

**City of Crosby  
Council Meeting  
Monday, July 10, 2023  
6:00 p.m.**

Pursuant to due call and notice thereof, the Regular Meeting of the Crosby City Council was held on Monday, July 10, 2023 at 6:00 p.m.

**Members Present:** Mayor Cash, Council Members Heglund, Traylor, Lewis and Jarvela

**Members Absent:** None.

**Staff Present:** Matthew Hill, Administrator Clerk Treasurer; Dianne Howard, Administrative Assistant; Mike Van Horn, Police Chief; Abby Smith, Librarian; Jay DeCent, Fire Chief; Joe Langel, City Attorney

**1. Call Regular Meeting to Order**

Mayor Cash called the meeting of the Crosby City Council to order at 6:00 p.m.

**2. Pledge of Allegiance**

Mayor Cash led with the Pledge of Allegiance

**3. Approval of Agenda**

**MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER HEGLUND TO APPROVE THE AGENDA AS PRESENTED.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS HEGLUND, TRAYLOR, LEWIS AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

**4. Consent Agenda**

- A. Approval of Minutes from June 26, 2023, Regular Meeting
- B. Approval of Minutes from June 26, 2023, Workshop
- C. Approval of Claims
- D. Adopt Resolution 2023-12-0710 Accepting Donations
- E. Approval to pay invoice to Northstar Fireworks for services provided on July 4<sup>th</sup>

**MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER JARVELA TO APPROVE THE CONSENT AGENDA WITH THE EXCEPTION OF (C.) APPROVAL OF CLAIMS, WHICH WILL BE ADDED TO ITEM C. UNDER NEW BUSINESS.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS HEGLUND, TRAYLOR, LEWIS AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

5. **Public Comments**—None.

6. **Unfinished Business**—None.

7. **New Business**

A. Consider approval of Special Event Permit Application from Trailside Tavern—Administrator Hill

City Administrator Hill reported. Trailside Tavern is hosting an event that has been run for the past 2 years. They are requesting permission to block off the alley portion behind their business to increase their ability to host the event. Member Lewis stated that the Cuyuna Crusher will also be in attendance to hand out their bags for the upcoming races. In conclusion, he shared that this event will help raise money for the trails. City Administrator Hill clarified that the Public Works Department will put up a couple of barricades for traffic control and safety that day, but that it is not a City-sponsored event.

**MOTION BY MAYOR CASH AND SECONDED BY MEMBER HEGLUND TO APPROVE SPECIAL EVENT APPLICATION FROM TRAILSIDE TAVERN.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS HEGLUND, TRAYLOR AND JARVELA. MEMBER LEWIS ABSTAINED. THOSE VOTING NAY: NONE. MOTIONED CARRIED.**

B. Consider approval of Resolution 2023-12-0710 to decommission City of Crosby K-9 (Ragnar) from duty and transfer ownership to Officer Mike Davis—Chief Van Horn

Chief Van Horn reported that due to recent legislation to legalize marijuana, Ragnar will have to be retired by August 1, 2023. K-9 Ragnar was trained for marijuana odor detection and cannot be untrained. It is because of this that Ragnar will have to be decommissioned. City Administrator Hill clarified ownership will go to Officer Davis and that the Finance Committee will have to meet to discuss what to do with the funds that remain for the care of Ragnar.

**MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER JARVELA TO APPROVE RESOLUTION 2023-12-0710 TO DECOMMISSION CITY OF CROSBY K-9 (RAGNAR) FROM DUTY AND TRANSFER OWNERSHIP TO OFFICE MIKE DAVIS.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS HEGLUND, TRAYLOR, LEWIS AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

- C. Approval of Claims: Mayor Cash stated that there were two invoices pulled down from the Consent Agenda, AJ Metalworks and McQueen Equipment. City Administrator Hill stated that AJ Metalworks was hired to do welding to repair a corroded, deteriorated ladder that goes down into the pool by the pit where the equipment is located. The ladder was repaired, rewelded and put back in place. A repair was also needed for a metal mailbox on 4<sup>th</sup> Street.

City Administrator Hill reported that the McQueen Equipment invoice was for a replacement brush for the sweeper that totaled \$843.90 with freight costs. Member Heglund inquired as to how many brushes have been purchased so far this year. City Administrator Hill stated that he would have to ask Public Works Foreman Lueck for clarification. Mayor Cash said this matter could also be discussed at the next Public Works meeting on the 19<sup>th</sup> of July.

Member Lewis inquired about Godfrey's Plumbing and Heating invoice for installation of irrigation. Mayor Cash stated that it was for the backflow preventer at the Library and that it had been previously discussed. Member Lewis said that he was not expecting the price of the invoice. Mayor Cash stated that the higher price was due to this being a commercial installation.

**MOTION BY MEMBER LEWIS AND SECONDED BY MAYOR CASH TO APPROVE CLAIMS.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS HEGLUND, TRAYLOR, LEWIS AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

Member Heglund stated that he did not think that the Mayor should be making motions or seconds. Mayor Cash clarified that the mayor in our City has the same rights as a council member does according to State law.

## **8. Reports**

### **A. Fire Department Report**

Fire Chief Decent reported that the 4<sup>th</sup> of July went very well and that there were no issues. The Fire Department received approval for a \$10,000 grant from Sourcewell that will go toward the

purchase of gear for the Fire Department. The Cuyuna Lakes Mountain Bike Crew is meeting tonight and will be discussing another possible grant for the Fire Department. Mayor Cash expressed thanks for everything that the Fire Department did for the 4<sup>th</sup> of July celebration.

#### B. Hallett Center Report

Mr. McLaughlin sent his apologies for not being in attendance at tonight's meeting. City Administrator Hill reported on the Hallett Center in his absence. Everything is almost complete for the pool; they are filling it with water right now and will balance chemicals next week. The pool heaters (boilers) are expected to be here next Monday. The expectation is that we may be able to have everything complete by July 24 when swimming lessons are scheduled to begin. Rice Lake has been a great partner in working with us to keep this project moving forward and we are grateful for their partnership.

#### C. Library Report

Ms. Smith stated that two additional items have transpired since she submitted her report. Irrigation installation is now complete. In addition, Ms. Smith met with the Garden Club last Wednesday, and they are interested in partnering with them on projects around the Library and at the park. After this introductory meeting, they will bring these ideas back to the larger group to develop more definitive plans. The Library also received a grant from the Five Wings Art Council for \$1000 for Doug Wood, author of *The Old Turtle*, to participate in our summer reading program to help offset costs as he is a big name. This event will be open to all ages. There will be a rock painting event at the Library tomorrow night for anyone who would like to attend. Mayor Cash asked Ms. Smith to expand on the tech support offering. Ms. Smith said this came about because they were receiving a lot of tech support questions. They now have an intern for the summer who helps with tech support inquiries on Fridays.

#### D. Police Chief's Report

Chief Van Horn expanded on his report. He stated that they are required by the Minnesota Post Board to have a body worn camera independent audit. This audit has just been completed and they were compliant. Chief Van Horn thanked the Fire Department and Public Works for all their work with the 4<sup>th</sup> of July celebration. Member Lewis asked if the police department will continue to provide more traffic control at the 4-way on weekends. Chief Van Horn stated that the problem with controlling the traffic at the 4-way is that it backs up at County Road 28, which blocks the park off as well as the other roads in the area. Member Lewis said he was more concerned about the stretch of road to the north towards Ironton as he had received a call about it. Chief Van Horn stated that they will watch that area and if it backs up, they will send someone over to assist. Member Heglund said that the biggest problem that he sees is Red Raven where people are parking on the side of Vern's business. There is a stretch of curb 30 ft. long that he believes should be painted. Chief Van Horn agreed that it is very narrow there. City Administrator Hill will take care of this.

E. Public Works Report

Due to Foreman Lueck being out until next Tuesday, City Administrator Hill welcomed any questions to the Public Works report. Member Heglund inquired about the status of curb painting. City Administrator Hill will follow up on this.

F. Mayor/Committee Reports

Mayor Cash was reviewing the sewer district report and noticed that in April Deerwood had 2 million flow where every other month has been 1 million. If we are really at 78%, it is going to cost us more money. Mayor Cash asked that the members on this committee verify this at the upcoming meeting and to keep an eye on the numbers. Budget meetings are coming up soon and there will be discussions with department heads at that time to determine what equipment will need to be purchased for 2024. Mayor Cash then closed with a thank you for everyone that made the 4<sup>th</sup> of July celebration so awesome this year.

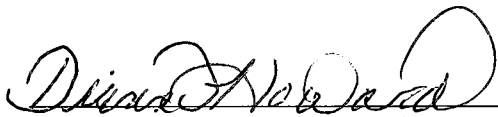
**MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER JARVELA  
TO ADJOURN AT 6:29 P.M.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH, MEMBERS  
HEGLUND, TRAYLOR, LEWIS AND JARVELA. THOSE VOTING NAY:  
NONE. MOTION CARRIED.**



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Diane Cash, Mayor



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Dianne Howard, Administrative Assistant