

Pursuant to due call and notice thereof, the Regular Meeting of the Crosby City Council was held on Monday, April 24, 2023, at 6:00 P.M.

Members Present: Mayor Cash, Council Members Traylor, Lewis, Heglund and Jarvela

Members Absent: None

Staff Present: Matthew Hill, Administrator Clerk Treasurer; Samantha Wodarz, Utility Billing Clerk; Dianne Howard, Administrative Assistant; Phil Martin, City Engineer; Scott Sadusky, City Building Inspector

1. Call Regular Meeting to Order

Mayor Cash called the meeting of the Crosby City Council to order at 6:00 P.M.

2. Pledge of Allegiance

Mayor Cash led with the Pledge of Allegiance.

Mayor asked for a moment of silence for the passing of Pat Smith, a valued member of the area and a volunteer at the Library.

3. Approval of the Agenda

**MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER HEGLUND TO APPROVE THE AGENDA AS PRESENTED.
A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS HEGLUND, TRAYLOR, LEWIS, AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

4. Consent Agenda

- A. Approval of Minutes from April 10, 2023 Regular Meeting
- B. Approval of Claims
- C. Approval of the Transient Merchant Application for U.S. Wok during the Farmers Market
- D. Approval of the Special Event Application for Cuyuna Lakes Chamber of Commerce Boat Races
- E. Approval of the Special Event Application for Cuyuna Lakes Chamber of Commerce Music in the Park
- F. Approval of the Special Event Application for Cuyuna Range Youth Center/Kinship Partners Dance including street closure

MOTION BY MEMBER LEWIS AND SECONDED BY MEMBER JARVELA TO APPROVE THE CONSENT AGENDA.

A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS HEGLUND, TRAYLOR, LEWIS, AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

5. Public Comments

Member Heglund was appreciative that the mayor recognized Pat Smith. Member Heglund attended Pat's memorial and there was a multitude of people there to pay their respects.

6. Unfinished Business.

None

7. New Business

A. Consider approval of an ad in the Highway 6 Vacationland Visitor's Guide – Administrator Hill

A request was made to the City by Lori at the Courier requesting our ad in the upcoming Vacationland Visitor's guide. The city has run this ad in the past and the fee comes from the Economic Development Fund. The cost remains unchanged and will be \$1093.50 for 2023. Linda Peeples also wanted to notify the council that the City of Crosby is mentioned in every ad all year long.

Member Traylor would like to have a banner added that states Crosby is open during the roundabout project.

MOTION BY JARVELA SECONDED BY MAYOR CASH TO APPROVE OF AD IN HIGHWAY 6 VACATIONLAND VISITORS GUIDE. A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS HEGLUND, TRAYLOR, LEWIS, AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

8. Reports

A. Engineer's Report

Report submitted for the 1st Street S. and 4th Street N. improvement project. The contractor started Phase 2 and completed the 1st lift of pavement last fall. He hopes to continue this project in a week or two or as soon as the weather

permits. They will be returning to complete Phase 1 on 4th Street and Phase 3 on First Street on July 10th.

They will begin work on the roundabout the day after school is out.

B. Planning and Zoning Administrator's Report

Report Submitted

C. City Inspector Report

Report Submitted

Scott Sadusky provided updates to the Council. Jeff delayed code enforcement last Friday due to the snow, however, he is planning to begin this Friday. Luke passed his limited building officer requirements and has received his license. Moving forward, Luke will be conducting all residential city inspections for the City of Crosby.

Member Lewis asked why there is a written ordinance complaint requirement. He wondered if Jeff could better enforce ordinance complaints by driving throughout the City to collect site infractions and then report them back to the City.

Sadusky stated that they cannot selectively enforce who they are executing enforcement on, so either it must be done on a complaint basis or the City would need to be divided into fourths and inspections would need to be conducted on each street, then writing up complaints as warranted.

Member Traylor stated we should continue with signed complaints due to a previous incident of an independent individual driving around and writing out a multiple of complaints. Once the City went to signed complaints, this individual ceased their activity.

Sadusky stated that you must regulate everyone if it is not complaint driven. Anyone can make a written complaint.

Member Lewis would prefer a change that would not require a signed complaint. Traylor stated they added the signature component because they had a resident driving around submitting nonstop complaints.

Mayor Cash added that several years ago the City got into a legal discrepancy because a resident felt like they were being singled out, which becomes costly to the taxpayers.

Scott reminded the council with the snow melting that homeowners need to be responsible for cleanup of their properties.

D. Mayor/Committee Reports

Member Lewis was wondering where the signs were at for the parking issue at the boat ramp and when the DNR are doing the work, that a sign can be included. Administrator Hill stated that there are those two signs for park access and one for pump house point to make.


9. Adjournment

**MOTION BY MEMBER JARVELA AND SECONDED BY MEMBER LEWIS
TO ADJOURN AT 6:23 P.M.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS
HEGLUND, TRAYLOR, LEWIS, AND JARVELA. THOSE VOTING NAY:
NONE. MOTION CARRIED.**



Diane Cash, Mayor



Samantha Wodarz, Utility Billing Clerk