

Pursuant to due call and notice thereof, the Regular Meeting of the Crosby City Council was held on Monday, August 9, 2021, at 6:00 PM at City Hall.

**Members Present:** Acting Mayor Cash, Members Ryan, Heglund and Jarvela

**Members Absent:** None

**Staff Present:** Matthew Hill, Administrator; Deb Marty, Deputy Clerk; Stephanie Winegarner, Administrative Assistant; Andrew Rooney, Police Chief; Abby Smith, Head Librarian; Ivan Bartha, Hallett Community Center Manager; Joe Langel, City Attorney

**1. Call Regular Meeting to Order**

Acting Mayor Cash called the meeting of the Crosby City Council to order at 6:00 PM.

**2. Pledge of Allegiance**

Acting Mayor Cash led with the Pledge of Allegiance.

**3. Approval of the Agenda**

**MOTION BY MEMBER HEGLUND AND SECONDED BY MEMBER RYAN APPROVING THE AGENDA AS PRESENTED.**

**A VOICE VOTE: THOSE VOTING AYE: ACTING MAYOR CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

**4. Consent Agenda**

- A. Approval of Minutes from July 26, 2021 Regular Meeting
- B. Approval of Minutes from August 2, 2021 Special Meeting
- C. Approval of claims in the amount of \$375,997.61
- D. Adopt Resolution 2021-15-0809 Accepting Donations
- E. Consider approval to hire Jill Mertes as the Part-Time Library Aide pending background check
- F. Consider approval to hire Amanda DeZeeuw as the Part-Time DMV Administrative Assistant pending background check
- G. Consider approval of Special Event Request for Cuyuna Lakes Area Night to Unite for Crosby Police Department

**MOTION BY MEMBER JARVELA AND SECONDED BY MEMBER HEGLUND APPROVING THE CONSENT AGENDA.**

**A VOICE VOTE: THOSE VOTING AYE: ACTING MAYOR CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

**5. Public Comments**

Joanna Lattery of 123 First St NW expressed her concern over camper parking on the city streets. She was told that Scott Sadusky will be addressing this issue at the next council meeting.

Member Heglund announced that we lost a former 2-term Mayor; Tom Butorac.

**6. Unfinished Business**

There was no Unfinished Business.

**7. New Business**

- A. Consider appointment of 7 people from the pool of letters of interest for Bike Safety/signage Committee—Administrator Hill**

Administrator Hill handed out voting slips to council members to vote; 5 people were nominated unanimously with 3 tied for remaining two spots. Members discussed the other two remaining two spots. Vern Lewis and Marjorie Jensen were selected. All 7 people voted in.

**MOTION BY MEMBER RYAN AND SECONDED BY MEMBER HEGLUND APPROVING THE APPOINTMENT OF MARJORIE JENSEN, DOUG ARNDT, ERIC ANDERSON, JILL MATTSON, AARON HAUTALA, VERN LEWIS AND LINDA PEEPLES TO THE BIKE SAFETY/SIGNAGE COMMITTEE.**

**A VOICE VOTE: THOSE VOTING AYE: ACTING MAYOR CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED**

- B. Consider approval of Resolution 2021-14-0809 accepting the resignation of James Hunter and declaring a vacancy on the City Council—Administrator Hill**

Administrator Hill expressed his gratitude to Mayor Hunter with what he has done for the City of Crosby.

**MOTION BY MEMBER RYAN AND SECONDED BY MEMBER JARVELA APPROVING THE RESOLUTION 2021-14-0809 ACCEPTING THE RESIGNATION OF JAMES HUNTER WITH REGRET AND DECLARING A VACANCY EXISTS ON THE CITY COUNCIL.**

**A VOICE VOTE: THOSE VOTING AYE: ACTING MAYOR CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

**C. Consider appointment of Mayor to fulfil the term ending on December 31, 2022—Administrator Hill**

Administrator Hill explained since there is less than two years remaining for the mayoral term there is no need for a special election and the Council can appoint any qualified person to fill the position.

Joe Langel stated it is entirely up to the Council how they want to fill the vacant mayor position.

Acting Mayor Cash expressed her interest in fulfilling the position as Mayor.

**MOTION BY MEMBER HEGLUND TO REQUEST LETTERS OF INTEREST FOR THE MAYOR POSITION. MOTION FAILED FOR LACK OF A SECOND.**

**MOTION BY MEMBER RYAN AND SECONDED BY MEMBER JARVELA APPOINTED ACTING MAYOR CASH TO FULFIL THE MAYOR POSITION WITH A TERM ENDING ON DECEMBER 31, 2022.**

**A ROLL CALL VOTE: THOSE VOTING AYE: MEMBER RYAN AND MEMBER JARVELA. THOSE VOTING NAY: MEMBER HEGLUND. MOTION CARRIED.**

Mayor Cash declared a vacancy on the City Council to fill her term which ends on December 31, 2022.

**MOTION BY MEMBER RYAN AND SECONDED BY MEMBER HEGLUND DECLARING A VACANCY ON THE CITY COUNCIL.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBER JARVELA, MEMBER HEGLUND AND MEMBER RYAN. THOSE VOTING NAY: NONE. MOTION CARRIED.**

**MOTION BY MEMBER RYAN AND SECONDED BY MEMBER JARVELA TO APPOINT JIM TRAYLOR TO FILL THE COUNCIL VACANCY.**

A discussion ensued with opposition from Member Heglund; stating 'double-dipping' in the council member pool. Member Ryan expressed that with Jim Traylor's previous experience; he would be a great fit to the council.

**A ROLL CALL VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBER JARVELA, MEMBER HEGLUND AND MEMBER RYAN. THOSE VOTING NAY: NONE. MOTION CARRIED**

Mayor Cash appointed Jim Traylor to the Finance Committee and the Personnel Committee.

**D. Discussion regarding current Citizen Complaint Policy-Administrator Hill**

Member Ryan wants the process reviewed by planning and zoning on how citizen complaints are handled. City Attorney Langel stated the ordinance was too broad. He suggested the council review the scope of ordinance and what path to take with a workshop. All council members agreed to a workshop. Administrator Hill to set up a workshop.

**E. Consider approval of the 2021-2024 Northern Lake Youth Hockey Association hockey contract with the Hallett Center/John Spalj Arena-Ivan Bartha**

Ivan Bartha submitted a request for council action stating the contract is very important to the Hallett center.

**MOTION BY MEMBER RYAN AND SECONDED BY MEMBER HEGLUND TO APPROVE THE 2021-2024 NORTHERN LAKE YOUTH HOCKEY ASSOCIATION HOCKEY CONTRACT WITH THE HALLETT CENTER/JOHN SPALJ ARENA.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS RYAN, MEMBER HEGLUND AND MEMBER JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

**8. Reports**

**A. Fire Department Report**

Report was submitted.

Mayor Cash asked about the new firefighters' physicals. Names will be announced at the next meeting pending background checks and physicals.

**B. Hallett Center Report**

Report was submitted.

Ivan Bartha re-iterated the Walk with a Doc program and its' success. Also talked about the Silver Sneakers program with Heartwood where we earn revenue.

**C. Library Report**

Report was submitted.

Member Ryan expressed on behalf of the Economic Development committee their gratitude with regards to Annika Severson's contribution in putting together the packets for them.

**D. Police Department Report**

Report was submitted.

Administrator Hill conveyed to council the appreciation of Office Colter regarding his role as the Resource Officer for ISD #182.

Member Heglund asked about the Ironton police contract. He believes it is coming up for renewal and would like to see the City of Crosby patrol Ironton not Deerwood.

**E. Mayor/Committee Reports**

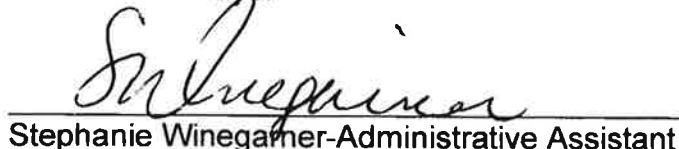
**9. Adjournment**

**MOTION BY MEMBER JARVELA AND SECONDED BY MEMBER RYAN TO ADJOURN AT 6:55 PM.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**



Diane Cash-Mayor



Stephanie Winegamer-Administrative Assistant

