

Pursuant to due call and notice thereof, the Regular Meeting of the Crosby City Council was held on Monday, November 8, 2021, at 6:00 PM at City Hall.

Members Present: Mayor Cash, Members Traylor, Ryan, Heglund, Jarvela

Members Absent: None

Staff Present: Matthew Hill, Administrator; Stephanie Winegarner, Administrative Assistant; Andrew Rooney, Police Chief; Abby Smith, Head Librarian; Ivan Bartha, Hallett Community Center Manager; Joe Langel, City Attorney

1. Call Regular Meeting to Order

Mayor Cash called the meeting of the Crosby City Council to order at 6:00 PM.

2. Pledge of Allegiance

Mayor Cash led with the Pledge of Allegiance.

3. Approval of the Agenda

MOTION BY MEMBER CASH AND SECONDED BY MEMBER JARVELA APPROVING THE AGENDA AS PRESENTED.

A VOICE VOTE: THOSE VOTING AYE: MAYOR HUNTER, MEMBER CASH, MEMBER RYAN, MEMBER HEGLUND AND MEMBER JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

4. Consent Agenda

- A. Approval of Minutes from October 25, 2021, Regular Meeting
- B. Approval of Minutes from October 25, 2021, Workshop
- C. Approval of Minutes from November 1, 2021, Special Meeting
- D. Approval of claims in the amount of \$32,536.12.
- E. Adopt Resolution 2021-25-1108 Accepting Donations
- F. Approval of payment to Commercial Refrigeration for inspection, maintenance and start up tasks for Ice Arena.
- G. Approval of Minnesota Power Invoice

MOTION BY MEMBER HEGLUND AND SECONDED BY MEMBER JARVELA APPROVING THE CONSENT AGENDA AS PRESENTED.

A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS RYAN, HEGLUND, TRAYLOR AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

5. Public Hearing for unpaid Nuisance Charges and unpaid Utility Charges

A. Open Public Comments.

- i. James Leonard 25 & 33 1st St SW. Mr. Leonard was upset about receiving citations for what we call 'nuisances.' He wanted to know exactly what a 'nuisance' was; how do we determine what to issue citations for.

B. Close Public Comments. 6:24 P.M.

6. Public Comments—Pam Karnowski, 1010 4th St SW, voiced her concern about the Public Works department. Paul Heglund 502 W Main St.—also voiced his concerns with our Public Works department. Paul Heglund made everyone aware of a celebration of life for former Mayor Robert Novak Wednesday, November 10, 2021, at the Cuyuna Brewing Company. James Leonard-31 2nd St SW-came back to pay his fines but was told he would have to come back during regular business hours.

7. Unfinished Business—Pump House Point Road—Member Ryan wants to practice eminent domain regarding the city getting this opened back up to the public. The council agreed to set up a workshop at the 2nd meeting in January 2022 at the earliest.

8. New Business

- A. Consider auditing agreement with Clifton Larson Allen for year end 2021-Administrator Hill—CLA has done the audits in years past. They know the City's system, finances and where we're at. Cost to be approximately \$25,500 and 5% technology and client preparation.

MOTION BY MEMBER RYAN AND SECONDED BY MEMBER HEGLUND TO ACCEPT AUDITING AGREEMENT WITH CLIFTON LARSON ALLEN FOR YEAR END 2021.

A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS RYAN, HEGLUND, TRAYLOR AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

- B. Consider proposal from Bolton and Menk for Professional Services for 1st Street SW/4th Street NE Improvements-Phil Martin--Mr. Martin reviewed the proposal that was presented at the November 1, 2021 special meeting.

MOTION BY MEMBER RYAN AND SECONDED BY MEMBER JARVELA APPROVING THE PROPOSAL FROM BOLTON AND MENK FOR 1ST STREET SW/4TH STREET NE IMPROVMENTS.

A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS RYAN, HEGLUND, TRAYLOR AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

- C. Consider proposal from Bolton & Menk for professional services for Southeast Street Improvements-Phil Martin—Mr Martin inquired as to whether we want Bolton & Menk to do the survey work for various projects to be done in 2023. The council has decided to table this until 2022 as we are tapped out for professional services in 2021.

MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER RYAN APPROVING THE SURVEY WORK FOR 2022 FOR VARIOUS PROJECTS TO BE DONE IN 2023.

A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS RYAN, HEGLUND, TRAYLOR AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

- D. Consider accepting resignation of Ivan Bartha as General Manager of Hallett Community Center-Administrator Hill

Administrator Hill expressed his gratitude and respect to Ivan Bartha and with great sadness and special thanks to accept Mr. Bartha's resignation. All council members expressed their gratitude as well.

MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER RYAN APPROVING RESIGNATION OF IVAN BARTHA AS GENERAL MANAGER OF HALLETT COMMUNITY CENTER.

A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS RYAN, HEGLUND, TRAYLOR AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

- E. Consider approving Kathryn Carpenter as authorized signer for the Hallett Community Center-Administrator Hill

Kathryn Carpenter would not have access to the banking end of operations just approving invoices as they come through for payment.

MOTION BY MEMBER HEGLUND AND SECONDED BY MEMBER RYAN APPROVING KATHRYN CARPENTER AS AUTHORIZED SIGNER FOR THE HALLETT COMMUNITY CENTER.

A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS RYAN, HEGLUND, TRAYLOR AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

- F. Consider adopting resolution #2021-26-1108 adopting Assessments for unpaid nuisance charges-Administrator Hill

The city has worked through the nuisance process; exhausting all avenues to collect payment and rectify the citations imposed on our residents.

MOTION BY MEMBER JARVELA AND SECONDED BY MEMBER RYAN APPROVING ADOPTING RESOLUTION #2021-26-1108 ADOPTING ASSESSMENTS FOR UNPAID NUISANCE CHARGES.

A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS RYAN, HEGLUND, TRAYLOR AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

- G. Consider adopting resolution #2021-27-1108 adopting Assessments for unpaid utilities-Administrator Hill

The city has gone through the process of collecting unpaid utility bills. The next step is to certify any unpaid bills to the homeowner's property taxes.

MOTION BY MEMBER RYAN AND SECONDED BY MEMBER TRAYLOR APPROVING ADOPTING RESOLUTION #2021-27-1108 ADOPTING ASSESSMENTS FOR UNPAID UTILITIES.

A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS RYAN, HEGLUND, TRAYLOR AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

- H. Consider accepting resignation of Tony Nowlan as Laborer of Public Works-Administrator Hill

Mr. Nowlan gave his resignation on November 1, 2021 having accepted a position within the city for more pay and more in line with his previous job experience. It is with great regret that we are losing another great employee.

MOTION BY MEMBER RYAN AND SECONDED BY MEMBER TRAYLOR APPROVING ACCEPTING RESIGNATION OF TONY NOWLAN AS LABORER OF PUBLIC WORKS.

A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS RYAN, HEGLUND, TRAYLOR AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

- I. Consider hiring for open Laborer position in the Public Works Department-Administrator Hill

MOTION BY MEMBER JARVELA AND SECONDED BY MEMBER TRAYLOR APPROVING HIRING FOR OPEN LABORER POSITION IN THE PUBLIC WORKS DEPARTMENT.

A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS TRAYLOR AND JARVELA. THOSE VOTING NAY: MEMBERS RYAN AND HEGLUND. MOTION CARRIED.

- J. Consider approval of Addendum of the Cuyuna Lakes Chamber of Commerce Agreement-Administrator Hill

Member Ryan expressed his concern that the Chamber didn't fulfill their contract as stated.

MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER HEGLUND APPROVING ADDENDUM OF THE CUYUNA LAKES CHAMBER OF COMMERCE AGREEMENT.

A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS, HEGLUND, TRAYLOR AND JARVELA. THOSE VOTING NAY: MEMBER RYAN. MOTION CARRIED.

- K. Approval of MN Power Work Order #Administrator Hill

MN Power is providing additional service to the lift station servicing SuperOne and future development east of Crosby. We have a grant through the IRRRB for the public utility. We will be reimbursed from those grant dollars.

MOTION BY MEMBER RYAN AND SECONDED BY MEMBER HEGLUND APPROVING PAYMENT TO MN POWER WORK ORDER #2883368.

A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS, HEGLUND, TRAYLOR, RYAN AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

9. Reports

- A. Police Chief's Report
Report was submitted.
- B. Hallett Center Report
Report was submitted.
- C. Library Report
Report was submitted.
- D. Fire Department Report
Report was submitted.
- E. Public Works Report
Report was submitted.
- F. Administrator's Report
Report was submitted.
- G. Mayor/Committee Reports

10. Adjournment


**MOTION BY MEMBER RYAN AND SECONDED BY MEMBER HEGLUND
TO ADJOURN AT 7:42P.M.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS RYAN,
HEGLUND, TRAYLOR AND JARVELA. THOSE VOTING NAY: NONE.**

MOTION CARRIED.



Diane Cash, Mayor



Stephanie Winegarner, Administrative Assistant