

Pursuant to due call and notice thereof, the Regular Meeting of the Crosby City Council was held on Monday, November 23, 2020 at 6:00 P.M.

Members Present: Mayor Prushek, Council Members Cash, Ryan and Peeples

Members Absent: Member Traylor

Staff Present: Matthew Hill, Administrator Clerk Treasurer; Deb Marty, Deputy Clerk; Pam Rogness, Administrative Assistant; Phil Martin, City Engineer; and Joe Langel, City Attorney

1. Call Regular Meeting to Order

Mayor Prushek called the meeting of the Crosby City Council to order at 6:02 P.M.

2. Pledge of Allegiance

Mayor Prushek led with the Pledge of Allegiance.

3. Approval of the Agenda

Matthew Hill requested the addition of the minutes from the Special City Council meeting held on November 12, 2020 to the consent agenda and requested the postponement of item 7D - Consider 2021 fee schedule, until the Council meeting on December 14, 2020.

MOTION BY MEMBER CASH AND SECONDED BY MEMBER PEEPLES TO APPROVE THE AGENDA WITH THE ADDITION OF THE MINUTES FROM THE NOVEMBER 12TH SPECIAL COUNCIL MEETING TO THE CONSENT AGENDA AND THE POSTPONEMENT OF ITEM 7D FROM THE AGENDA UNTIL THE DECEMBER 14TH COUNCIL MEETING.

A VOICE VOTE: THOSE VOTING AYE: MAYOR PRUSHEK, MEMBER CASH, MEMBER RYAN AND MEMBER PEEPLES. THOSE VOTING NAY: NONE. MOTION CARRIED.

4. Consent Agenda

- A. Approval of minutes from November 9, 2020 Regular Meeting
- B. Approval of Claims in the amount of \$427,399.56
- C. League of Minnesota Cities Liability coverage waiver form, City of Crosby does not waive the monetary limits
- D. Approval of minutes from November 12, 2020 Special Meeting

MOTION BY MEMBER RYAN AND SECONDED BY MEMBER PEEPLES TO APPROVE THE CONSENT AGENDA WITH THE ADDITION OF ITEM

4D – APPROVAL OF MINUTES FROM NOVEMBER 12, 2020 SPECIAL MEETING.

A VOICE VOTE: THOSE VOTING AYE: MAYOR PRUSHEK, MEMBER CASH, MEMBER RYAN AND MEMBER PEEPLES. THOSE VOTING NAY: NONE. MOTION CARRIED.

5. Public Comments

Nobody appeared for public comments.

6. Unfinished Business

There was no unfinished business.

7. New Business

A. Discussion regarding the addition of a City of Crosby Economic Development Committee – Member Ryan

Member Ryan requested the Council consider the formation of a City of Crosby Economic Development Committee (EDC) to include a variety of members such as business owners, residents, Council Members and when available, Administrator Matthew Hill. Council discussion ensued regarding recruitment of volunteers, the comprehensive plan and the timeline of forming the committee.

MOTION BY MEMBER PEEPLES AND SECONDED BY MEMBER RYAN TO FORM A COMMITTEE OF VOLUNTEERS FOR THE CITY OF CROSBY ECONOMIC DEVELOPMENT COMMITTEE.

A VOICE VOTE: THOSE VOTING AYE: MAYOR PRUSHEK, MEMBER CASH, MEMBER RYAN AND MEMBER PEEPLES. THOSE VOTING NAY: NONE. MOTION CARRIED.

B. Consider adopting Resolution 2020-36-1123 adopting assessments for unpaid nuisance charges – Matthew Hill

Member Cash inquired if there should be a public hearing before these charges are assessed to taxes. Joe Langel confirmed there should be a public hearing to allow people to address the past due charges.

MOTION BY MEMBER PEEPLES AND SECONDED BY MEMBER CASH TO POSTPONE THE ADOPTION OF RESOLUTION 2020-36-1123 ASSESSMENTS FOR UNPAID NUISANCE VIOLATION CHARGES UNTIL

DECEMBER 14, 2020 AT WHICH TIME THERE WILL BE A PUBLIC HEARING.

A VOICE VOTE: THOSE VOTING AYE: MAYOR PRUSHEK, MEMBER CASH, MEMBER RYAN AND MEMBER PEEPLES. THOSE VOTING NAY: NONE. MOTION CARRIED.

C. Consider adopting Resolution 2020-37-1123 adopting assessments for unpaid utilities – Matthew Hill

Council discussion included late fees and the public hearing notice.

MOTION BY MEMBER PEEPLES AND SECONDED BY MAYOR PRUSHEK TO POSTPONE THE ADOPTION OF RESOLUTION 2020-37-1123 ASSESSMENTS FOR UNPAID UTILITY CHARGES UNTIL DECEMBER 14, 2020 AT WHICH TIME THERE WILL BE A PUBLIC HEARING.

Member Cash requested a breakdown of utility fees versus late fees. Matthew Hill stated he will speak with the Utility Billing Clerk to see if this is possible.

A VOICE VOTE: THOSE VOTING AYE: MAYOR PRUSHEK, MEMBER CASH, MEMBER RYAN AND MEMBER PEEPLES. THOSE VOTING NAY: NONE. MOTION CARRIED.

D. Consider 2021 fee schedule – Matthew Hill

This agenda item was postponed until the December 14, 2020 Council meeting.

E. Consider Special Event request from the Cuyuna Lakes Chamber of Commerce for the 2021 Annual Ice Fishing Tournament – Matthew Hill

Matthew Hill presented the special event request from Cuyuna Lakes Chamber of Commerce for the 2021 Annual Ice Fishing Tournament on February 6, 2021 adding if approved by the Council they will abide by the COVID-19 guidelines that are in place at that time.

MOTION BY MEMBER PEEPLES AND SECONDED BY MEMBER CASH TO APPROVE THE SPECIAL EVENT PERMIT FOR THE 2021 ANNUAL ICE FISHING TOURNAMENT ON FEBRUARY 6, 2021 PENDING COVID-19 RESTRICTIONS PUT FORTH BY THE STATE OF MINNESOTA.

A VOICE VOTE: THOSE VOTING AYE: MAYOR PRUSHEK, MEMBER CASH, MEMBER RYAN AND MEMBER PEEPLES. THOSE VOTING NAY:

NONE. MOTION CARRIED.

F. Consider lawful gambling permit/raffle from the Cuyuna Lakes Chamber of Commerce in coordination with the ice fishing tournament – Matthew Hill

Matthew Hill explained this is for a raffle that is in coordination with the ice fishing contest.

MOTION BY MEMBER PEEPLES AND SECONDED BY MEMBER RYAN TO APPROVE THE LAWFUL GAMBLING PERMIT FOR A RAFFLE HELD IN COORDINATION WITH THE ICE FISHING TOURNAMENT ON FEBRUARY 6, 2021 PENDING COVID-19 RESTRICTIONS PUT FORTH BY THE STATE OF MINNESOTA.

A VOICE VOTE: THOSE VOTING AYE: MAYOR PRUSHEK, MEMBER CASH, MEMBER RYAN AND MEMBER PEEPLES. THOSE VOTING NAY: NONE. MOTION CARRIED.

G. Consider Special Event request from the Cuyuna Lakes Chamber of Commerce for tree decorating in Crosby Memorial Park – Matthew Hill

Matthew Hill presented a request submitted by the Cuyuna Lakes Chamber of Commerce to decorate a tree on December 1, 2020 in Crosby Memorial Park and use power to light the tree.

MOTION BY MEMBER CASH AND SECONDED BY MEMBER RYAN TO APPROVE THE CUYUNA LAKES CHAMBER OF COMMERCE TO DECORATE A TREE IN CROSBY MEMORIAL PARK ON DECEMBER 1, 2020 AND USE POWER TO LIGHT THE TREE.

A VOICE VOTE: THOSE VOTING AYE: MAYOR PRUSHEK, MEMBER CASH, MEMBER RYAN AND MEMBER PEEPLES. THOSE VOTING NAY: NONE. MOTION CARRIED.

H. Consider contractor's pay request #2 submitted by Anderson Brothers Construction – Phil Martin

Phil Martin presented the 2nd pay request from Anderson Brothers Construction for the amount of \$5,659.07.

MOTION BY MEMBER RYAN AND SECONDED BY MEMBER CASH TO APPROVE THE 2ND PAY REQUEST SUBMITTED BY ANDERSON BROTHERS CONSTRUCTION IN THE AMOUNT OF \$5,659.07.

A VOICE VOTE: THOSE VOTING AYE: MAYOR PRUSHEK, MEMBER

**CASH, MEMBER RYAN AND MEMBER PEEPLES. THOSE VOTING NAY:
NONE. MOTION CARRIED.**

8. Reports

A. Engineers Report

Report was submitted.

Phil Martin stated he has been in contact with Matthew Hill regarding the scheduling of a public hearing for the 2020 Improvement Project assessments. MnDOT opened bids for the Highway 210 Project on November 20th but he does not have any results yet. He suggested a workshop be scheduled to further discuss the scheduling of the 1st Street SW Project. Member Peeples inquired if a final streetscape for the Highway 210 Project has been presented yet. Phil Martin replied nothing has been presented at this point.

B. Planning & Zoning Report

Matthew Hill introduced Ashley Kaisershot from Sourcewell as the interim Planning & Zoning Specialist during the hiring process to replace Nate Keller. Member Peeples inquired why the topic of chickens is being discussed again since there is an ordinance in place. Ashley Kaisershot stated a resident has inquired about the keeping chickens. Member Ryan stated in his experience he has learned that Council should not change an ordinance unless it will benefit a majority of residents.

**MOTION BY MEMBER RYAN TO DROP THE DISCUSSION BY THE
PLANNING COMMISSION REGARDING THE KEEPING OF CHICKENS.**

Joe Langel stated the process is for the Planning Commission to discuss a resident's request and then bring it to the Council with a recommendation if they approve. Matthew Hill added the Planning Commission needs to follow this process to be fair to everyone.

MOTION WITHDRAWN BY MEMBER RYAN.

C. Attorney's Report

No report was submitted.

Joe Langel stated he is in the process of drafting a development agreement between the City and Miner's Incorporated and needs Council direction as to whether the City will take on responsibility of designing and installing the sanitary sewer line and water main or whether this will be up to the developer. Council discussion ensued and consensus was for the City to maintain ownership of the water loop and allow Miner's Incorporated's developer design and construct the water loop and the infrastructure with the approval and oversight from the City Engineer.

D. Administrator's Report

Report was submitted.

E. Mayor/Committee Reports

Member Peeples requested feedback regarding the short-term rental ordinance that will be put into effect on January 1, 2021 by Crow Wing County. Joe Langl and Member Cash confirmed this is an ordinance for short-term rentals that has been initiated and will be monitored by Crow Wing County.

Matthew Hill stated he will be closing City Hall to the public beginning tomorrow, November 24th, due to Governor Walz latest order regarding COVID-19 and the public's safety.


9. Adjournment

**MOTION BY MEMBER CASH AND SECONDED BY MEMBER RYAN TO
ADJOURN AT 7:10 P.M.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR PRUSHEK, MEMBER
CASH, MEMBER RYAN AND MEMBER PEEPLES. THOSE VOTING NAY:
NONE. MOTION CARRIED.**



Ron Prushek, Mayor



Deb Marty, Deputy Clerk