

Pursuant to due call and notice thereof, the Regular Meeting of the Crosby City Council was held on Monday, October 12, 2020 at 6:00 P.M.

**Members Present:** Mayor Prushek, Council Members Traylor, Cash and Peeples

**Members Absent:** None

**Staff Present:** Matthew Hill, City Administrator; Deb Marty, Deputy Clerk; Andrew Rooney, Police Chief; Steve Karels, Public Works Director; Jay DeCent, Fire Chief; Amber Moon: Hallett Community Center Manager; Abby Smith, Head Librarian; Phil Martin, City Engineer; and Joe Langel, City Attorney

**1. Call Regular Meeting to Order**

Mayor Prushek called the meeting of the Crosby City Council to order at 6:00 P.M.

**2. Pledge of Allegiance**

Mayor Prushek led with the Pledge of Allegiance.

**3. Approval of the Agenda**

**MOTION BY MEMBER PEEPLES AND SECONDED BY MEMBER TRAYLOR TO APPROVE THE AGENDA AS PRESENTED.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR PRUSHEK, MEMBER TRAYLOR, MEMBER CASH AND MEMBER PEEPLES. THOSE VOTING NAY: NONE. MOTION CARRIED.**

**4. Consent Agenda**

- A. Approval of Minutes from September 28, 2020 Regular Meeting
- B. Approval of Claims in the amount of \$200,533.27
- C. Adopt Resolution 2020-32-1012 accepting September 2020 Donations
- D. Adopt Resolution 2020-33-1012 Make application to and accept funds from IRRRB – Miners Inc.
- E. Adopt Resolution 2020-34-1012 Make application to and accept funds from IRRRB – Hwy 210 Reconstruction

**MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER CASH TO APPROVE THE CONSENT AGENDA AS PRESENTED.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR PRUSHEK, MEMBER TRAYLOR, MEMBER CASH AND MEMBER PEEPLES. THOSE VOTING NAY: NONE. MOTION CARRIED.**

**5. Public Comments**

Paul Heglund of 502 W Main St approached the Council asking why the Council has not addressed the comments about the City of Crosby written by Kelly Avelsgard in the newspaper. Mayor Prushek stated unfortunately he has freedom of speech. Member Peeples introduced Peggy Stebbins as the Crosby-Ironton Courier reporter who will be covering the Council meetings through the end of this year.

## **6. Unfinished Business**

- A. Consider adopting Resolution 2020-27-1012 enter into MnDOT Agreement #1044364 – Matthew Hill**

Matthew Hill presented the agreement with MnDOT again and recommended the Council adopt Resolution 2020-27-1012. Phil Martin further reviewed the agreement details and explained that MnDOT agreements are difficult and costly to change and recommended the Council adopt the resolution.

**MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER PEEPLES TO ADOPT RESOLUTION 2020-27-1012 ENTERING INTO MNDOT AGREEMENT #1044364.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR PRUSHEK, MEMBER TRAYLOR, MEMBER CASH AND MEMBER PEEPLES. THOSE VOTING NAY: NONE. MOTION CARRIED.**

## **7. New Business**

- A. Discussion and consideration of vacant Council position – Administrator Matthew Hill**

Matthew Hill requested direction on filling the vacant Council seat. Mayor Prushek suggested letters of interest be accepted at City Hall. Member Cash suggested waiting until after the election in November. Joe Langel stated the Council seat must be filled as soon as possible per State statute and suggested the Council moved forward with filling the vacancy. Mayor Prushek will ask for letters of interest to fill the vacant seat with a term ending December 31, 2022 to be delivered to City Hall by 4:00 PM on October 21<sup>st</sup> for review and appointment at the October 26<sup>th</sup> Council meeting.

- B. Discussion to set workshop dates – Administrator Matthew Hill**

Matthew Hill asked for two workshop dates to be set for discussing the 2021 budget and the Northland Securities holdings. Consensus was to set the dates as October 26<sup>th</sup> at 4:00 PM and November 23<sup>rd</sup> at 5:00 PM.

C. Discussion of City property located at 1057 1<sup>st</sup> St SW - Administrator Matthew Hill

Matthew Hill presented property information and requested guidance in what should be done with the property at 1057 1<sup>st</sup> St SW. Council consensus was to direct Staff to move forward with the process of selling the property.

D. CARES Act Funding use - Administrator Matthew Hill

Matthew Hill gave examples of what he is researching to use the remaining CARES Act funds for. He has Clifton Larson Allen researching whether the funds can be used for new police and fire department radios.

**MOTION BY MEMBER CASH AND SECONDED BY MEMBER PEEPLES TO MOVE FORWARD WITH SPENDING DOWN THE REMAINING CARES ACT FUND BALANCE.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR PRUSHEK, MEMBER TRAYLOR, MEMBER CASH AND MEMBER PEEPLES. THOSE VOTING NAY: NONE. MOTION CARRIED.**

E. Discussion of potential sale of City property at 1 First St SE where DMV is located – Administrator Matthew Hill

Matthew Hill stated the Planning & Zoning Committee discussed the possible sale of the property at 1 First St SE. Council discussion ensued regarding a plan for relocation of the DMV and oil recycling center, soil testing and property appraisal. Member Cash volunteered to look at the DMV financials to see if they can afford to rent at another location. Matthew Hill will continue to have discussions with the developer.

F. Discussion and consideration of quotes for landscaping services at the Jessie F Hallett Memorial Library – Librarian Abby Smith

Abby Smith stated the quotes are for removal of some landscaping and trimming and pruning of bushes and trees and is recommending the Council approve the lower bid of \$3,430 from Majestic Creations Landscape Inc. excluding the additional quote of \$2,388 to remove trees and shrubs between the building and the parking lot.

**MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER CASH TO APPROVE THE QUOTE FROM MAJESTIC CREATIONS LANDSCAPE INC. IN THE AMOUNT OF \$3,430 AS PER ESTIMATE #151 EXCLUDING THE**