

Pursuant to due call and notice thereof, the Regular Meeting of the Crosby City Council was held on Monday, September 27th, 2021, at 6:00 P.M.

Members Present: Mayor Cash, Members Ryan, Heglund, Jarvela and Traylor

Members Absent: NONE

Staff Present: Matthew Hill, Administrator Clerk Treasurer; Stephanie Winegarner, Administrative Assistant; Phil Martin, City Engineer; Scott Sadusky, Building Inspector and City Attorney, Joe Langel

1. Call Regular Meeting to Order

Mayor Cash called the meeting of the Crosby City Council to order at 6:00 P.M.

2. Pledge of Allegiance

Mayor Cash led with the Pledge of Allegiance.

Mayor Cash announced that Bob Novak had passed away; a moment of silence was held in his honor.

Member Heglund paid his respects to Bob Novak as well.

Mayor Cash stated that former Mayor Hunter asked that Mayor Cash drop off his plaque. She will be doing that in the next week or so.

Mayor Cash stated that the State Legislature announced Representative Dale Lueck received the Legislature of the Sanction for 2021 from the League of Minnesota Cities.

3. Approval of the Agenda

Correction to the agenda; remove Deb Marty as staff being present at the September 13th, 2021, meeting.

4. Consent Agenda

Addition of Item 4E of the Consent Agenda to consider approval of Crosby HRA board member Marna Parrone with term expiring 8/31/2025. Also approve Linda Peeples to renew her term with an expiration date of 8/31/25.

- A. Approval of minutes from September 13th, 2021, Regular Meeting
- B. Approval of Minutes from September 22nd, 2021, Special Meeting
- C. Approval of Claims in the amount \$177,362.10.
- D. Approval of payment of OverDrive invoice—Hallett Library.
- E. Consider approval Crosby HRA board members.

MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER JARVELA TO APPROVE THE CONSENT AGENDA WITH CORRECTIONS. A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS RYAN, HEGLUND, JARVELA AND TRAYLOR. THOSE VOTING NAY: NONE. MOTION CARRIED.

5. Open Public Hearing

- A. The City of Crosby held a public hearing to accept comments on the 2020 Street Project assessments. Phil Martin explained that this is the final assessment that is being considered by the City Council for 2020 Street Improvement project. Phil Martin summarized the project from February to present.
- B. Open Public Comments. No written comments were submitted. John Leonard 320 3rd Ave NE; concerned about being assessed twice. He wanted clarification on the two letters he had received regarding the assessment. One he received in 2020 was before the project was completed; the second letter was for the preliminary assessment amount.
- C. Close Public Comments
- D. If applicable, City Council can entertain the motion to approve Resolution 2021-22-0927, Adopting the Project Assessments. (Attached) Rate and duration of assessment process to be determined at next meeting. NO MOTION; POSTPONED UNTIL NEXT MEETING WITH RATE AND DURATION OF ASSESSMENT.

6. Close Public Hearing

7. Public Comments

No Public Comments

8. Unfinished Business

No unfinished business.

9. New Business

A. Discussion—2020 Census Data-Matthew Hill

New population for Crosby is 2,360; down 26 from 2010 Census.

B. Consider Approval of Preliminary Budget 2022-Matthew Hill

3% LEVY AMOUNT OF \$1,366,836.00

MOTION BY MEMBER RYAN AND SECONDED BY HEGLUND TO APPROVE THE 3% LEVY AMOUNT FOR THE PRELIMINARY BUDGET FOR 2022. A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS JARVELA, HEGLUND, RYAN AND TRAYLOR. THOSE VOTING NAYE: NONE. MOTION CARRIED.

- C. **Consider setting the Truth in Taxation public hearing for Monday, November 29, 6PM at City Hall-Matthew Hill**
This is a special meeting that needs to be submitted with the preliminary budget by the end of the month.

MOTION BY MEMBER JARVELA AND SECONDED BY TRAYLOR TO SET THE TRUTH IN TAXATION PUBLIC HEARING FOR MONDAY, NOVEMBER 29 AT 6 P.M. A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS JARVELA, HEGLUND, RYAN AND TRAYLOR. THOSE VOTING NAYE: NONE. MOTION CARRIED.

- D. **Consider Approval of DNR Water Supply Plan proposal for Preparation Services from Bolton & Menk-Phil Martin**
This goes along with the 2022 street improvement project grants & donations; bit of a time crunch to get this completed.

MOTION BY MEMBER HEGLUND AND SECONDED BY RYAN TO APPROVE DNR WATER SUPPLY PLAN PROPOSAL FOR PREPARATION SERVICES FROM BOLTON & MENK NOT TO EXCEED \$15,000.00. A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS JARVELA, HEGLUND, RYAN AND TRAYLOR. THOSE VOTING NAYE: NONE. MOTION CARRIED

10. Reports

- A. City Engineer-Update: Cross Ave project is 3 years old; company hasn't completed the turf work. Received an email with final payment; \$1,000 credit for uncompleted turf work. PW or another company will complete turf portion. 2020 Street Improvements: one sanitary sewer connection by Super One that needs to be addressed by the contractor, so we don't have issues with backups. City of Crosby is in the fundable range for lead pipe replacement for future projects. Super One is taking bids to get the digging to a 23' depth. Contracts are out to get the sidewalks completed.
- B. Planning & Zoning-Report was submitted. Reviewing 2016 comp plan.
- C. City Inspector-Report was submitted.

D. City Attorney-No report.

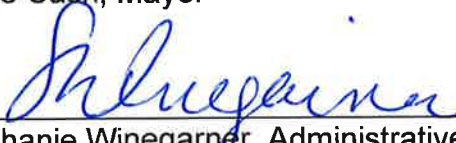
E. Mayor/Council/Committee Reports-

11. Adjournment

MOTION BY MEMBER JARVELA AND SECONDED BY MEMBER TRAYLOR TO ADJOURN THE REGULAR MEETING AT 6:39 P.M. A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS RYAN, HEGLUND, JARVELA AND TRAYLOR. THOSE VOTING NAY: NONE. MOTION CARRIED.



Diane Cash, Mayor



Stephanie Winegarner, Administrative Assistant