

Pursuant to due call and notice thereof, the Regular Meeting of the Crosby City Council was held on Monday, June 12, 2023 at 6:00 p.m.

Members Present: Mayor Cash, Council Members Traylor, Heglund, Lewis and Jarvela.

Members Absent: None.

Staff Present: Matthew Hill, Administrator Clerk Treasurer; Dianne Howard, Administrative Assistant; Police Chief, Mike VanHorn; Joe Langel, City Attorney; Joe McLaughlin, Hallett Community Center

1. Call Regular Meeting to Order

Mayor Cash called the meeting of the Crosby City Council to order at 6:00 p.m.

2. Pledge of Allegiance

Mayor Cash led with the Pledge of Allegiance.

3. Approval of Agenda

**MOTION BY MEMBER HEGLUND AND SECONDED BY MEMBER TRAYLOR TO APPROVE THE AGENDA AS PRESENTED.
A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS HEGLUND, TRAYLOR, LEWIS AND JARVELA. THOSE VOTING NAY: NONE.
MOTION CARRIED.**

4. Consent Agenda

- A. Approval of Minutes from May 22, 2023 Regular Meeting
- B. Approval of Claims
- C. Approval of Resolution 2023-11-0612 accepting donations

**MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER LEWIS TO APPROVE THE CONSENT AGENDA.
A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS HEGLUND, TRAYLOR, LEWIS AND JARVELA. THOSE VOTING NAY: NONE.
MOTION CARRIED.**

5. Public Comments: Member Heglund stated that he had been made aware of a veteran who had hit a pothole, sustained damage to his vehicle and is suing the City of Crosby for damages.

6. Unfinished Business: City Administrator Hill stated that he will answer questions related to the consideration of an overtime possibility for Public Works to fill potholes. Member Heglund inquired as to who was proposing this. City Administrator Hill said it was brought to his attention by the union steward. Member Traylor said that he believed we have an overtime option in place already and that he would rather have a temporary employee hired, such as a student or other temporary help. Member Lewis asked if Foreman Lueck had any ideas. City Administrator Hill stated that Foreman Lueck is presently on military leave so there is no input from his department at this time. Member Lewis would rather not pay overtime, but would still like to hear from Public Works on what their daily duties involve. Mayor Cash said that they are currently painting crosswalks. Mayor Cash said that she believes the option of hiring someone is far more expensive than paying a current employee overtime. More council discussion followed. Member Lewis inquired about the amount of hours that patching will require. After additional discussion the issue was tabled.

7. New Business

A. Consider proposal for new signage at George H. Crosby Park—Kevin Stephenson, Grandson of George H. Crosby. Mr. Stephenson spoke of his great-grandfather George H. Crosby who founded Crosby and his many contributions to the City of Crosby. Tim Leonard from the Historical Society also spoke and elaborated further on Mr. Crosby's accomplishments. Mr. Stephenson came to the historical network a few weeks ago about the possibility of a wooden sign for George H. Crosby. Mr. Leonard thought a more permanent, maintenance-free sign would be more appropriate and that Tim Kostal from Range Monuments could provide a better design. They will start to reach out for donations for this sign. The sign will be in the same location as the current, existing sign. They may add a UPC code to help provide more information to anyone who wants to learn more about George H. Crosby.

City Administrator Hill said once we have additional financial and design information we can proceed with this project and get it approved by Council. No further action at this time.

B. Consider procedural change to the Agenda Format for the City of Crosby City Council meetings—Council Member, Jim Traylor.

Member Traylor reiterated that he believes public input should be for the public and should be reserved for them solely. He also stated that City Council members can give their opinions during the council reports or put them on the agenda.

MOTION BY MEMBER LEWIS AND SECONDED BY MEMBER JARVELA

TO APPROVE PROCEDURAL CHANGE TO THE AGENDA FORMAT FOR THE CITY OF CROSBY CITY COUNCIL MEETINGS.

A VOICE VOTE; THOSE VOTING AYE: MAYOR CASH, MEMBERS HEGLUND, TRAYLOR, LEWIS AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

C. Consider approval of Memorandum of Agreement with LELS and Teamsters for addition of Juneteenth to holiday schedule—Administrator Hill.

Governor Walz signed an amendment declaring Juneteenth an official state holiday and stated that it will be observed in 2023. City Administrator Hill said that there are three memos attached relating to a possible observed Juneteenth holiday as we are covering all employees to keep it fair across the board. City Administrator Hill asked if there were any additional questions.

Member Traylor asked how it will affect each department from a budgetary standpoint. Member Lewis thought that the police department would be the only department that may have to pay its employees time and half. Mayor Cash asked if most cities in Minnesota are doing this. City Administrator Hill said yes they are. Member Traylor is glad that we are covering all of our bases.

MOTION BY MEMBER HEGLUND AND SECONDED BY MEMBER LEWIS TO APPROVE MEMORANDUM OF AGREEMENT WITH LELS AND TEAMSTERS FOR ADDITION OF JUNETEENTH TO HOLIDAY SCHEDULE.

A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS HEGLUND, TRAYLOR, LEWIS AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

D. Consider approval of addition of Juneteenth to holiday schedule on the Personnel Policy—Administrator Hill

MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER HEGLUND TO APPROVE ADDITION OF JUNETEENTH TO HOLIDAY SCHEDULE ON THE PERSONNEL POLICY.

A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS HEGLUND, TRAYLOR, LEWIS AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

E. Consider approval of addition of Juneteenth to holiday schedule for Police Chief Employment Contract—Administrator Hill

MOTION BY MEMBER JARVELA AND SECONDED BY MAYOR CASH TO APPROVE ADDITION OF JUNETEENTH TO HOLIDAY SCHEDULE FOR POLICE CHIEF EMPLOYMENT CONTRACT.

A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS HEGLUND, TRAYLOR, LEWIS AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

F. Consider approval of contract for impound services with Heartland Animal Rescue Team—Administrator Hill City Administrator Hill said that Heartland Animal Rescue has provided us with animal impound services for many years. They would like to expand to a 3-year contract.

MOTION BY MEMBER LEWIS AND SECONDED BY MEMBER TRAYLOR TO APPROVE CONTRACT FOR IMPOUND SERVICES WITH HEARTLAND ANIMAL RESCUE TEAM.

A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS HEGLUND, TRAYLOR, LEWIS AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

G. Consider acceptance of donation of a rose bush to be planted on Library Grounds in memory of Pat Smith—Administrator Hill

City Administrator Hill said the Daycare Story Hour group will plant the rose bush in memory of Pat on Library grounds. Volunteers will then care for it.

Member Heglund feels this is a very good idea as Pat's family has been very involved with the Library for many years and Pat was very respected.

MOTION BY MEMBER HEGLUND AND SECONDED BY MEMBER TRAYLOR TO APPROVE ACCEPTANCE OF DONATION OF ROSE BUSH TO BE PLANTED ON LIBRARY GROUNDS IN MEMORY OF PAT SMITH.

A VOICE VOTE: THOSE VOTING AYE; MAYOR CASH, MEMBERS HEGLUND, TRAYLOR, LEWIS AND JARVELA. THOSE VOTING NAY; NONE. MOTION CARRIED.

H. Consider acceptance of buyout of City of Crosby's share of old Zamboni partnership with Heartland Hockey Camp—Administrator Hill

City Administrator Hill expanded on the details of the proposal to consider acceptance of a buyout of the City of Crosby's share of the old Zamboni partnership with Heartland Hockey Camp. Administrator Hill said that we have purchased a new manufactured Zamboni independently from Heartland Hockey and terminated the agreement. We are thankful for Heartland's past partnership as it was very much appreciated. The old

Zamboni needs many repairs, has structural damage from years of use and rust. Because of this, City Administrator Hill and Heartland Hockey feel that \$1000.00 is a fair price for the old Zamboni. Mayor Cash asked if there are any legal concerns, City Administrator Hill stated that this had all been included in the contract. City Attorney, Joe Langel stated that it is legal.

MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER LEWIS TO APPROVE ACCEPTANCE OF BUYOUT OF CITY OF CROSBY'S SHARE OF OLD ZAMBONI PARTNERSHIP WITH HEARTLAND HOCKEY CAMP. A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS HEGLUND, TRAYLOR, LEWIS AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

8. Reports

A. Police Chief's Report

Chief Van Horn stated that he had submitted his report and asked if there were any additional questions. Member Heglund had a concern about the boat landing being plugged up. He asked if there was anything that the police can do to help this situation. Chief VanHorn mentioned new signage but said that parking will still be a problem as many times signs are not observed and read. Chief VanHorn also stated that they have been asking people to move their vehicles and they have plans to put an extra guy at the boat landing as well as the farmers' market. Member Lewis asked if there was designated parking for campers. City Administrator Hill clarified that there is.

B. Hallett Center Report

Report submitted. The insurance company came back and said that they are covering everything with the exception of the pump for the small pool and the boiler; they would like us to rehab the boiler. Mr. McLaughlin is looking for quotes and it has been difficult to locate the part. He is letting the adjustor know this. They are hopeful that they will be able to open the pool by the end of July. Mr. McLaughlin was also happy to report that they have met their goal of 1400 members! Mayor Cash congratulated the Hallett Center on this accomplishment.

C. Library Report

City Administrator Hill said things are on track with the sprinkler system. Member Traylor inquired if CTC has fixed the damaged street and yard by the Library. City Administrator Hill stated that they do not currently have a scheduled date for the repairs

but are hoping they will be completed very soon. A brief discussion followed regarding this property.

D. Fire Department Report

There was a fire this evening that kept Fire Chief Decent from attending tonight's meeting. Member Traylor said they will have a lot of work ahead of them for the 4th. City Administrator Hill shared that they will be having a meeting this week to discuss purchases of new turn-out gear, boots and helmets for approximately half of their crew, plus summer utility gear for rescues up in the bike trails, etc.. The Fire Department currently has money in both their donations and equipment funds for purchases of this equipment and it will be brought to Council for approval. Mayor Cash was concerned that the parade route should be published soon. Chief VanHorn discussed the police meeting and that they do have a tentative plan. He then expanded on the details that were discussed. Linda from the Courier would be happy to print a map if Chief VanHorn provides her one. The parade route will stay the same; however, traffic flow will have to be detoured.

E. Public Works Report

Member Heglund stated that he was contacted by a citizen who called Public Works two weeks ago about patching holes and the foreman was short with her. Member Heglund also stated that Arnie Johnson contacted him to let him know that his yard had been tore up by a snowplow and that Public Works was supposed to come back to repair it this spring. Mr. Johnson placed additional requests to that department, but no one had fixed it. Member Heglund stated that he would like to have Mayor Cash removed from the Public Works Committee.

F. Mayor/Council/Committee Reports

Mayor Cash shared that Doug Arendt had sent invites to the council to attend a grand opening on Wednesday, June 14th at 5:00 p.m. at the Drunken Noodle and the store next door. She also stated Wednesday is Flag Day and the 4th of July is coming up and that it is very nice to see the flags lining Main Street.

Mayor Cash had a question for the Sewer Committee. She stated that if you looked at the last page of the packet at the sewer, everyone is down anywhere from 10 to 20 percent this past month. Ironton is down 40 percent. This was due primarily to the lack of rain. Keep a monitor on the flows that are coming through the City that go through the sewer district. Mayor Cash believes we are paying 76-77 percent, which costs

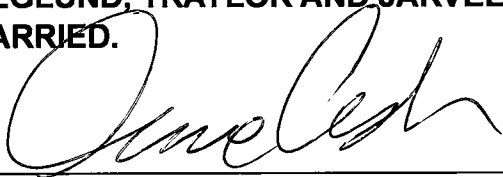
\$6,000 per each percentage point per year. She asked that council be aware of this at the district meeting and watch for spikes in rates.

It is \$300.00 per meter to add a second meter for watering outdoors during the summer season.

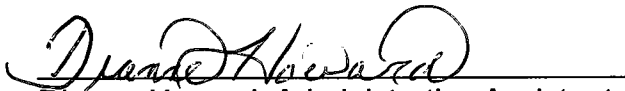
Member Heglund inquired about the status of the \$10,000 Bike Sign Grant from the trust. City Administrator Hill stated that it is currently being held in an account at the bank. We will be applying for matching funds for a grant that will re-open on July 1st. We will reapply for that grant after July 1st and will hopefully receive a \$10,000 match, which would give us \$20,000 to finalize this project. There was additional council discussion. City Administrator Hill will get bids on this sign project and report back to City Council.

**MOTION BY MEMBER LEWIS AND SECONDED BY MEMBER TRAYLOR TO
ADJOURN AT 7:06 P.M.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS LEWIS,
HEGLUND, TRAYLOR AND JARVELA. THOSE VOTING NAY: NONE. MOTION
CARRIED.**



Diane Cash, Mayor



Dianne Howard, Administrative Assistant