

Workshop

5:00 PM January 20, 2021

Those present: Mayor James Hunter, Council Member Paul Heglund, Council Member Chris Ryan, Council Member Diane Cash and Council Member Shawn Jarvela.

Staff: Administrator Clerk Treasurer Matthew Hill

Also, present, Linda Peeples, Brielle Bredsten, Ted Abear

Chamber Director Brielle and Treasurer Ted attended the workshop to review their funding from the City of Crosby and supplied a detailed spreadsheet showing the disbursement of the City's donation to the Chamber in 2020. After much discussion about the Chamber, its importance to the City of Crosby and the area, and accountability of the spending of the City's donation, an agreement to have a Letter of Understanding between the City and the Chamber was made so there is clarity in the community as to where the dollars are spent. Ted asked for the same donation as last year, \$12,500. Ted will do some research on the letter and he and Brielle will present the letter to the city for review by Matthew and the City Attorney. Ted and Brielle were appreciative to the Council for being able to speak and find a solution, the Mayor shared his appreciation for what the Chamber does for the Community.

Garbage Retire Debt Fee and Administrative Fee – after discussion it was decided that we should wait until after the audit before a decision is made to leave the Fees where they are or remove them.

Utility Cost % - After discussion on Ccard Fees, Billing Clerk payroll, and other office uses, it was decided that Matthew will review Utility Billing Clerk time allocation and job description, and wait until after the audit before presenting back to the Council.

Sewer - \$45,000 tunnel sewer relocation cost. After discussion it was decided to spread the cost to the users equally by use. Matthew to research the cost breakdown and duration and present to Council.

Public Works Payroll – After discussion, it was decided to wait until after the audit to make this decision.

Council member Heglund disagrees with a Public Works policy, but was decided that it needs to be addressed at the Committee level and not in the Workshop.

Closed 6:10 PM