount: 2025 Grade 10, 2025 Step 8= \$39.97/hour (2025 wage). Robert Depaloi: 2025 Grade 10, 2025 Step 9= \$41.17/hour (2025 wage). Retroactive pay and benefits for all modifications back to January 1, 2025 for Crosby's two Police Sergeants.

COUNCIL ACTION REQUESTED: Motion and second to approve the Memorandum of Understanding made and entered into as of the 16th day of May 2025, by and between Teamsters General Local Union No. 346 and the City of Crosby for the Crosby Police Sergeants.

ATTACHMENT: Memorandum of Understanding

Memorandum of Understanding

This Memorandum of Understanding ("MOU") is made and entered into as of the 16th day of May 2025, by and between Teamsters General Local Union No. 346 ("Union"), the City of Crosby ("City").

RECITALS

WHEREAS the Crosby Police Department Sergeants contract was ratified on May 12, 2025.

WHEREAS, the Crosby Police Officers contract is in effect from January 1, 2025, through December 31, 2026.

WHEREAS the Union and the City desire to merge the Crosby Police Sergeants into the Crosby Police Officers contract to create a unified agreement for the same duration, from January 1, 2025, through December 31, 2026.

NOW, THEREFORE, the parties agree as follows:

1. Coverage of Sergeants

The Crosby Police Sergeants terms and conditions of employment shall be as set forth in the current Crosby Police Officers contracts which shall hereinafter cover both classifications. The effective dates of the new contract covering both the new classifications shall be January 1, 2025, through December 31, 2026.

2. Retroactivity

The Crosby Police Sergeants shall receive retroactive pay and benefits for all modifications back to January 1, 2025. Any additional payments shall be made, upon ratification of this agreement, or the effective date of ratification, whichever is later.

3. Article 31, Section 1: Wages and Wage Classification

Wage classification and individual union member wages are incorporated and reflected in Appendix "A" of this agreement, as currently included in the Crosby Police Officers contract.

4. Appendix "A"

Wage Grid Effective 1/1/2025

Position: Sergeant

Grade: 10

2025 Steps	2025 Wages
Step 1	\$32.85
Step 2	\$33.84
Step 3	\$34.83
Step 4	\$35.83
Step 5	\$36.82
Step 6	\$37.81
Step 7	\$38.81
Step 8	\$39.97
Step 9	\$41.17
Step 10	\$42.71

Employee Wages Effective 1/1/2025

Employee	2025 Grade	2025 Step	2025 Wage
Thomas Mount	10	8	\$39.97
Robert Depaloi	10	9	\$41.17

Wage Grid Effective 1/1/2026

Position: Sergeant

Grade: 11

2026 Steps	2026 Wages
Step 1	\$36.20
Step 2	\$37.29
Step 3	\$38.38
Step 4	\$39.48
Step 5	\$40.58
Step 6	\$41.67
Step 7	\$42.78
Step 8	\$44.06
Step 9	\$45.38
Step 10	\$47.07

Employee Wages Effective 1/1/2026

Employee	2026 Grade	2026 Step	2026 Wage
Thomas Mount	11	8	\$44.06
Robert Depaloi	11	9	\$45.38

5. Entire Agreement

This MOU constitutes the entire agreement between the parties and may only be amended or modified by a written agreement signed by all parties.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding as of the date first above written.

Teamsters General Local Union No. 346

By: _____

Name: Zak Radzak

Title: Secretary - Treasurer

Date: _____

By: _____

Name: Jeff Oveson

Title: President

Date: _____

City of Crosby

By: _____

Name: Diane Cash

Title: Mayor

Date: _____

By: _____

Name: Trish Harren

Title: City Administrator

Date: _____

CITY OF CROSBY

REQUEST FOR COUNCIL ACTION

DATE: 05/7/2025

DEPARTMENT: Administrator

APPROVAL REQUIRED: Simple Majority of Council

ITEM DESCRIPTION: Consider approval of Resolution 2025-18-0527 Application to the Drinking Water Revolving Fund for Lead Service Line Replacements

BACKGROUND: The City of Crosby is applying to the Minnesota Public Facilities Authority for a loan and/or grant from the Drinking Water Revolving Fund for a lead service line replacement project as described in the application.

The City of Crosby estimates the MPFA financed amount to be \$275,000 or the as-bid cost of the project.

OBJECTIVE: *For the City of Crosby to have the legal authority to apply the loan, and the financial, technical and managerial capacity to repay the loan and ensure proper construction, operation and maintenance of the project for its design life.*

STAFF RECOMMENDATIONS: City Administrator Harren recommends approval of Resolution 2025-18-0527 Application to the Drinking Water Revolving Fund for Lead Service Line Replacements.

BUDGET IMPLICATIONS:

COUNCIL ACTION REQUESTED: Motion and Second to approve Resolution 2025-18-0527 Application to the Drinking Water Revolving Fund for Lead Service Line Replacements

ATTACHMENT: Resolution 2025-18-0527; Cert #1, #2, #3

City of Crosby
Resolution 2025-18-0527

**RESOLUTION OF APPLICATION TO THE DRINKING WATER REVOLVING FUND
FOR LEAD SERVICE LINE REPLACEMENTS**

WHEREAS, the City of Crosby is hereby applying to the Minnesota Public Facilities Authority for a loan and/or grant from the Drinking Water Revolving Fund for a lead service line replacement project as described in the application.

WHEREAS, the City of Crosby estimates the MPFA-Financed amount to be \$275,000 or the as-bid cost of the project.

WHEREAS, the City of Crosby has the legal authority to apply for the loan, and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation, and maintenance of the project for its design life.

Adopted this 27th day of May, 2025, by the Crosby City Council.

Diane Cash, Mayor

ATTEST:

Trish Harren, City Administrator

Cert 01 **Compliance Certification as to General Federal and State Laws, Rules, and Regulations**

As a condition of receiving funding, recipients must comply with certain federal and state laws, rules and regulations, including but not limited to those identified in this certification which will be invoked as a condition of the MPFA loan in both the Bond Purchase and Project Loan Agreement and the General Obligation bond to be executed by the recipient.

Important: By signing this certification, applicant acknowledges that the MPFA Contract Packet, applicable State of Minnesota Prevailing Wages and Federal Davis Bacon Prevailing Wages, Build America, Buy America and American Iron and Steel contract language will be physically included in bid solicitations and incorporated into the contract(s) between the MPFA applicant and selected contractor(s).

Review the compliances and have the applicant's authorized representative sign and date this certification form.

- (1) Title VI of the Federal Water Pollution Control Act, more commonly known as the Clean Water Act, as amended (Clean Water Revolving Fund applicants).
- (2) Safe Drinking Water Act (P.L. 93-523) (Drinking Water Revolving Fund applicants).
- (3) National Environmental Policy Act (P.L. 91-190 (1970)); National Historic Preservation Act (P.L. 89-665 as amended, 80 Stat. 917 (1966)); Archeological and Historic Preservation Act (P.L. 93-291(1974)); Protection of Wetlands, Executive Order No. 11990 (1977), as amended by Executive Order No. 12608 (1997); Flood Plain Management, Executive Order No. 11988 (1977), as amended by Executive Order No. 12148 (1979); Farmland Protection Policy Act (P.L. No 97-98 (1981)); Coastal Zone Management Act (P.L. 92-583 (1972), as amended); Coastal Barriers Resources Act (P.L. 97-378, 96 Stat 1653 (1982)); Wild and Scenic Rivers Act (P.L. 90-542, 82 Stat. 913 (1968)); Endangered Species Act (P.L. 93-205 (1973), as amended); Essential Fish Habitat Consultation Process under the Magnuson-Stevens Fishery Conservation and Management Act (P.L. 94-265 (1976), as amended) and; Clean Air Act Conformity (P.L. 95-95 (1977), as amended).
- (4) Title VI of the Civil Rights Act of 1964 (P.L. 88-352), Section 13 of the Federal Water Pollution Control Act Amendments of 1972 (33 U.S.C. Sec. 1251), Section 504 of the Rehabilitation Act of 1973 (P.L. 93-1123, 87 Stat. 355, 29 U.S.C. Sec. 794), The Age Discrimination Act of 1975 (P.L. 94-135 Sec. 303, 89 Stat. 713, 728, 42 U.S.C. Sec. 6102), and subsequent regulations, ensures access to facilities or programs regardless of race, color, national origin, sex, age or handicap.
- (5) Federal Executive Order 11246, as amended by Executive Orders 11375 and 12086 and subsequent regulations. Prohibits employment discrimination on the basis of race, color, religion, sex or national origin. Inclusion of the seven clauses in Section 202 of E. O. 11246 as amended by E. O. 11375 and 12086 are required in all project related contracts and subcontracts over \$10,000.
- (6) Federal Executive Orders 11625, 12138 and 12432; 40 CFR part 33 Participation by Disadvantaged Business Enterprises in Procurement under Environmental Protection Agency (EPA) Financial Assistance Agreements; Section 129 of P. L. 100-590 Small Businesses Reauthorization & Amendment Act of 1988; Public Law 102-389 (42 U.S.C. 437d); a 1993 appropriations act ; Public Law 101-549, Title X of the Clean Air Acts.
- (7) Amendments of 1990 (42 U.S.C. 7601 note). Encourages recipients to award construction, supply and professional service contracts to minority, women's business enterprises (MBE/WBE's) and small businesses and requires recipients to utilize affirmative steps in procurement.

Cert 01 Compliance Certification as to General Federal and State Laws, Rules, and Regulations

- (17) Section 608 of the Federal Clean Water Act, as amended and the Safe Drinking Water Act, as amended by America's Water Infrastructure Act of 2018 that requires all of the iron and steel products used in the CWSRF and DWSRF Projects are to be produced in the United States ("Use of American Iron and Steel Requirement"), unless (i) the Borrower has requested and obtained a waiver from the Environmental Protection Agency pertaining to the Project or (ii) the MPFA has otherwise advised the Borrower in writing that the American Iron and Steel Requirement is not applicable to the project.
- (18) Federal Build America, Buy America (BABA): The Recipient is subject to the Buy America Sourcing requirements under the Build America, Buy America provisions of the *Infrastructure Investment and Jobs Act* (IIJA) (P.L. 117-58 §§70911-70917) unless the Project is granted a waiver from the EPA.
- (19) Minnesota Statutes, Section 471.345, Uniform Municipal Contracting Law.
- (20) Minnesota Statutes, Section 16C.285, Responsible Contractor Requirements. Solicitation documents must include the specified language for all contracts advertised after January 1, 2015.
- (21) Minnesota Statutes, Section 574.26 to 574.32, the Public Contractors' Performance and Payment Bond Act, as applicable.
- (22) Minnesota Statutes sections 176.181 – 176.182. Requires recipients and subcontractors to have worker's compensation insurance coverage.
- (23) Minnesota Statutes, sections 177.41 – 177.43 (prevailing wage rate law). Requires that contractors pay laborers and mechanics prevailing wages established by the Minnesota Department of Labor and Industry for public works projects. Contractors or subcontractors failing to comply may face civil or criminal penalties.
- (24) Minnesota Statutes 290.9705. Requires that 8 percent of payments made to out-of-state contractors be withheld once cumulative payments made to the contractor for work done in Minnesota exceed \$50,000 in a calendar year, unless an exemption is granted by the Department of Revenue.
- (25) Minnesota Statutes, Chapter 13, the Minnesota Government Data Practices Act.
- (26) Minnesota Statutes Chapter 363A, the Minnesota Human Rights Act.
- (27) Minnesota Statutes Sec. 363A.36 Subd. 1a, Minnesota Department of Human Rights' (MDHR) affirmative action plan. PFA Recipients are encouraged to prepare and implement an affirmative action plan for the employment of people with disabilities, people of color, and women, and submit the plan to the commissioner of Human Rights.
- (28) Minnesota Statutes Sec. 363A.36, Minnesota Department of Human Rights' (MDHR) affirmative action plan requirements for contracts exceeding \$250,000. An affirmative action plan and a workforce certificate for affected contractors is required prior to bidding.
- (29) Minnesota Statutes Section 363.44, Equal Pay Certificate. Requirement for all contracts entered into by municipal governments for all contracts exceeding \$1,000,000.
- (30) The Recipient will post a physical sign at the project site during the construction phase to inform the public that the project funding was made available by the State of Minnesota and the federal *Infrastructure Investment and Jobs Act*.

As a condition of receiving funding, Recipients must comply with federal requirements concerning DBEs (i.e. Minority and Women's Business Enterprises (M/WBE) and Small Businesses in Rural Areas (SBRA)) with respect to procurement activities and contracts. The required contract conditions (see the Contract Packet) must be physically included in all bidding and contract documents. Additional information is in the Guidance Document.

GOOD FAITH EFFORTS:

MPFA recipients and their prime contractors must follow, document, and maintain documentation of their good faith efforts as listed below to ensure that Disadvantage Business Enterprises (DBEs) have the opportunity to participate in the project by increasing DBE awareness of procurement efforts and outreach. This applies to procurement for construction, equipment, supplies and services.

- (1) Ensure DBEs are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities; including placing DBEs on solicitation lists and soliciting them whenever they are potential sources.
- (2) Make information on forthcoming opportunities available to DBEs and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process. This includes, whenever possible, posting solicitation for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date.
- (3) Consider in the contracting process whether firms competing for large contracts could be subcontracted with DBEs. This will include dividing total requirements when economically feasible into smaller tasks or quantities to permit maximum participation by DBEs in the competitive process.
- (4) Encourage contracting with a consortium of DBEs when a contract is too large for one of these firms to handle individually.
- (5) Use the services and assistance of the Small Business Administration and the Minority Business Development Agency of the U. S. Department of Commerce.
- (6) If the prime contractor awards subcontracts, require the prime contractor to take the steps in numbers 1 through 5 above.

see next page for the Certification

Cert 03 Compliance Certification as to No Conviction of Felony Financial Crime by a Principal

As a condition of receiving funding, Applicants must certify to the statement below.

Minnesota Statutes Section 16B.981 Subd. 2 (6) requires that no current principals of a recipient have been convicted of a felony financial crime in the last 10 years. A principal is defined as a public official, a board member, or staff (paid or volunteer) with the authority to access funds provided by this financial assistance opportunity or to determine how those funds are used.

CERTIFICATION:

The applicant certifies that no current principals have been convicted of a felony financial crime in the last 10 years. I have attached a list or chart of all principals.

Applicant name:

Signer Name:

Signer Title:

Signed by authorized official:

Note: this form is not capable of digital signatures. To officially demonstrate approval of this certification, the official signer must either 1) print, sign, and return this form, or 2) send an email to the MPFA loan officer. Please copy-paste the subject line and body of the email from below:

loan officer email: #N/A

copy into email subject line:

copy into body of email:

CITY OF CROSBY

REQUEST FOR COUNCIL ACTION

DATE: 05.27.2025

DEPARTMENT: Administrator

APPROVAL REQUIRED: Simple Majority of Council

ITEM DESCRIPTION: 2024 Tax Increment Finance Report

BACKGROUND: The City of Crosby must submit an annual Tax Increment Finance Report to the Office of the State Auditor. Northland Securities has completed this report on behalf of the City of Crosby for over a decade. Northland Securities is the City's investment advisor.

OBJECTIVE: Contract with Northland Public Finance to complete the City of Crosby 2024 TIF Report.

STAFF RECOMMENDATIONS: City Administrator Harren recommends approval of this request.

BUDGET IMPLICATIONS: \$1,250.00

COUNCIL ACTION REQUESTED: Motion and second to contract with Northland Securities to complete the City of Crosby 2024 TIF Report at a cost of \$1,250.

ATTACHMENT: 2025 User Authorization Form; Letter from Northland Public Finance regarding annual TIF Reporting to the State Auditor



May 19, 2025

Sent via email: cityadmin@appleton.gov

Trish Harren
City Administrator
City of Crosby
2 Second Street Southwest
Crosby, MN 56431

RE: Annual TIF Reporting to Office of State Auditor

Dear Trish:

The purpose of this letter is to offer the services of Northland Public Finance, a division of Northland Securities ("Northland"), to assist the City with the completion and submission of mandated reports (pursuant to Minnesota Statutes 469.175, Subd. 6) related to tax increment financing (TIF) districts for year ending December 31, 2024 (the "Service").

We consider the annual reporting process to be a great time to review existing TIF districts for potential opportunities, including pooling of funds and review of outstanding obligations. We view and undertake the process as much more than an annual accounting process and filling out a form on your behalf.

If you would like Northland to undertake the completion and submission of the annual TIF reporting forms, please sign and return this letter (see below) and sign the attached State Auditor SAFES document and return to me. Reports will be made available from the Office of the State Auditor (OSA) and will be due to the OSA by August 1, 2025.

The remainder of this letter describes the Service in greater detail. The Service qualifies as administrative expense and the cost can be paid from tax increments, subject to the authorizations in the respective TIF plans of the authority.

Service Provided and Compensation

Northland will prepare and submit reports in accordance with statutory requirements. Northland will also prepare the summary statement (as required by Minnesota Statute 469.175, Subd. 5) for the authority to submit to the newspaper for publication. We will ask the authority to provide 2024 general ledger activity for tax increment financing districts. Northland may also request documentation on TIF plan modifications, supporting documentation on all revenues and expenditures and copies of TIF Plans and development agreements, among other relevant information.

The cost of the Service provided by Northland is as follows:

- A flat fee of \$1,250 per district applies to districts where the 2023 report was prepared by Northland.
- A flat fee of \$1,750 per district applies to districts where the 2023 report was not prepared by Northland.
- A flat fee of \$2,495 per district where fiscal year 2024 is the first year of reporting for a new tax increment financing district.

Disclosure

The Service is solely for financial planning and Northland is not providing advice on the timing, terms, structure, or similar matters related to a specific bond issue.

Next Steps

We look forward to having the opportunity to work with you to complete the annual TIF reporting. Please contact me directly if have questions or would like to discuss in more detail the Service. I can be reached at (612) 851-5930 or at jgreen@northlandsecurities.com.

Sincerely,

NORTHLAND SECURITIES, INC.



Jessica Green
Managing Director

Attachments (1)

Acknowledgement of Engagement

Engagement of Northland to provide services to the authority for Annual TIF Reporting to Office of State Auditor pursuant to the terms in this letter and selection of the Service by the authority.

Name of Authority: _____

Date: _____

Signature: _____

Name: _____

Title: _____



2025 User Authorization Form

Complete this form to authorize the Office of the State Auditor ("OSA") to grant reporting access and submission rights on behalf of an entity to a specific individual ("Authorized User") who is not an officer, employee or trustee of the entity. Access and submission occurs primarily via the State Auditor's Form Entry System ("SAFES") but authorization may extend to other offline documents. Online access is granted to the Authorized User via a unique user login that acts as a signature and may not be used by or shared with anyone who is not the Authorized User. Access and submission rights are valid through December 31, 2025, unless an earlier end date is entered here: _____. Access and submission rights may be canceled at any time upon written request to the OSA.

The form must contain both signatures.

Requesting entity must complete the top section of the form. The bottom section must be completed by the authorized user.

Entity Information


Entity Name:	City of Crosby	Email:	cityadmin@cityofcrosby.com
Contact Name:	Trish Harren	Title:	City Administrator

For which OSA division(s) will the authorized user be submitting forms on behalf of the entity?

☐ Pension ☒ Tax Increment Financing ☐ Government Information Division

By signing this form, I acknowledge and agree to the following:

1. I remain responsible for the accuracy of the data submitted and for ensuring that forms are submitted on time.
2. I will review for accuracy the information contained on the forms before the forms are submitted to the OSA.
3. My user-login acts as my signature. It is not public data and I will maintain it accordingly.
4. I understand that the information I provide on this form will be treated as "public" in the event of a data request.
5. I understand that information made available to the Authorized User is subject to the Minnesota Government Data Practices Act, Minn. Stat. ch. 13. See Minn. Stat. § 13.05, subds. 6 and 11.
6. I will withdraw this Authorization when the Authorized User's access to reporting forms is no longer required for my Entity.

Signature of Entity Employee or Trustee:	Date:
	5/19/2025

Authorized User Information

Name:	Jessica Green	Title:	Managing Director
Company:	Northland Public Finance	Business Mailing Address:	150 South 5th Street, Suite 3300, Minneapolis, MN 55402
Business Phone:	612-851-9607		
Business Email:	jgreen@northlandsecurities.com		

By signing this form, I acknowledge and agree to the following:

1. My user-login acts as my signature. It is not public data and I will maintain it accordingly.
2. I understand that the information I provide on this form will be treated as "public" in the event of a data request.
3. I understand that information made available pursuant to this Authorization is subject to the Minnesota Government Data Practices Act, Minn. Stat. ch. 13. See Minn. Stat. § 13.05, subds. 6 and 11.

Signature of Authorized User:	Date:
	May 16, 2025

Please submit the completed form by email, fax, or postal mail to applicable divisions.

Email: TIF@osa.state.mn.us

Pension@osa.state.mn.us

GID@osa.state.mn.us

Mailing Address:

Fax: (651) 296-4755 (TIF)

(651) 282-5298 (Pension)

(651) 296-4755 (GID)

525 Park Street, Suite 500
St. Paul MN 55103

CITY OF CROSBY
REQUEST FOR COUNCIL ACTION

DATE: 05/7/2025

DEPARTMENT: Administrator

APPROVAL REQUIRED: Simple Majority of Council

ITEM DESCRIPTION: Consider approval of County Line Creators 4-H club - Deerwood MN installing a Life Jacket Loaner Station at Crosby Memorial Park

BACKGROUND: The County Line Creators 4-H club - Deerwood MN has proposed building and maintaining a Life Jacket Loaner Station at the Crosby Memorial Park near the landing. The 4-H Club would be responsible for the costs to construct and maintain the station.

U.S. Coast Guard accident data shows that most drownings could have been prevented if a life jacket had been worn by the victim. The goals for this program are to increase life jacket wear during water-based activities as well as to educate the visiting public on the importance of proper use and fit.

OBJECTIVE: *Approve the request of the County Life Creators 4-H Club to construct a Life Jack Loaner Station*

STAFF RECOMMENDATIONS: City Administrator Harren has received guidance from the League of Minnesota Cities related to risk and liability. The LMC advised the risk is minimal and recommended the development of an agreement between the 40H Club and the City. Should Council approve the request, would work with the City Attorney to develop an agreement.

BUDGET IMPLICATIONS: Minimal: Staff time to develop agreement/Attorney time to review.

COUNCIL ACTION REQUESTED: Motion and Second to authorize the County Line Creators 4-H club - Deerwood MN to install a Life Jacket Loaner Station at Crosby Memorial Park

ATTACHMENT: Example of proposed project/sample agreement

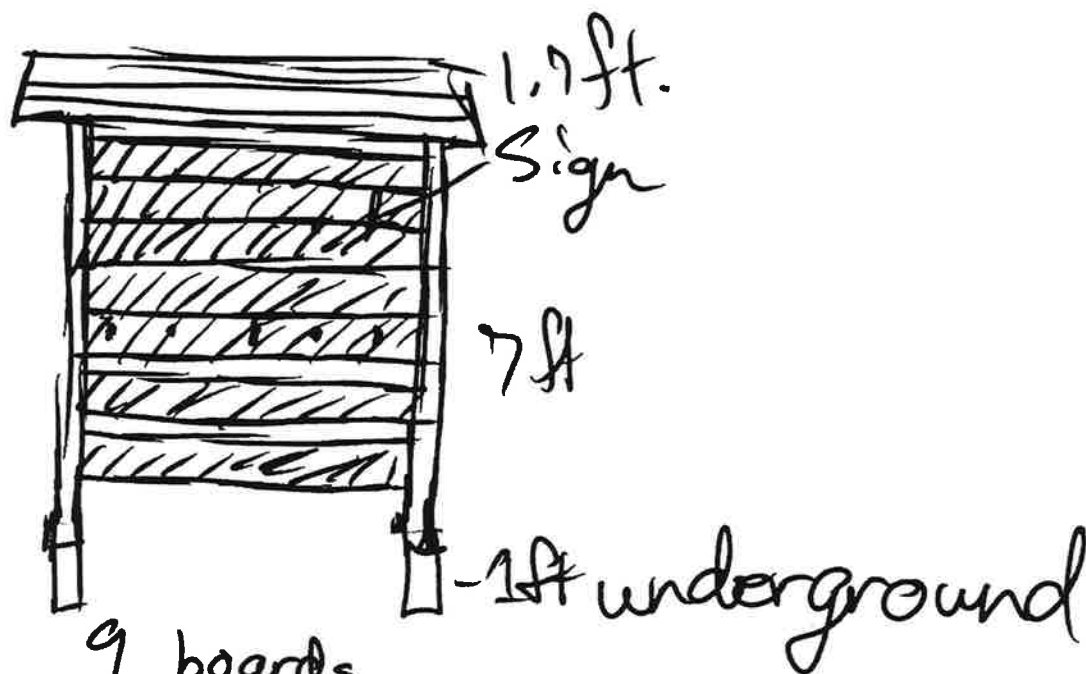


- Wood -
- Paint -
- Concert -
- Screws -
- hooks -
- Sign -



Side

↑ boards - 8ft each
 ↔ boards - ~ 2ft each



9 boards
 across - 6' each
 12 boards
 across roof - 8' each

3 roofing tin sheets - 8ft. each
 \$ 19.98 each



BOLTON & MENK

Real People. Real Solutions.

MEMORANDUM

Date: May 21, 2025
To: Honorable Mayor and Council Members
From: Phil Martin, PE
Subject: City Engineer Report for May 27, 2025 Council Meeting

The following report has been prepared to provide the City Council with engineering updates since our last meeting we attended.

Current Items

SE Crosby Improvements

Phase 1 Alley Project – Construction activity has resumed through block 5 in the south alley and will be into block 6, the final south block in the next week with hope to complete by end of May / early June.

The contractor will move into the north alley at Cross Avenue and begin to work on block 3 and head toward the east.

We solicited contamination removal from 6 contractors as part of the Petro Fund eligibility. We received 1 quote for the work and it was from Ryan Contracting. We are reviewing the quote to assure the costs fit with the Petro Funding.

We have submitted to the MDH for certification of the lead service line replacement. We are in the process of submitting the PFA funding package information and also getting contractors prequalified.

Phase 2 Street Project – We submitted the improvement for placement on the FY2026 Intended Use Plan for funding.

Other Items

2nd St S / Memorial Park Stormwater Planning – We were notified that the City was selected to receive the stormwater grant that the City applied for to offset costs associated with planning for stormwater management in the park near 2nd St. S. The City is working to get that grant funding agreement in place with the MPCA. Once that is completed, we can begin to plan for stormwater improvements in the park.

Cities to Lakes Inspection Services

Scott Sadusky

State Licensed Building Official

21802 Tall Timbers Trail

Nisswa, MN 56468

(612) 986-7644

ssadusky@hotmail.com

April/May 2025

City of Crosby Council Report

-We issued 30 permits so far in April and May, as of last week. That is a total of 44 for the year.

-Some notable permits that we are currently working on includes:

-Heartwood expansion has a temporary certificate of occupancy, They are finishing some work in the link and in the kitchen on the original building to finish up. Final will be completed on May 27th.

-Dog wash and new laundry project is ongoing.

-Haukos coffee shop & storage project is ongoing.

-Issued permit for Cuyuna Brewing to expand to 2nd level.

-High School referendum project is still at MN DOLI plan review.

-We are currently working with a client on a new house permit.

-There are 15 open code enforcement cases. Two cases closed out this month.

-Please remind citizens that code enforcement inspections are a written complaint only, per City Council's direction.

If you have any questions, please contact me at 612-986-7644.

Thank you,

Scott Sadusky
City of Crosby
Building Official

TO: Crosby Mayor and Members of the Council
FROM: Mitch Hinnenkamp, Community Development Administrator
DATE: May 21st, 2025
RE: Planning and Zoning Monthly Report

Greetings, Mayor and City Council,

The Planning Commission met for their regularly scheduled meeting. There were no public hearings scheduled for this meeting but there were plenty of discussion items. A potential consideration for two ordinance amendments are moving forward with few details locked in at this point. I will provide updates when more information is available on these topics. The Planning Commission will be considering a variance request at the June Planning Commission meeting and were provided a brief peak at the application and requested one additional measurement. Other than that, the conversation continued surrounding interest in the redevelopment of a couple of lots within the City, with further details now needed from the owners before we can move forward.

The Planning Commission did decide to halt discussions on Accessory Dwelling Units for the time being as they had a fair number of concerns. Several items on the agenda will again be on the agenda in June and likely even July as information is gathered, presented, and discussed.

Calls, inquiries, and questions have continued. The City has been experiencing an uptick in permit requests over the last weeks. There have been 12 permit applications thus far in 2025, the number of applications doubled since the April Council meeting.

I don't have any additional updates at this time. I will not be at your next City Council meeting; if you have any questions or concerns, please feel free to contact me at Mitch.Hinnenkamp@sourcewell-mn.gov or at (218) 541 5512.

Kind regards,

Mitch Hinnenkamp

Community Development Administrator

Staff Report

To: Mayor and Council Members
From: City Administrator Trish Harren

Date: 5/27/2025

Re: City Council Report

- General Updates
 - Working with City Attorney and staff on two land use complaints
 - Both long term issues – likely need abatements
 - Connected with Mary Reedy CLA Auditor Staff re City Finances
 - Much time dedicated to finances
 - Contacted City Engineer regarding survey for WRAP Building
 - Reported street light outages to Minnesota Power
 - Ordered final items for Sourcewell Impact Grant (3 laptops)
 - Working on \$2,000 Sourcewell BOOST grant
 - Working with Zoning Administrator on Cannabis Registration Application & Policy
 - Prepped new hire materials for Library and Hallett Community Center Interns
 - More and more contact time with citizens
 - Meeting more staff
- On the horizon
 - Interviews for PW Driver and Seasonal staff
- Meetings/Trainings
 - Personnel Committee Meeting
 - PW Committee Meeting
 - Planning Commission Meeting
 - CRMC Regarding ROW Vacation Application for 320 East Main Street
 - Safety Committee meeting
 - Regional Clerk Meeting in Cross Lake

- Met with Abdo on work projects for their contract period with the city
- Weekly check-in meetings with Admin Assistant, Utility Billing Clerk, Deputy Clerk, Librarian, HCC Manager, PZ Administrator
- Construction Project Weekly Update meetings
- Daily Check-ins with Working Foreman (not formally scheduled)
- Upcoming Trainings/Meetings
 - 6/3/25 League of Minnesota Cities Legislative Session Outcomes Webinar
 - Meetings with Council Members
 - Schedule check-ins with Chief of Police, Fire Chief, and Registrar
 - Schedule Personnel Committee for Interviews
 - Schedule Finance Committee meeting
- HOT TOPICS
 - The city of Crosby has been awarded \$3,539,610 from the Minnesota Public Facilities Authority (PFA) to support two major infrastructure projects aimed at replacing aging sewer and water systems in the city's downtown area.
 - The projects will replace deteriorating sewer and water mains between Main Street and 2nd Street Southwest, and from 3rd Avenue Southwest to 3rd Avenue Southeast

CITY OF CROSBY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>TAXES</u>					
100-31100 GENERAL PROPERTY TAXES	.00	90,066.36	1,413,950.00	1,323,883.64	6.4
100-31500 PAYMENT IN LIEU OF TAXES	.00	2,242.25	3,972.00	1,729.75	56.5
100-31801 FRANCHISE FEES	.00	5,046.08	29,000.00	23,953.92	17.4
100-31900 PENALTIES & INT-DELINQ TAXES	(3,441.55)	(7,004.25)	5,000.00	12,004.25	(140.1)
TOTAL TAXES	(3,441.55)	90,350.44	1,451,922.00	1,361,571.56	6.2
<u>LICENSES & PERMITS</u>					
100-32100 REFUSE HAULING LIC.	.00	625.00	750.00	125.00	83.3
100-32110 ALCOHOLIC BEVERAGES	4,500.00	7,800.00	20,000.00	12,200.00	39.0
100-32120 LICENSES & PERMITS	110.00	1,383.79	2,500.00	1,116.21	55.4
100-32210 BUILDING PERMITS	6,869.48	12,501.79	80,000.00	67,498.21	15.6
100-32240 ANIMAL LICENSES	50.00	150.00	350.00	200.00	42.9
TOTAL LICENSES & PERMITS	11,529.48	22,460.58	103,600.00	81,139.42	21.7
<u>INTERGOVERNMENTAL REVENUE</u>					
100-33401 LOCAL GOVERNMENT & AIDS	.00	.00	957,949.00	957,949.00	.0
100-33406 TACONITE CREDIT-COUNTY	.00	.00	170,000.00	170,000.00	.0
100-33420 STATE AID-FIRE	.00	.00	20,000.00	20,000.00	.0
100-33421 STATE AID-POLICE	.00	.00	80,000.00	80,000.00	.0
100-33425 MN BOARD OF FIREFIGHT TRAINING	.00	.00	12,000.00	12,000.00	.0
100-33426 POST BOARD TRAINING	.00	.00	10,000.00	10,000.00	.0
100-33999 MISC. INTERGOVERNMENTAL REVENUE	.00	.00	4,000.00	4,000.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	1,253,949.00	1,253,949.00	.0

CITY OF CROSBY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
PUBLIC CHARGES FOR SERVICE					
100-34100 CHARGES FOR SERVICES	.00	.00	1,000.00	1,000.00	.0
100-34102 CELL TOWER RENTS	612.16	2,448.64	6,388.00	3,939.36	38.3
100-34103 PLANNING & ZONING	.00	550.00	2,000.00	1,450.00	27.5
100-34104 ASSESSMENT SEARCH	75.00	205.00	1,000.00	795.00	20.5
100-34202 SCHOOL LIASON	.00	10,000.00	20,000.00	10,000.00	50.0
100-34203 ACCIDENT REPORTS	10.00	40.00	.00	40.00)	.0
100-34207 MISCELLANEOUS POLICE	30.00	649.49	3,000.00	2,350.51	21.7
100-34211 FIRE CONTRACTS	.00	.00	18,000.00	18,000.00	.0
100-34220 POUND FEES	.00	.00	1,000.00	1,000.00	.0
100-34310 USE OF MEN & EQUIPMENT	100.00	1,210.00	10,000.00	8,790.00	12.1
100-34780 CAMPING FEES/PARKHOUSE RENTAL	7,586.50	46,758.00	80,000.00	33,242.00	58.5
100-34900 OTHER CHARGES	.00	25.00	500.00	475.00	5.0
100-34939 RIGHT OF BURIAL	.00	.00	1,500.00	1,500.00	.0
100-34940 CEMETERY LOTS SOLD	2,100.00	5,200.00	10,000.00	4,800.00	52.0
100-34941 GRAVE OPENINGS	1,000.00	3,812.50	10,000.00	6,187.50	38.1
100-34944 OIL RECYCLING	29.25	115.17	300.00	184.83	38.4
TOTAL PUBLIC CHARGES FOR SERVICE	11,542.91	71,013.80	164,688.00	93,674.20	43.1
FINES & FORFEITURES					
100-35100 FINES	1,645.65	1,645.65	10,000.00	8,354.35	16.5
TOTAL FINES & FORFEITURES	1,645.65	1,645.65	10,000.00	8,354.35	16.5
MISCELLANEOUS REVENUE					
100-36102 PENALTIES & INTEREST	(155.80)	(405.34)	.00	405.34	.0
100-36200 MISCELLANEOUS REVENUES	718.40	1,165,106.40	6,000.00	(1,159,106.40)	19418.
100-36201 REFUNDS/REIMBURSEMENTS	933.37	11,667.55	10,000.00	(1,667.55)	116.7
100-36203 POLICE: REFUNDS & REIMBURSEMEN	.00	.00	1,000.00	1,000.00	.0
100-36210 INTEREST EARNINGS	1,289.31	2,566.80	.00	(2,566.80)	.0
100-36230 CONTRIBUTIONS & DONATIONS	.00	.00	20,000.00	20,000.00	.0
TOTAL MISCELLANEOUS REVENUE	2,785.28	1,178,935.41	37,000.00	(1,141,935.41)	3186.3
TOTAL FUND REVENUE	24,061.77	1,364,405.88	3,021,159.00	1,656,753.12	45.2

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>COUNCIL</u>					
100-41100-100 COUNCIL: WAGES & SALARIES	2,200.00	10,780.43	26,400.00	15,619.57	40.8
100-41100-121 COUNCIL: PERA	110.00	440.00	1,320.00	880.00	33.3
100-41100-122 COUNCIL: FICA	136.40	545.60	1,637.00	1,091.40	33.3
100-41100-170 COUNCIL: MEDI - MEDICARE INS	31.92	127.68	883.00	755.32	14.5
100-41100-300 COUNCIL: PROF SERVICES	.00	200.00	1,000.00	800.00	20.0
100-41100-310 COUNCIL: STAFF DEVELOPMENT	.00	.00	1,200.00	1,200.00	.0
TOTAL COUNCIL	2,478.32	12,093.71	32,440.00	20,346.29	37.3
<u>MAYOR</u>					
100-41300-100 MAYOR: WAGES & SALARIES	600.00	2,400.00	7,200.00	4,800.00	33.3
100-41300-121 MAYOR: PERA	30.00	120.00	360.00	240.00	33.3
100-41300-122 MAYOR: FICA	37.20	148.80	446.00	297.20	33.4
100-41300-170 MAYOR: MEDI - MEDICARE INS	8.70	34.80	104.00	69.20	33.5
100-41300-200 MAYOR: OFFICE SUPPLIES	.00	24.00	100.00	76.00	24.0
100-41300-300 MAYOR: PROF SERVICES	.00	.00	240.00	240.00	.0
100-41300-310 MAYOR: STAFF DEVELOPMENT	177.55	177.55	250.00	72.45	71.0
TOTAL MAYOR	853.45	2,905.15	8,700.00	5,794.85	33.4
<u>ELECTIONS</u>					
100-41410-210 ELECTIONS: OPERATING SUPPLIES	32.19	82.92	.00	(82.92)	.0
TOTAL ELECTIONS	32.19	82.92	.00	(82.92)	.0
<u>AUDITING</u>					
100-41540-300 AUDITING: PROF SERVICES	12,097.00	65,719.25	45,000.00	(20,719.25)	146.0
TOTAL AUDITING	12,097.00	65,719.25	45,000.00	(20,719.25)	146.0
<u>LEGAL SERVICES</u>					
100-41600-300 LEGAL SERVICES: PROF SERVICES	22,051.00	28,652.00	25,000.00	(3,652.00)	114.6
100-41600-320 LEGAL SERVICES: CROW WING CTY	.00	13,396.99	13,397.00	.01	100.0
TOTAL LEGAL SERVICES	22,051.00	42,048.99	38,397.00	(3,651.99)	109.5

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>ENGINEERING</u>					
100-41700-300 ENGINEERING	13,250.50	68,774.81	20,000.00	(48,774.81)	343.9
TOTAL ENGINEERING	13,250.50	68,774.81	20,000.00	(48,774.81)	343.9
<u>PLANNING/ZONING</u>					
100-41910-300 PLANNING/ZONING: PROF SERVICES	1,280.00	5,437.50	6,000.00	562.50	90.6
100-41910-301 PLANNING/ZONING: PUBLICITY	284.47	284.47	500.00	215.53	56.9
100-41910-340 PLANNING/ZONING: POSTAGE	.00	.00	100.00	100.00	.0
100-41910-430 PLANNING/ZONING: MISCELLANEOUS	.00	.00	200.00	200.00	.0
TOTAL PLANNING/ZONING	1,564.47	5,721.97	6,800.00	1,078.03	84.2
<u>CITY HALL</u>					
100-41940-100 CITY HALL: WAGES & SALARIES	20,931.82	67,793.21	240,000.00	172,206.79	28.3
100-41940-121 CITY HALL: PERA	1,569.88	3,865.22	17,280.00	13,414.78	22.4
100-41940-122 CITY HALL: FICA	1,264.11	3,724.52	14,880.00	11,155.48	25.0
100-41940-132 CITYHALL: TEAMSTERS	4,290.00	10,855.02	65,125.00	54,269.98	16.7
100-41940-133 CITY HALL: MINNESOTA LIFE	24.30	61.68	400.00	338.32	15.4
100-41940-170 CITY HALL: MEDI - MEDICARE INS	295.65	871.08	3,480.00	2,608.92	25.0
100-41940-210 CITY HALL: OPERATING SUPPLIES	1,127.68	2,960.43	5,000.00	2,039.57	59.2
100-41940-220 CITY HALL: REP & MAINT SUPPLIE	1,404.84	1,467.04	200.00	(1,267.04)	733.5
100-41940-228 CITY HALL: COMPUTERS	.00	748.40	100.00	(648.40)	748.4
100-41940-300 CITY HALL: PROF SERVICES	29,262.40	67,274.60	25,000.00	(42,274.80)	269.1
100-41940-301 CITY HALL: PUBLICITY	.00	1,495.00	500.00	(995.00)	299.0
100-41940-310 CITY HALL: STAFF DEVELOPMENT	1,379.46	1,379.46	3,000.00	1,620.54	46.0
100-41940-320 CITY HALL: COMMUNICATIONS	1,857.72	4,657.94	5,000.00	342.06	93.2
100-41940-330 CITY HALL: TRANSPORTATION	.00	.00	1,000.00	1,000.00	.0
100-41940-340 CITY HALL: POSTAGE	1,010.41	2,939.76	1,500.00	(1,439.76)	196.0
100-41940-350 CITY HALL: CREDIT CARD FEE	2,244.48	3,667.23	1,000.00	(2,667.23)	366.7
100-41940-380 CITY HALL: UTILITY SERVICES	537.93	3,137.95	12,000.00	8,862.05	26.2
100-41940-400 CITY HALL: REP/MAINT-CONTRACT	.00	.00	2,000.00	2,000.00	.0
100-41940-430 CITY HALL: MISCELLANEOUS	1,822.56	4,008.70	.00	(4,008.70)	.0
100-41940-570 CITY HALL: OFFICE EQUIP & FURN	138.49	788.02	2,000.00	1,211.98	39.4
TOTAL CITY HALL	69,161.73	181,695.46	399,465.00	217,769.54	45.5

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
POLICE					
100-42100-100 POLICE: WAGES & SALARIES	50,745.42	233,328.67	712,620.00	479,291.33	32.7
100-42100-121 POLICE: PERA	8,578.62	36,537.39	116,157.00	79,619.61	31.5
100-42100-122 POLICE: FICA	272.12	1,076.14	5,558.00	4,481.86	19.4
100-42100-132 POLICE: TEAMSTERS LOCAL #346	12,870.00	51,221.70	154,000.00	102,778.30	33.3
100-42100-133 POLICE: MINNESOTA LIFE	72.90	291.60	947.00	655.40	30.8
100-42100-170 POLICE: MEDI - MEDICARE INS	717.33	3,050.71	10,047.00	6,996.29	30.4
100-42100-210 POLICE: OPERATING SUPPLIES	152.86	1,062.86	4,000.00	2,937.14	26.6
100-42100-213 POLICE: UNIFORM SUPPLY	359.96	1,045.11	6,500.00	5,454.89	16.1
100-42100-228 POLICE: COMPUTERS	.00	.00	3,000.00	3,000.00	.0
100-42100-300 POLICE: PROF SERVICES	4,358.60	20,105.14	30,000.00	9,894.86	67.0
100-42100-301 POLICE: PUBLICITY	.00	.00	100.00	100.00	.0
100-42100-310 POLICE: STAFF DEVELOPMENT	525.00	1,051.00	5,000.00	3,949.00	21.0
100-42100-320 POLICE: COMMUNICATION	3,849.35	8,108.97	30,000.00	21,891.03	27.0
100-42100-340 POLICE: POSTAGE	4.95	10.49	500.00	489.51	2.1
100-42100-400 POLICE: REP/MAINT-CONTRACT	.00	.00	5,989.00	5,989.00	.0
100-42100-550 POLICE: MOTOR VEHICLES	2,090.00	5,709.16	45,000.00	39,290.84	12.7
100-42100-551 POLICE: FUTURE VEHICLE	.00	.00	80,000.00	80,000.00	.0
100-42100-570 POLICE: OFFICE EQUIP & FURNISH	.00	.00	1,000.00	1,000.00	.0
100-42100-584 POLICE: EQUIPMENT REPLACEMENT	.00	.00	15,000.00	15,000.00	.0
100-42100-720 TRANSFERS: FUTURE VEHICLES	.00	78,810.00	.00	(78,810.00)	.0
TOTAL POLICE	84,597.11	441,408.94	1,225,418.00	784,009.06	36.0
FIRE					
100-42200-100 FIRE: WAGES & SALARIES	2,000.00	11,460.00	50,000.00	38,540.00	22.9
100-42200-120 FIRE RELIEF EMPLOYER CONTRIB	.00	.00	42,000.00	42,000.00	.0
100-42200-122 FIRE: FICA	124.00	710.51	3,050.00	2,339.49	23.3
100-42200-133 FIRE: AD&D, LIFE INSURANCE	288.00	288.00	300.00	12.00	96.0
100-42200-170 FIRE: MEDI - MEDICARE INS	29.02	166.26	800.00	633.74	20.8
100-42200-200 FIRE: OFFICE SUPPLIES	.00	.00	100.00	100.00	.0
100-42200-210 FIRE: OPERATING SUPPLIES	.00	3,661.46	14,000.00	10,338.54	26.2
100-42200-220 FIRE: REP & MAINT SUPPLIES	.00	2,355.66	1,500.00	(855.66)	157.0
100-42200-228 FIRE DEPARTMENT: COMPUTERS	.00	.00	1,500.00	1,500.00	.0
100-42200-300 FIRE: PROF SERVICES	7,338.68	13,562.28	30,000.00	16,437.72	45.2
100-42200-301 FIRE: PUBLICITY	.00	.00	150.00	150.00	.0
100-42200-310 FIRE: STAFF DEVELOPMENT	.00	.00	12,000.00	12,000.00	.0
100-42200-320 FIRE: COMMUNICATION	304.42	913.15	4,000.00	3,086.85	22.8
100-42200-330 FIRE: TRANSPORTATION	.00	.00	100.00	100.00	.0
100-42200-340 FIRE: POSTAGE	.00	.00	100.00	100.00	.0
100-42200-380 FIRE: UTILITY SERVICES	1,606.23	3,524.03	8,000.00	4,475.97	44.1
100-42200-430 FIRE: MISCELLANEOUS	120.12	120.12	.00	(120.12)	.0
100-42200-584 FIRE: EQUIPMENT REPLACEMENT	222.02	15,673.87	10,000.00	(5,673.87)	156.7
100-42200-585 FIRE: FURNISHING/UPKEEP	187.77	694.27	1,000.00	305.73	69.4
100-42200-587 FIRE: EQUIP MAINT	.00	8,606.00	.00	(8,606.00)	.0
100-42200-589 FIRE: KOPP DEPRECIATION	.00	.00	47,128.00	47,128.00	.0
TOTAL FIRE	12,220.26	61,735.61	225,728.00	163,992.39	27.4

CITY OF CROSBY
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GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
BUILDING INSPECTOR						
100-42400-300	BLDG INSPECTOR: PROF SERVICES	6,233.98	9,644.63	80,000.00	70,355.37	12.1
100-42400-430	BLDG INSPECTOR: MISCELLANEOUS	.00	117.60	.00	(117.60)	.0
	TOTAL BUILDING INSPECTOR	6,233.98	9,762.23	80,000.00	70,237.77	12.2
ANIMAL CONTROL						
100-42700-300	ANIMAL CON: PROF SERVICES	743.50	6,017.00	12,000.00	5,983.00	50.1
	TOTAL ANIMAL CONTROL	743.50	6,017.00	12,000.00	5,983.00	50.1
HIGHWAY, STREETS & ROADWAYS						
100-43100-100	HS&R: WAGES & SALARIES	13,468.29	86,947.72	287,104.00	200,156.28	30.3
100-43100-121	HS&R: PERA	1,010.12	5,627.77	20,671.00	15,043.23	27.2
100-43100-122	HS&R: FICA	802.19	4,489.65	17,800.00	13,310.35	25.2
100-43100-132	HS&R: TEAMSTERS LOCAL #346	4,186.13	20,843.80	89,686.00	68,842.20	23.2
100-43100-133	HS&R: MINNESOTA LIFE	23.71	118.83	520.00	401.17	22.9
100-43100-170	HS&R: MEDI - MEDICARE INS	187.63	1,050.00	4,019.00	2,969.00	26.1
100-43100-200	HS&R: OFFICE SUPPLIES	68.96	133.93	500.00	366.07	26.8
100-43100-210	HS&R: OPERATING SUPPLIES	16,176.16	49,585.24	100,000.00	50,414.76	49.6
100-43100-300	HS&R: PROF SERVICES	798.92	4,236.51	25,000.00	20,763.49	17.0
100-43100-301	HS&R: PUBLICITY	.00	.00	250.00	250.00	.0
100-43100-310	HS&R: STAFF DEVELOPMENT	26.75	1,540.88	3,000.00	1,459.12	51.4
100-43100-320	HS&R: COMMUNICATION	887.64	1,317.95	3,000.00	1,682.05	43.9
100-43100-321	HS&R: OIL RECYCLING	50.00	50.00	400.00	350.00	12.5
100-43100-330	HS&R: TRANSPORTATION	.00	.00	100.00	100.00	.0
100-43100-340	HS&R: POSTAGE	.00	1.38	.00	(1.38)	.0
100-43100-380	HS&R: UTILITY SERVICES	923.31	3,091.34	10,000.00	6,908.66	30.9
	TOTAL HIGHWAY, STREETS & ROADWAYS	38,609.81	179,035.00	562,050.00	383,015.00	31.9
STREET LIGHTING						
100-43160-210	STREET LTG: OPERATING SUPPLIES	.00	.00	750.00	750.00	.0
100-43160-220	STREET LTG: REP & MAINT SUPPLI	.00	.00	1,000.00	1,000.00	.0
100-43160-380	STREET LTG: UTILITY SERVICES	3,690.59	11,482.73	54,266.00	42,783.27	21.2
	TOTAL STREET LIGHTING	3,690.59	11,482.73	56,016.00	44,533.27	20.5

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>PARKS</u>					
100-45200-100 PARKS: WAGES & SALARIES	1,795.15	4,500.64	20,237.00	15,736.36	22.2
100-45200-121 PARKS: PERA	134.64	337.57	1,457.00	1,119.43	23.2
100-45200-122 PARKS: FICA	106.26	262.87	1,254.00	991.13	21.0
100-45200-132 PARKS: TEAMSTERS LOCAL #346	642.08	2,104.75	3,254.00	1,149.25	64.7
100-45200-133 PARKS: MINNESOTA LIFE	3.64	11.94	24.00	12.06	49.8
100-45200-170 PARKS: MEDI - MEDICARE INS	24.85	61.48	216.00	154.52	28.5
100-45200-210 PARKS: OPERATING SUPPLIES	378.24	604.77	15,000.00	15,604.77	(4.0)
100-45200-300 PARKS: PROF SERVICES	.00	365.00	6,000.00	5,635.00	6.1
100-45200-380 PARKS: UTILITY SERVICES	1,449.13	3,988.59	5,000.00	1,011.41	79.8
100-45200-440 PARKS: SALES TAX	713.00	713.00	5,800.00	5,087.00	12.3
100-45200-450 PARKS: RESERVE AMERICA FEES	11.80	11.80	3,000.00	2,988.20	.4
TOTAL PARKS	5,258.79	11,752.87	61,242.00	49,489.13	19.2
<u>ADVERTISING</u>					
100-46500-301 ADVERTISING: PUBLICITY	.00	3,552.00	12,500.00	8,948.00	28.4
100-46500-302 ECONOMIC DEVELOPMENT	.00	.00	1,500.00	1,500.00	.0
TOTAL ADVERTISING	.00	3,552.00	14,000.00	10,448.00	25.4
<u>OTHER DEPARTMENTS</u>					
100-49000-430 MISCELLANEOUS	28,998.00	74,736.20	.00	(74,736.20)	.0
TOTAL OTHER DEPARTMENTS	28,998.00	74,736.20	.00	(74,736.20)	.0
<u>DEPARTMENT 002</u>					
100-49002-432 NSF CHECKS TO BANK	.00	18.14	.00	(18.14)	.0
TOTAL DEPARTMENT 002	.00	18.14	.00	(18.14)	.0

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>CEMETERY</u>					
100-49010-100 CEMETERY: WAGES & SALARIES	956.34	3,351.14	25,181.00	21,829.86	13.3
100-49010-121 CEMETERY: PERA	71.71	251.34	1,813.00	1,561.66	13.9
100-49010-122 CEMETERY: FICA	56.92	197.62	1,561.00	1,363.38	12.7
100-49010-132 CEMETERY: TEAMSTERS LOCAL #346	303.10	1,296.34	5,294.00	3,997.66	24.5
100-49010-133 CEMETERY: MINNESOTA LIFE	1.72	7.35	30.00	22.65	24.5
100-49010-170 CEMETERY: MEDI - MEDICARE INS	13.31	46.21	352.00	305.79	13.1
100-49010-210 CEMETERY: OPERATING SUPPLIES	1,392.01	2,581.73	4,500.00	1,918.27	57.4
100-49010-300 CEMETERY: PROF SERVICES	.00	.00	2,500.00	2,500.00	.0
100-49010-340 CEMETERY: POSTAGE	4.29	4.29	35.00	30.71	12.3
100-49010-380 CEMETERY: UTILITY SERVICES	203.16	665.74	750.00	84.26	88.8
100-49010-810 CEMETERY: REFUNDS & REIMB	.00	.00	200.00	200.00	.0
TOTAL CEMETERY	3,002.56	8,401.76	42,216.00	33,814.24	19.9
<u>UNALLOCATED EXPENDITURES</u>					
100-49200-430 UNALL EXP: MISCELLANEOUS	785.68	785.68	.00	(785.68)	.0
TOTAL UNALLOCATED EXPENDITURES	785.68	785.68	.00	(785.68)	.0
<u>WORKERS COMPENSATION</u>					
100-49220-360 WORKERS COMPENSATION INS.	.00	.00	80,087.00	80,087.00	.0
TOTAL WORKERS COMPENSATION	.00	.00	80,087.00	80,087.00	.0
<u>INS-UNALLOCATED</u>					
100-49240-360 INS-UNALL: INS	275.00	275.00	111,600.00	111,325.00	.3
TOTAL INS-UNALLOCATED	275.00	275.00	111,600.00	111,325.00	.3
TOTAL FUND EXPENDITURES	305,903.94	1,188,005.42	3,021,159.00	1,833,153.58	39.3
NET REVENUE OVER EXPENDITURES	(281,842.17)	176,400.46	.00	(176,400.46)	.0

CITY OF CROSBY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>TAXES</u>					
200-31100 GENERAL PROPERTY TAXES	.00	.00	119,648.80	119,648.80	.0
TOTAL TAXES	.00	.00	119,648.80	119,648.80	.0
<u>INTERGOVERNMENTAL REVENUE</u>					
200-33630 GRANTS & AIDS FROM OTHER LOCAL	805.00	805.00	52,000.00	51,195.00	1.6
TOTAL INTERGOVERNMENTAL REVENUE	805.00	805.00	52,000.00	51,195.00	1.6
<u>PUBLIC CHARGES FOR SERVICE</u>					
200-34710 MEMORIALS/LIBRARY	.00	.00	500.00	500.00	.0
200-34720 RENT/LIBRARY ONLY	20.00	220.14	500.00	279.86	44.0
200-34722 SUMMER READING PROGRAM	200.00	200.00	2,000.00	1,800.00	10.0
200-34725 CONT. & DONATIONS/LIBRARY	900.00	3,240.25	5,000.00	1,759.75	64.8
200-34726 DONATIONS FRIENDS OF LIBRARY	.00	.00	25,000.00	25,000.00	.0
TOTAL PUBLIC CHARGES FOR SERVICE	1,120.00	3,660.39	33,000.00	29,339.61	11.1
<u>MISC. - REVENUE PETTY CASH</u>					
200-36200 MISCELLANEOUS REVENUES	365.00	1,590.71	.00	(1,590.71)	.0
200-36220 BOOK SALES - LIBRARY	5.00	5.00	.00	(5.00)	.0
TOTAL MISC. - REVENUE PETTY CASH	370.00	1,595.71	.00	(1,595.71)	.0
TOTAL FUND REVENUE	2,295.00	6,061.10	204,648.80	198,587.70	3.0

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
LIBRARY					
200-45500-100 LIBRARY: WAGES & SALARIES	8,007.06	33,438.30	107,648.00	74,209.70	31.1
200-45500-121 LIBRARY: PERA	510.35	1,977.36	6,728.00	4,750.64	29.4
200-45500-122 LIBRARY: FICA	485.19	1,831.95	8,235.00	6,403.05	22.3
200-45500-132 LIBRARY: TEAMSTERS LOCAL #346	1,430.00	5,691.30	16,987.80	11,296.50	33.5
200-45500-133 LIBRARY: MINNESOTA LIFE	8.10	32.40	115.00	82.60	28.2
200-45500-170 LIBRARY: MEDI - MEDICARE INS	113.49	428.45	.00	(428.45)	.0
200-45500-200 LIBRARY: OFFICE SUPPLIES	195.03	693.44	2,000.00	1,306.56	34.7
200-45500-210 LIBRARY: OPERATING SUPPLIES	.00	221.37	.00	(221.37)	.0
200-45500-300 LIBRARY: PROF SERVICES	1,511.70	5,976.68	18,000.00	12,023.32	33.2
200-45500-301 LIBRARY: PUBLICITY	.00	.00	100.00	100.00	.0
200-45500-310 LIBRARY: STAFF DEVELOPMENT	.00	.00	300.00	300.00	.0
200-45500-320 LIBRARY: COMMUNICATION	418.20	1,254.43	5,010.00	3,755.57	25.0
200-45500-340 LIBRARY: POSTAGE	.00	.00	25.00	25.00	.0
200-45500-380 LIBRARY: UTILITY SERVICES	751.23	2,509.86	10,000.00	7,490.14	25.1
200-45500-381 LIBRARY: PUBLIC PROGRAMS (FOL)	167.16	1,002.98	3,000.00	1,997.04	33.4
200-45500-384 LIBRARY: BOARD EXPENSES	.00	.00	100.00	100.00	.0
200-45500-400 LIBRARY: REP/MAINT-CONTRACT	.00	.00	600.00	600.00	.0
200-45500-440 LIBRARY: SALES TAX	41.00	90.00	200.00	110.00	45.0
200-45500-570 LIBRARY: E-BOOKS	489.35	6,146.50	7,000.00	853.50	87.8
200-45500-580 LIBRARY: BOOKS (FOL)	600.83	2,422.83	8,000.00	5,577.17	30.3
200-45500-581 LIBRARY: PERIODICALS (FOL)	.00	414.00	5,000.00	4,586.00	8.3
200-45500-583 LIBRARY: AUTOMATED OPERATIONS	.00	.00	2,600.00	2,600.00	.0
200-45500-585 LIBRARY: FURNISHING/UPKEEP	.00	.00	500.00	500.00	.0
200-45500-586 LIBRARY: AUDIO VISUAL(FOL)	88.00	387.99	2,000.00	1,612.01	19.4
200-45500-588 LIBRARY - PATIO/GARDEN	.00	.00	500.00	500.00	.0
TOTAL LIBRARY	14,816.69	64,519.82	204,648.80	140,128.98	31.5
TOTAL FUND EXPENDITURES	14,816.69	64,519.82	204,648.80	140,128.98	31.5
NET REVENUE OVER EXPENDITURES	(12,521.69)	(58,458.72)	.00	58,458.72	.0

CITY OF CROSBY
REVENUES WITH COMPARISON TO BUDGET
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DEPUTY REGISTRAR FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>LICENSES & PERMITS</u>					
204-32200 DEPUTY REGISTRAR FEES	18,500.97	63,977.83	.00	(63,977.83)	.0
204-32201 DEPUTY REGISTRAR DL FEES	592.00	592.00	.00	(592.00)	.0
TOTAL LICENSES & PERMITS	19,092.97	64,569.83	.00	(64,569.83)	.0
TOTAL FUND REVENUE	19,092.97	64,569.83	.00	(64,569.83)	.0

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
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DEPUTY REGISTRAR FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>DEPUTY REGISTRARS FEES</u>					
204-41405-100 DEP REG FEES: WAGES & SALARIES	6,277.97	25,628.10	.00 (25,628.10)	.0
204-41405-121 DEP REG FEES: PERA	470.85	1,864.35	.00 (1,864.35)	.0
204-41405-122 DEP REG FEES: FICA	378.01	1,496.77	.00 (1,496.77)	.0
204-41405-132 DEP REG FEES: TSTERS LOCAL #34	1,430.00	5,691.30	.00 (5,691.30)	.0
204-41405-133 DEP REG FEES: MINNESOTA LIFE	8.10	32.40	.00 (32.40)	.0
204-41405-170 DEP REG FEES: MEDI - MEDICARE	88.41	350.05	.00 (350.05)	.0
204-41405-200 DEP REG FEES: OFFICE SUPPLIES	21.97	219.07	.00 (219.07)	.0
204-41405-210 DEP REG FEES: OP SUPPLIES	.00	47.26	.00 (47.26)	.0
204-41405-300 DEP REG FEES: PROF SERVICES	423.40	1,693.60	.00 (1,693.60)	.0
204-41405-310 DEP REG FEES: STAFF DEV	.00	240.00	.00 (240.00)	.0
204-41405-320 DEP REG FEES: COMMUNICATION	262.47	787.30	.00 (787.30)	.0
204-41405-340 DEP REG FEES: POSTAGE	.00	166.76	.00 (166.76)	.0
204-41405-430 DEP REG FEES: MISCELLANEOUS	35.68	35.68	.00 (35.68)	.0
204-41405-432 NSF CHECKS TO BANK	127.25	425.75	.00 (425.75)	.0
TOTAL DEPUTY REGISTRARS FEES	9,524.11	38,678.39	.00 (38,678.39)	.0
TOTAL FUND EXPENDITURES	9,524.11	38,678.39	.00 (38,678.39)	.0
NET REVENUE OVER EXPENDITURES	9,568.86	25,891.44	.00 (25,891.44)	.0

CITY OF CROSBY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

H.C.C. OPERATIONS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>SOURCE 31</u>					
206-31100 H.C.C. GENERAL PROPERTY TAXES	.00	.00	20,000.00	20,000.00	.0
TOTAL SOURCE 31	.00	.00	20,000.00	20,000.00	.0
<u>FEES</u>					
206-38005 MEMBERSHIPS	20,380.43	92,508.12	313,550.00	221,041.88	29.5
206-38010 ENROLLMENT FEES	921.02	3,835.47	9,000.00	5,164.53	42.6
206-38015 DAILY USERS FEE	1,989.63	13,461.10	40,000.00	26,538.90	33.7
206-38025 SPECIAL EVENTS	.00	50.00	5,000.00	4,950.00	1.0
206-38030 PROGRAMS - RECREATION	1,020.00	5,266.00	50,000.00	44,734.00	10.5
206-38032 PROGRAMS - FITNESS	2,265.00	4,240.00	20,000.00	15,760.00	21.2
206-38040 PRO SHOP	25.00	152.44	1,000.00	847.56	15.2
206-38050 CONCESSIONS	305.25	4,144.57	5,000.00	855.43	82.9
206-38060 ICE FEES	.00	688.85	120,000.00	119,311.15	.6
206-38070 ROOM RENTALS	1,834.49	2,676.03	6,000.00	3,323.97	44.6
206-38080 ADVERTISING	.00	.00	2,500.00	2,500.00	.0
206-38090 HCC DONATIONS/GRANTS	1,825.00	16,816.49	125,000.00	108,183.51	13.5
TOTAL FEES	30,565.82	143,839.07	697,050.00	553,210.93	20.6
TOTAL FUND REVENUE	30,565.82	143,839.07	717,050.00	573,210.93	20.1

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

H.C.C. OPERATIONS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>H.C.C. OPERATIONS</u>					
206-45531-101 HCC OPS: SALARY REIMBURSEMENT	.00	92,629.56	420,000.00	327,370.44	22.1
206-45531-200 HCC OPS: OFFICE SUPPLIES	89.38	89.38	500.00	410.62	17.9
206-45531-210 HCC OPS: OPERATING SUPPLIES	2,093.15	6,202.48	20,000.00	13,797.52	31.0
206-45531-270 HCC OPS: PRO-SHOP	.00	.00	1,000.00	1,000.00	.0
206-45531-280 HCC OPS: CONCESSIONS	34.64	1,044.40	750.00	294.40)	139.3
206-45531-300 HCC OPS: PROF SERVICES	25,541.17	38,176.17	46,000.00	7,823.83	83.0
206-45531-301 HCC OPS: PUBLICITY	.00	450.00	500.00	50.00	90.0
206-45531-303 HCC OPS: H.C.C. DUES/SUBS	.00	123.00	1,000.00	877.00	12.3
206-45531-304 HCC OPS: ELAN & CHECKFREE CHRG	.00	.00	10,000.00	10,000.00	.0
206-45531-310 HCC OPS: STAFF DEVELOPMENT	.00	.00	750.00	750.00	.0
206-45531-315 HCC OPS: PROGRAMS-RECREATION	.00	.00	3,000.00	3,000.00	.0
206-45531-318 HCC OPS: ICE ARENA SUPPLIES	11,262.07	31,338.55	3,000.00	28,338.55)	1044.6
206-45531-319 HCC OPS: ICE ARENA REPAIRS	.00	.00	10,000.00	10,000.00	.0
206-45531-320 HCC OPS: COMMUNICATION	939.90	2,287.78	5,000.00	2,712.22	45.8
206-45531-321 HCC OPS: AQUATIC CNTR SUPPLIES	6,916.23	7,539.94	10,000.00	2,460.06	75.4
206-45531-322 HCC OPS: AQUATIC CNTR REPAIRS	.00	.00	1,000.00	1,000.00	.0
206-45531-323 HCC OPS: FITNESS CNTR SUPPLIES	95.90	95.90	1,000.00	904.10	9.6
206-45531-324 HCC OPS: FITNESS CNTR REPAIRS	.00	.00	500.00	500.00	.0
206-45531-340 HCC OPS: POSTAGE	.00	.00	50.00	50.00	.0
206-45531-350 HCC OPS: PRINTING & BINDING	774.13	892.13	1,500.00	607.87	59.5
206-45531-380 HCC OPS: UTILITY SERVICES	11,661.09	42,390.54	140,000.00	97,609.46	30.3
206-45531-409 MAJOR REPAIRS EXP-LEVY FUNDED	.00	.00	20,000.00	20,000.00	.0
206-45531-410 HCC OPS: RENTALS	.00	.00	500.00	500.00	.0
206-45531-430 HCC OPS: MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
206-45531-440 HCC OPS: SALES TAX	1,883.00	9,334.00	20,000.00	10,666.00	46.7
TOTAL H.C.C. OPERATIONS	61,290.66	232,593.83	717,050.00	484,456.17	32.4
TOTAL FUND EXPENDITURES	61,290.66	232,593.83	717,050.00	484,456.17	32.4
NET REVENUE OVER EXPENDITURES	(30,724.84)	(88,754.76)	.00	88,754.76	.0

CITY OF CROSBY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

FIRE DEPT DONATIONS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>PUBLIC CHARGES FOR SERVICE</u>					
230-34214 FIRE DEPT. DONATIONS	5,000.00	76,100.00	.00	(76,100.00)	.0
TOTAL PUBLIC CHARGES FOR SERVICE	5,000.00	76,100.00	.00	(76,100.00)	.0
TOTAL FUND REVENUE	5,000.00	76,100.00	.00	(76,100.00)	.0

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

FIRE DEPT DONATIONS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>FIRE DEPT DONATIONS</u>					
230-42310-210 FIRE DEPT DONATION OPERATE SUP	.00	88,501.11	.00	(88,501.11)	.0
TOTAL FIRE DEPT DONATIONS	.00	88,501.11	.00	(88,501.11)	.0
TOTAL FUND EXPENDITURES	.00	88,501.11	.00	(88,501.11)	.0
NET REVENUE OVER EXPENDITURES	5,000.00	(12,401.11)	.00	12,401.11	.0

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

FUND 231

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
231-45100-210 PUBLIC SAFETY SUPPLIES EXPENSE	.00	18,135.24	.00	(18,135.24)	.0
TOTAL DEPARTMENT 100	.00	18,135.24	.00	(18,135.24)	.0
TOTAL FUND EXPENDITURES	.00	18,135.24	.00	(18,135.24)	.0
NET REVENUE OVER EXPENDITURES	.00	(18,135.24)	.00	18,135.24	.0

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

TIF #3 - CROSBY SENIOR SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
241-49300-300 PROFESSIONAL SERVICES - TIF 3	100.00	79,177.64	.00	(79,177.64)	.0
TOTAL DEPARTMENT 300	100.00	79,177.64	.00	(79,177.64)	.0
TOTAL FUND EXPENDITURES	100.00	79,177.64	.00	(79,177.64)	.0
NET REVENUE OVER EXPENDITURES	(100.00)	(79,177.64)	.00	79,177.64	.0

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

CAPITAL PROJECTS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>DEPARTMENT 705</u>						
400-49705-302	CODIFICATION OF ORDINANCES	495.00	88,996.10	.00	(88,996.10)	.0
TOTAL DEPARTMENT 705		495.00	88,996.10	.00	(88,996.10)	.0
TOTAL FUND EXPENDITURES		495.00	88,996.10	.00	(88,996.10)	.0
NET REVENUE OVER EXPENDITURES		(495.00)	(88,996.10)	.00	88,996.10	.0

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

2022 STREET PROJECTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
	<u>DEPARTMENT 700</u>					
451-41700-300	ENGINEERING 2022 STREET IMPROV	.00	30,587.35	.00	(30,587.35)	.0
	TOTAL DEPARTMENT 700	.00	30,587.35	.00	(30,587.35)	.0
	<u>DEPARTMENT 600</u>					
451-49600-590	CAPITAL OUTLAY 2022 STREET IMP	.00	64,964.55	.00	(64,964.55)	.0
	TOTAL DEPARTMENT 600	.00	64,964.55	.00	(64,964.55)	.0
	TOTAL FUND EXPENDITURES	.00	95,551.90	.00	(95,551.90)	.0
	NET REVENUE OVER EXPENDITURES	.00	(95,551.90)	.00	95,551.90	.0

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

CSAH 33/3RD ST UTILITY IMPROVE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>DEPARTMENT 700</u>					
456-41700-300 ENGINEERING 1ST STREET N PROJE	.00	104.50	.00	(104.50)	.0
TOTAL DEPARTMENT 700	.00	104.50	.00	(104.50)	.0
TOTAL FUND EXPENDITURES	.00	104.50	.00	(104.50)	.0
NET REVENUE OVER EXPENDITURES	.00	(104.50)	.00	104.50	.0

CITY OF CROSBY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>PUBLIC CHARGES FOR SERVICE</u>					
600-34310 USE OF MEN & EQUIPMENT	.00	370.00	.00	(370.00)	.0
TOTAL PUBLIC CHARGES FOR SERVICE	.00	370.00	.00	(370.00)	.0
<u>MISCELLANEOUS REVENUE</u>					
600-36240 SALES TAX	602.58	2,397.06	.00	(2,397.06)	.0
TOTAL MISCELLANEOUS REVENUE	602.58	2,397.06	.00	(2,397.06)	.0
<u>WATER SALES REVENUE</u>					
600-37110 WATER COLLECTIONS	35,119.09	155,571.70	.00	(155,571.70)	.0
600-37130 WATER COLLECTIONS STATE FEE	2.88	29.05	.00	(29.05)	.0
600-37150 WATER TURN ON/OFFS	36.30	60.29	.00	(60.29)	.0
600-37160 WATER LATE CHARGES	416.14	2,175.64	.00	(2,175.64)	.0
600-37170 MISCELLANEOUS WATER REV.	45.99	52,301.40	.00	(52,301.40)	.0
TOTAL WATER SALES REVENUE	35,620.40	210,138.08	.00	(210,138.08)	.0
TOTAL FUND REVENUE	36,222.98	212,905.14	.00	(212,905.14)	.0

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>DEPARTMENT 200</u>					
600-47200-610 PFA DWRF - INT.	.00	17,954.24	.00	(17,954.24)	.0
TOTAL DEPARTMENT 200	.00	17,954.24	.00	(17,954.24)	.0
<u>WATER SUPPLY-WELLS</u>					
600-49400-100 WTR SUP-WELLS: WAGES & SAL	3,999.92	13,627.28	.00	(13,627.28)	.0
600-49400-121 WTR SUP-WELLS: PERA	300.00	1,022.06	.00	(1,022.06)	.0
600-49400-122 WTR SUP-WELLS: FICA	240.77	813.71	.00	(813.71)	.0
600-49400-132 WTR SUP-WELLS: TMSTRS LCL #346	920.13	3,991.31	.00	(3,991.31)	.0
600-49400-133 WTR SUP-WELLS: MINNESOTA LIFE	5.21	22.69	.00	(22.69)	.0
600-49400-170 WTR SUP-WELLS: MEDI-MDCARE INS	56.32	190.33	.00	(190.33)	.0
600-49400-210 WTR SUP-WELLS: OP SUPPLIES	8,310.25	20,372.99	.00	(20,372.99)	.0
600-49400-300 WTR SUP-WELLS: PROF SERVICES	504.32	4,560.74	.00	(4,560.74)	.0
600-49400-310 WTR SUP-WELLS: STAFF DEV	.00	3,980.00	.00	(3,980.00)	.0
600-49400-320 WTR SUP-WELLS: COMMUNICATION	669.49	872.19	.00	(872.19)	.0
600-49400-340 WTR SUP-WELLS: POSTAGE	31.29	31.98	.00	(31.98)	.0
600-49400-380 WTR SUP-WELLS: UTILITY SERVICE	2,361.31	7,632.06	.00	(7,632.06)	.0
600-49400-440 WTR SUP-WELLS: SALES TAX	768.00	3,223.00	.00	(3,223.00)	.0
TOTAL WATER SUPPLY-WELLS	18,167.01	60,340.34	.00	(60,340.34)	.0
<u>ADMINISTRATION-GENERAL</u>					
600-49440-100 ADMIN-GEN: WAGES & SALARIES	372.96	2,603.73	.00	(2,603.73)	.0
600-49440-121 ADMIN-GEN: PERA	27.97	195.27	.00	(195.27)	.0
600-49440-122 ADMIN-GEN: FICA	23.12	154.82	.00	(154.82)	.0
600-49440-132 ADMIN-GEN: TEAMSTERS LOCAL #34	.00	846.90	.00	(846.90)	.0
600-49440-133 ADMIN-GEN: MINNESOTA LIFE	.00	4.83	.00	(4.83)	.0
600-49440-170 ADMIN-GEN: MEDI - MEDICARE INS	5.41	36.22	.00	(36.22)	.0
600-49440-228 ADMIN-GEN: COMPUTERS	.00	748.40	.00	(748.40)	.0
TOTAL ADMINISTRATION-GENERAL	429.46	4,590.17	.00	(4,590.17)	.0
<u>DEPARTMENT 900</u>					
600-49900-610 INTEREST EXPENSE	.00	1,840.00	.00	(1,840.00)	.0
TOTAL DEPARTMENT 900	.00	1,840.00	.00	(1,840.00)	.0
TOTAL FUND EXPENDITURES	18,596.47	84,724.75	.00	(84,724.75)	.0
NET REVENUE OVER EXPENDITURES	17,626.51	128,180.39	.00	(128,180.39)	.0

CITY OF CROSBY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>SEWER SALES REVENUE</u>					
601-37210 SEWER COLLECTIONS	47,591.46	217,047.47	.00	(217,047.47)	.0
601-37260 SEWER LATE CHARGES	555.72	2,968.54	.00	(2,968.54)	.0
TOTAL SEWER SALES REVENUE	48,147.18	220,016.01	.00	(220,016.01)	.0
TOTAL FUND REVENUE	48,147.18	220,016.01	.00	(220,016.01)	.0

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>SEWER</u>					
601-49450-100 SEWER: WAGES & SALARIES	2,464.02	10,017.70	.00 (10,017.70)	.0
601-49450-121 SEWER: PERA	184.81	751.31	.00 (751.31)	.0
601-49450-122 SEWER: FICA	144.14	597.22	.00 (597.22)	.0
601-49450-132 SEWER: TEAMSTERS LOCAL #346	1,098.56	3,051.60	.00 (3,051.60)	.0
601-49450-133 SEWER: MINNESOTA LIFE	6.22	17.39	.00 (17.39)	.0
601-49450-170 SEWER: MEDI - MEDICARE INS	33.69	139.65	.00 (139.65)	.0
601-49450-210 SEWER: OPERATING SUPPLIES	686.65	686.65	.00 (686.65)	.0
601-49450-300 SEWER: PROF SERVICES	44.38	88.76	.00 (88.76)	.0
601-49450-380 SEWER: UTILITY SERVICES	171.14	547.15	.00 (547.15)	.0
601-49450-400 SEWER: REP/MAINT-CONTRACT	46,842.00	141,276.00	.00 (141,276.00)	.0
TOTAL SEWER	51,675.61	157,173.43	.00 (157,173.43)	.0
<u>ADMINISTRATION-GENERAL</u>					
601-49490-100 ADMIN-GEN: WAGES & SALARIES	372.96	2,603.73	.00 (2,603.73)	.0
601-49490-121 ADMIN-GEN: PERA	27.97	195.27	.00 (195.27)	.0
601-49490-122 ADMIN-GEN: FICA	23.12	154.82	.00 (154.82)	.0
601-49490-132 ADMIN-GEN: TEAMSTERS LOCAL #34	.00	846.90	.00 (846.90)	.0
601-49490-133 ADMIN-GEN: MINNESOTA LIFE	.00	4.83	.00 (4.83)	.0
601-49490-170 ADMIN-GEN: MEDI - MEDICARE INS	5.41	36.22	.00 (36.22)	.0
601-49490-228 ADMIN-GEN: COMPUTERS	.00	748.40	.00 (748.40)	.0
TOTAL ADMINISTRATION-GENERAL	429.46	4,590.17	.00 (4,590.17)	.0
<u>DEPARTMENT 580</u>					
601-49580-300 SEWER: HWY 6 MAIN RELOCATION	2,250.00	4,500.00	.00 (4,500.00)	.0
TOTAL DEPARTMENT 580	2,250.00	4,500.00	.00 (4,500.00)	.0
TOTAL FUND EXPENDITURES	54,355.07	166,263.60	.00 (166,263.60)	.0
NET REVENUE OVER EXPENDITURES	(6,207.89)	53,752.41	.00 (53,752.41)	.0

CITY OF CROSBY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

REFUSE COLLECTION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>MISCELLANEOUS REVENUE</u>					
603-36240 SALES TAX	1,308.59	5,555.83	.00	(5,555.83)	.0
TOTAL MISCELLANEOUS REVENUE	1,308.59	5,555.83	.00	(5,555.83)	.0
<u>REFUSE REVENUE</u>					
603-37411 RANGE COLLECTERS FEE	13,315.83	57,084.99	.00	(57,084.99)	.0
603-37412 RANGE COLLECTERS LATE CHARGE	219.67	1,209.98	.00	(1,209.98)	.0
603-37413 ADMINISTRATION FEES	236.25	908.69	.00	(908.69)	.0
TOTAL REFUSE REVENUE	13,771.75	59,203.66	.00	(59,203.66)	.0
TOTAL FUND REVENUE	15,080.34	64,759.49	.00	(64,759.49)	.0

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

REFUSE COLLECTION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>RANGE COLLECTORS FEE</u>					
603-49515-380 RANGE COLL FEE: UTILITY SERVIC	12,662.75	37,908.77	.00 (37,908.77)	.0
603-49515-440 RANGE COLL FEE: SALES TAX	1,457.00	6,837.00	.00 (6,837.00)	.0
TOTAL RANGE COLLECTORS FEE	14,119.75	44,745.77	.00 (44,745.77)	.0
<u>REFUSE ADMINISTRATION FEE</u>					
603-49516-100 REFUSE ADMIN FEE: WAGES & SAL	372.96	2,603.73	.00 (2,603.73)	.0
603-49516-121 REFUSE ADMIN FEE: PERA	27.97	195.27	.00 (195.27)	.0
603-49516-122 REFUSE ADMIN FEE: FICA	23.12	154.82	.00 (154.82)	.0
603-49516-132 REFUSE ADMIN FEE: LOCAL #346	.00	846.90	.00 (846.90)	.0
603-49516-133 REFUSE ADMIN FEE: MINN LIFE	.00	4.83	.00 (4.83)	.0
603-49516-170 REFUSE ADMIN FEE: MEDI-MCARE I	5.41	36.22	.00 (36.22)	.0
603-49516-228 REFUSE ADMIN-GEN: COMPUTERS	.00	748.40	.00 (748.40)	.0
603-49516-300 REFUSE: PROF SERVICES	44.37	88.74	.00 (88.74)	.0
TOTAL REFUSE ADMINISTRATION FEE	473.83	4,678.91	.00 (4,678.91)	.0
TOTAL FUND EXPENDITURES	14,593.58	49,424.68	.00 (49,424.68)	.0
NET REVENUE OVER EXPENDITURES	486.76	15,334.81	.00 (15,334.81)	.0

CITY OF CROSBY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

STORM DRAINAGE UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>STORM DRAINAGE SALES REVENUE</u>					
604-37510 STORM DRAINAGE COLLECTIONS	5,320.61	24,346.30	.00	(24,346.30)	.0
TOTAL STORM DRAINAGE SALES REVENUE	5,320.61	24,346.30	.00	(24,346.30)	.0
TOTAL FUND REVENUE	5,320.61	24,346.30	.00	(24,346.30)	.0

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

STORM DRAINAGE UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>STORM DRAINAGE</u>					
604-49900-100 STORM DRAINAGE: WAGES	372.96	2,603.73	.00 (2,603.73)	.0
604-49900-121 STORM: PERA	27.98	195.32	.00 (195.32)	.0
604-49900-122 STORM: FICA	23.14	154.91	.00 (154.91)	.0
604-49900-132 STORM: TEAMSTERS LOCAL #346	.00	846.88	.00 (846.88)	.0
604-49900-133 STORM: MINNESOTA LIFE	.00	4.83	.00 (4.83)	.0
604-49900-170 STORM MEDI - MEDICARE INS	5.40	36.19	.00 (36.19)	.0
604-49900-228 STORM DRAIN: COMPUTERS	.00	748.40	.00 (748.40)	.0
604-49900-300 STORM DRAIN: PROF SERVICES	44.38	88.76	.00 (88.76)	.0
TOTAL STORM DRAINAGE	473.86	4,679.02	.00 (4,679.02)	.0
TOTAL FUND EXPENDITURES	473.86	4,679.02	.00 (4,679.02)	.0
NET REVENUE OVER EXPENDITURES	4,846.75	19,667.28	.00 (19,667.28)	.0

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

2008 PUBLIC WORKS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>DEPARTMENT 200</u>					
605-47200-610 2010 WATER REVENUE BOND - INT	.00	16,778.30	.00	(16,778.30)	.0
TOTAL DEPARTMENT 200	.00	16,778.30	.00	(16,778.30)	.0
TOTAL FUND EXPENDITURES	.00	16,778.30	.00	(16,778.30)	.0
NET REVENUE OVER EXPENDITURES	.00	(16,778.30)	.00	16,778.30	.0

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

2016 CLEAN WATER REVOLVING LOA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>DEPARTMENT 200</u>					
606-47200-610 2016 UTIL IMP CWRF BOND INT	.00	1,840.00	.00	(1,840.00)	.0
TOTAL DEPARTMENT 200	.00	1,840.00	.00	(1,840.00)	.0
TOTAL FUND EXPENDITURES	.00	1,840.00	.00	(1,840.00)	.0
NET REVENUE OVER EXPENDITURES	.00	(1,840.00)	.00	1,840.00	.0

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

2016 DRINKING WATER REV LOAN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>DEPARTMENT 200</u>					
607-47200-610 2016 UTIL IMP DWRF BOND INT	.00	3,120.00	.00	(3,120.00)	.0
TOTAL DEPARTMENT 200	.00	3,120.00	.00	(3,120.00)	.0
TOTAL FUND EXPENDITURES	.00	3,120.00	.00	(3,120.00)	.0
NET REVENUE OVER EXPENDITURES	.00	(3,120.00)	.00	3,120.00	.0

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

CSAH 33/3RD ST UTIL IMP UNITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
608-47100-600 BOND PRINC WATER	.00	82,000.00	.00	(82,000.00)	.0
608-47100-605 BOND PRINC SEWER	.00	82,000.00	.00	(82,000.00)	.0
TOTAL DEPARTMENT 100	.00	164,000.00	.00	(164,000.00)	.0
 <u>DEPARTMENT 200</u>					
608-47200-610 INTEREST WATER 3RD ST CSAH 33	.00	3,791.00	.00	(3,791.00)	.0
608-47200-620 INTEREST SEWER 3RD ST CSAH 33	.00	3,791.00	.00	(3,791.00)	.0
TOTAL DEPARTMENT 200	.00	7,582.00	.00	(7,582.00)	.0
TOTAL FUND EXPENDITURES	.00	171,582.00	.00	(171,582.00)	.0
NET REVENUE OVER EXPENDITURES	.00	(171,582.00)	.00	171,582.00	.0

CITY OF CROSBY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

INTERGOVERNMENTAL REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDG
<u>DEPARTMENT 200</u>					
609-47200-610 INTEREST WATER 1ST AND 4TH STR	.00	14,834.24	.00	(14,834.24)	.0
609-47200-620 INTEREST SEWER 1ST AND 4TH STR	.00	6,620.43	.00	(6,620.43)	.0
TOTAL DEPARTMENT 200	.00	21,454.67	.00	(21,454.67)	.0
TOTAL FUND EXPENDITURES	.00	21,454.67	.00	(21,454.67)	.0
NET REVENUE OVER EXPENDITURES	.00	(21,454.67)	.00	21,454.67	.0