

**City of Crosby  
Council Agenda  
Monday, September 11, 2023  
6:00 PM Regular Meeting**

Pursuant to due call and notice thereof, the Regular Meeting of the Crosby City Council was held on Monday, September 11, 2023 at 6:00 p.m.

**Members Present:** Mayor Cash; Council Members Traylor, Heglund, Lewis and Jarvela

**Members Absent:** None.

**Staff Present:** Matthew Hill, Administrator Clerk Treasurer; Dianne Howard, Administrative Assistant; Joe Langel, City Attorney; Mike VanHorn, Police Chief; James Lueck, Public Works Foreman; Abby Smith, Head Librarian; Joe McLaughlin, GM of HCC

1. **Call Regular Meeting to Order at 6:01 p.m.**
2. **Pledge of Allegiance—Moment of silence in remembrance of 9/11**
3. **Approval of the Agenda**

**MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER HEGLUND TO APPROVE THE AGENDA AS PRESENTED WITH THE ADDITION OF ITEM G, CONSIDER APPROVAL OF THE CURB CUT AND DRIVEWAY ACCESS FOR 508 1<sup>ST</sup> STREET S.W. AND 512 1<sup>ST</sup> STREET S.W. & ITEM H, 420 1<sup>ST</sup> STREET S.W. CURB CUT AND DRIVEWAY ACCESS  
A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH; MEMBERS TRAYLOR, HEGLUND, LEWIS AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

4. **Consent Agenda**
  - A. Approval of Minutes from August 28, 2023, Regular Meeting
  - B. Approval of Minutes from August 31, 2023, Workshop
  - C. Approval of Claims
  - D. Approval of Resolution 2023-16-0911 accepting donations

**MOTION BY MEMBER LEWIS AND SECONDED BY MEMBER JARVELA TO APPROVE THE CONSENT AGENDA.  
A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH; MEMBERS TRAYLOR, HEGLUND, LEWIS AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

5. **Public Comments—None.**
6. **Unfinished Business**
  - A. Update on bus service research—Administrator Hill gave an update. We have not heard back from AEOA nor Arrowhead at this time. Administrator Hill asked the Council for

guidance on how to proceed. Mayor Cash stated that Ms. Wynn had been given a recommendation to approach the County for further assistance. Mayor Cash pondered if this may be the best option. Member Traylor stated it is a county project. The County Administrator has already advised us of their position; because of this Member Traylor suggested that we do not spend a lot of money or time other than checking with the bus companies. Administrator Hill will continue to try to get a response from the bus companies to the east. Mayor Cash asked if we should leave it open until Administrator Hill hears back from the bus companies. Member Lewis does not want staff sending out daily emails to try to get answers but hopes that we will get a response one way or the other soon. Administrative Hill will continue to reach out to Sandy. Mayor Cash we will continue to wait for that response from the directors of the program. Member Traylor stated that we are still receiving services from Brainerd. Administrator Hill confirmed that we are at a higher price and without door-to-door service.

## **7. New Business**

- A. Consider an agreement with Crow Wing County for voting operations, technology, and election resources account – Administrator Hill. The State of Minnesota has set up new funding for elections and an account in support of the funding. Crow Wing County is to receive \$15,600 annually. The County will administer the funds to cover qualifying expenditures of the County and Municipality, such as administering absentee and mail-in balloting and maintenance of election equipment. As Crow Wing County conducts all absentee voting for all precincts, the county would automatically retain 75% of the funds and \$3,900 would be available to be allocated to the municipalities based on voter counts. Currently the City of Crosby is slated to receive \$76.89 of these funds. If more money goes into this fund, the City will receive more. This agreement is good with Crow Wing County as long as the funding does not exceed \$50,000.

**MOTION BY MEMBER LEWIS AND SECONDED BY MEMBER TRAYLOR TO APPROVE AGREEMENT WITH CROW WING COUNTY FOR VOTING OPERATIONS, TECHNOLOGY AND ELECTION RESOURCES ACCOUNT.**

**A VOICE VOITE: THOSE VOTING AYE: MAYOR CASH; MEMBERS TRAYLOR, HEGLUND, LEWIS AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

- B. Consider approval of Pay Request No. 6 for 1<sup>st</sup> and 4<sup>th</sup> Street Improvement Project – Administrator Hill. The City's engineering team has confirmed that this work has been completed satisfactorily. The amount of Pay Request No. 6 is \$541,755 for C & L Construction. This is just a pay request with no change orders. Mayor Cash asked if PFA funding can be used for this expenditure. Administrator Hill explained that with each funding request, PFA first receives the reports of fundable projects, reviews them and then we are reimbursed if the expenses qualify.

**MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER JARVELA TO APPROVE PAY REQUEST NO. 6 FOR 1<sup>ST</sup> AND 4<sup>TH</sup> STREET IMPROVEMENT PROJECT.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH; MEMBERS TRAYLOR, HEGLUND, LEWIS AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

- C. Consider acceptance of bid for grant funded IT upgrades at the Jessie F. Hallett Library – Head Librarian Abby Smith. The Hallett Community Center identified the need for some IT upgrades and Administrator Hill wrote a grant to Sourcewell to meet the need. The bids for the work came back lower than expected and we had approved grant monies available for additional IT upgrades at the library. Head Librarian Smith explained to Council that this funding was very much needed as during half of the month of August the Library was not able to access most of their files because their network was down. To date, everything is patched. Ms. Smith went on to explain that they will be simplifying and adding what they really need. Wi-Fi upgrades are a high priority around the library. They have received a quote from Deerwood Technologies for \$23,397.00 for the needed IT updates. Administrator Hill stated that the City of Crosby is grateful to Sourcewell for their grant support.

**MOTION BY MEMBER HEGLUND AND SECONDED BY MEMBER TRAYLOR TO APPROVE BID FOR GRANT FUNDED IT UPGRADES AT THE JESSIE F. HALLETT LIBRARY.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH; MEMBERS TRAYLOR, HEGLUND, LEWIS, AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

- D. Consider hiring of new Library Aide – Head Librarian Abby Smith

After advertising and scoring applications, five applicants were interviewed. Pending a background check, they would like to hire Julia Rasmussen at Grade 2, Step 2. Mayor Cash asked how many hours per week she will work. Head Librarian Smith stated 20 hours per week.

**MOTION BY MEMBER LEWIS AND SECONDED BY MAYOR CASH TO APPROVE THE HIRING OF NEW LIBRARY AIDE JULIA RASMUSSEN, GRADE 2, STEP 2—PENDING A BACKGROUND CHECK.**

**A VOICE VOTE: THOSE VOTING AYE.: MAYOR CASH; MEMBERS TRAYLOR, HEGLUND, LEWIS, AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

- E. Consider interested applicants for a committee to manage the roundabout beautification as MNDOT leaves it up to the local community – Administrator Hill

City Council directed staff to advertise for area residents who were interested in providing direction and support for the new roundabout beautification project. This will be a specific committee that will meet several times over the winter to develop ideas on ways to create a welcoming and pleasing roundabout while following MnDOT requirements. Mayor Cash stated that the committee will then recommend their plans to City Council for approval in March. Member Traylor asked that the committee keep the project low maintenance. The target date for the roundabout beautification project to begin is the spring of 2024. The interested applicants are as follows: Laura Roberts, Nancy West Evans, Barb Armstrong, and two students recommended by Superintendent Skjeveland—Jayden Wodarz and Ava Mellema. Mayor Cash will also be joining the roundabout beautification committee to offer her services. Per Administrator Hill the

committee will research funding, MnDOT regulations and what will be planted or placed on the ground. Committee recommendations will have to be approved by Council.

**MOTION BY MEMBER TRAYLOR AND SECONDED BY MEMBER HEGLUND TO APPROVE THE INTERESTED APPLICANTS FOR A COMMITTEE TO MANAGE THE ROUNDABOUT BEAUTIFICATION AS MNDOT LEAVES IT UP TO THE LOCAL COMMUNITY.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH; MEMBERS TRAYLOR, HEGLUND, LEWIS AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

- F. Consider approval of Resolution #2023-17-0911 supporting an application to the Hallett Trust from the Cuyuna Iron Range Heritage Network for park improvements at George H. Crosby Memorial Park.

Administrator Hill reported that we had been given a presentation on the monument for Mr. Crosby at the park by Tim Leonard and his great grandson earlier. The Cuyuna Iron Range Heritage Network is putting a grant application together for the Hallett Trust. The enclosed proposed resolution is for the granite monument for George H. Crosby, along with 2 picnic tables and 2 park benches in Crosby Memorial Park. The sign will be located on Highway 210. Mayor Cash asked if they would be their own judiciary.

Administrator Hill stated that they would. Member Traylor asked about the location of these items at the park. Administrator Hill said that will be a council decision. Member Lewis asked for clarification on the meaning of minor maintenance cost for Public Works. Administrator Hill said that he and PW Foreman Lueck had a discussion and an agreement about mowing and lawn maintenance. With everything being placed on a cement pad, it will make maintenance much easier. Member Lewis then asked if we would be responsible for maintenance of the park benches and picnic tables.

Administrator Hill explained that we would maintain them after the fact as they will be a City asset.

**MOTION BY MEMBER JARVELA AND SECONDED BY MEMBER LEWIS TO APPROVE RESOLUTION #2023-17-0911 SUPPORTING AN APPLICATION TO THE HALLETT TRUST FROM THE CUYUNA IRON RANGE HERITAGE NETWORK FOR PARK IMPROVEMENTS AT GEORGE H. CROSBY MEMORIAL PARK.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH; MEMBERS TRAYLOR, HEGLUND, LEWIS AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

G. Curb Cut and Driveway Access: Administrator Hill reported that The property owners at 508 1st Street SW and 512 1<sup>st</sup> Street SW would like the City to provide a curb cut for their driveway access to their parcel at 1<sup>st</sup> Street SW. Based on the past images we obtained, we believe there is evidence that parking was common in the location we are proposing to create a driveway. The cost for driveway construction is included in the cost of the street construction and is assessed 25% to the property owner and 75% to the City. The proposed improvement would be to knock down the curb, pour a 4' concrete apron and install class 5 aggregate to the property line at a width of 20'. Administrator Hill stated that a decision must be made as the concrete is going in at the end of this week. Bolton and Menk have been in touch with

the impacted citizens regarding parking during this project. 508 and 512 1<sup>st</sup> Street SW are both requesting curb cuts and driveways. 508 1<sup>st</sup> Street SW had originally been overlooked for said curb cut and driveway. Engineer Martin provided a drawing showing historical use for this area. Mayor Cash asked if 508 1<sup>st</sup> Street SW is willing to pay the 25%. Administrator Hill said, yes, they are. Mayor Cash also asked if there was an alley. Administrator Hill said there is an alley there. Mayor Cash shared that she has been asked why we are allowing front driveways when there is alley access. Member Traylor stated that he feels they should be allowed front driveway access. Administrator Hill said that we are basing everything from historical data.

The homeowners would have to provide an impervious pad for parking on their property to meet code. We would provide the curb cut, the apron, and class 5 to the property line. They would both have to add to that to meet their needs for parking. Member Lewis asked what determines who can ask for this moving forward? The total for the curb cut and apron is \$598.75. The City pays 75% of this and the homeowner will pay the other 25%. Administrator Hill stated that this one is the end as everyone else has been accommodated. Unfortunately, 508 1st Street SW had previously been missed on the original plans.

**MOTION BY MEMBER TRAYLOR, SECONDED BY MEMBER LEWIS TO APPROVE CURB CUT, APRON, AND INSTALL CLASS 5 AGGREGATE TO THE PROPERTY LINE AT A WIDTH OF 20' FOR 508 1<sup>ST</sup> STREET SW.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH; MEMBERS TRAYLOR, HEGLUND, LEWIS AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

H. Second Curb Cut and Driveway for 420 1<sup>st</sup> Street SW: Administrator Hill reported. Bolton and Menk received a request from 420 1<sup>st</sup> Street SW to install a second curb cut and driveway to their property. The preconstruction conditions did not show a second driveway where they are requesting it. If directed by Council, we would knock down the curb and add a 4' concrete apron behind the curb with the following recommendations:

- We have the contractor place a 10-ft. wide class 5 aggregate from edge of concrete apron to the property line.
- Property owner agrees to construct access and storage pad with appropriate materials.
- Property owner pays 100% for cost associated with second driveway access.
- City attorney would construct an agreement.

City Council can allow the second curb cut and driveway. Grass parking will not be allowed. Administrator Hill said staff and engineer recommends curb cut and concrete apron, class 5 thereafter, storage pad, and 100 percent of the costs paid by the property owner. Member Lewis questioned who would be inspecting this to make sure that they do not make it wider than allowed. Mayor Cash stated that they will be required to pull a permit for this project. Administrator Hill confirmed that we would get this to their property line and then they would need a permit to install the

driveway. Member Traylor questioned how wide the curb cut will be. Administrator Hill will have to verify this with the plans.

**MOTION BY MEMBER HEGLUND, SECONDED BY MEMBER TRAYLOR FOR CURB CUT AND DRIVEWAY FOR 420 1<sup>ST</sup> STREET SW WITH AN AGREEMENT WITH THE PROPERTY OWNER THAT THEY WILL PAY 100% OF THE COST OF THIS PROJECT.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH; MEMBERS TRAYLOR, HEGLUND, LEWIS AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**

## **8. Reports**

- A. Fire Department Report In Chief DeCent's absence, Administrator Hill reported. The City of Crosby is receiving an additional \$104,000 from the State of MN for Public Safety. That information has been sent down to the department heads and they will be proposing projects funded by these dollars either at the end of the year or the beginning of next year. There is no timeline for this funding to be spent as long as it is used for Public Safety.
- B. Hallett Center Report Mr. McLaughlin reported that the pool is open, and the water slide schedule is being set up tomorrow. A high school student was hired to be a lifeguard as she is red cross certified. She will come up after school, which will allow the pool to be open more.
- C. Library Report. Ms. Smith reported that a new water fountain is coming as their old one had been malfunctioning for a while. Funding for the water fountain came from SHIP and Crow Wing Energized. It will be arriving next week and will be installed pending Godfrey's schedule. They are currently laying low with the new flow of patrons after school started. Book club is starting up this month and there will also be a crafting group beginning at the end of the month. Ms. Smith is working to schedule some visits with the high school. They are also working on transferring books over there as needed. Ms. Smith has also made a book order for their media center this summer because there had not been one for a while. She will help them get some displays and organize the books when they come in. In addition, Ms. Smith is hoping to start up a book club that can meet at the high school after hours. Mayor Cash asked if the Media Center had been remodeled. Ms. Smith confirmed that it had. On Tuesday the Library will have their meeting with the Hallett Trust. They have two grant requests for them for operational support and then the Friends for Jingle Books for a matching grant. Mayor Cash inquired about the effects of having IT issues in August. Ms. Smith said that it mainly affected their ability to scan documents and they could not print from the Patron Computer Lab and were unable to access any of their files.
- D. Police Department Report. Chief VanHorn said that he would be happy to answer any questions. It has been busy, but things are starting to slow down with the traffic in town. Member Heglund inquired about the rash of recent vehicle break ins. Chief VanHorn stated that the break ins involved unlocked vehicles. He wanted to remind the

public to please lock your vehicles. Member Heglund said that he has heard that patrolling has slacked off uptown. Chief Van Horn stated that with their PT officer now working FT at another agency, there is not as much coverage. Member Heglund said he is hearing that it is more frequent late at night when the bars shut down. Chief Van Horn said that he has not heard that, but nothing has changed in the last couple of weeks. Member Traylor asked if Crosby gets any input with the study that the State is conducting on speed limits. Chief VanHorn clarified, no, they do not include us. He went on to state that Chief Rooney had tried to get the downtown speed limit lowered to 25 mph with no success. Member Traylor asked if we could send a letter as a Council. Administrator Hill said that he will put one together and will bring it to the next council meeting. Member Lewis said that the four-way stop also seems to be a problem as not everyone stops there. He then asked if we could propose having a flashing sign installed to make it more visible. Administrator Hill has spoken with Kenneth Hanson of MnDOT on signage in town. We have signs coming in from the north; there will be an extra sign on the south side from the north. There will be another one on 210 north bound to the four-way right on the corner of 2<sup>nd</sup> and 3<sup>rd</sup> Avenue--right at the end of the City Park. There will also be additional signage place at the crosswalk for the school. So those things have been addressed and we are adding signs. In regard to the flashing signs, MnDOT denied putting flashing signs at the four-way. Member Heglund agrees with Member Lewis on the benefits of the flashing stop signs as they catch your eye. Member Traylor said that we should add it to our written request and try again. Mayor Cash asked if they would be willing to install an additional overhead sign that covers the street and defines the turn lanes better from the north. Member Lewis said the problem is mainly Hwy. 6 from Emily. Mayor Cash voiced her concern over the safety of the City flower pots now that they are getting so tall. Visibility is getting more difficult when making a left turn from a side street onto Main Street. Could we move them to a corner where there is no left turn next year? Could we alternate them away from the lamp posts and set them in further as well? PW Foreman Lueck said that the Garden Club is meeting tonight to discuss when to take the flowerpots down. He has already begun suggesting that they plant flowers next year that do not grow quite as tall. PW Foreman Lueck will get a list of concerns and bring them to the Garden Club as guidance for next year's plantings. Mayor Cash suggested putting the pots on the right-hand side next year.

#### E. Public Works Department Report

PW Foreman Lueck added the new control panel for the 3<sup>rd</sup> Avenue NE lift station. It has been calibrated and is now online. Mayor Cash asked for a status report from the lawn committee regarding the new lawn at the Library. PW Foreman Lueck stated that they added black dirt and reseeded again last week. They will continue to do this until the lawn is established. Ms. Smith will schedule a weeding day with her outdoor volunteers as well. Mayor Cash asked if we reseeded with a perennial or quick seed. PW Foreman Lueck said it was more of mixture, both perennial and quick growth varieties. Mayor Cash commented that the grass looks much better down by the power station. Member Traylor said he had noticed a couple sunken areas down by the sidewalk that still need

some attention. An area next to a building that is settling and sunken in needs more fill and seed. Ms. Smith said that the automatic sprinklers come at about 4 a.m. Member Traylor asked about the condition of the concrete area to the east that had a square hole. PW Foreman Lueck said that they still have the post that went in there and will be pouring a new foundation for the sign so they can use that sign again. It will be going back up before winter. Member Traylor expressed concern over the safety of the open hole in the interim. Mayor Cash asked if it is the plan to oversee again in November. Public Works will reseed as often as they must. Member Heglund asked when the painting is going to get done or if they have given up on that. PW Foreman Lueck asked what areas were being referred to. Member Heglund stated he had mentioned this to Administrator Hill numerous times. Administrator Hill stated that Public Works has discussed this. Member Heglund stated it is still not being done. Mayor Cash said that she and Member Traylor had spoken about this as well and were wondering if there were specific areas that Member Heglund felt were missed. Member Traylor said he had mentioned some areas that needed to be redone but that would be next year's project. Member Heglund stated that Highway 6 has not been done and the area by City Hall down to the east. PW Foreman Lueck responded that City Hall had been done. Member Heglund told PW Foreman Lueck to go inspect that area. PW Foreman Lueck exited to do so. Mayor Cash asked what Member Lewis's opinion was on this. Member Lewis stated that the painting appears to be done where it needs to be. Member Heglund said that Highway 6 needs to be done. Member Lewis stated that the new business in Crosby needs to be painted as there are people parking there. Member Heglund stated that he thinks it looks ragged. Member Lewis does think that Public Works must start wrapping up the painting as leaves will be dropping soon and that will create a lot of additional work. Member Lewis stated if the main streets are done, the side streets can wait until next year, with the exception of Highway 6. PW Foreman came in from inspecting the curb painting. He stated that he thinks it was done correctly. Member Heglund disagreed. Member Heglund then asked PW Foreman Lueck why the streets weren't swept on Labor Day. Member Heglund said that he had spoken with Administrator Hill about this, and he mentioned that there was someone on vacation. PW Foreman Lueck countered that employees are allowed to go on vacation. Member Heglund stated that the streets should still be swept. He then asked PW Foreman Lueck why he did not sweep them. PW Foreman Lueck said that he was also on vacation. Member Heglund asked why there were three employees out on vacation before Labor Day and why the vacations were not staggered. PW Foreman Lueck stated that it was only one day with three employees gone, which still left four employees. Member Heglund stated that it was a big holiday weekend and that the streets did not get swept and that it was uncalled for. PW Foreman Lueck stated that they did sweep the week before that. PW Foreman Lueck asked Member Heglund if he wants the streets swept every day of the summer as that would be extremely expensive. Member Heglund stated that he wants them to sweep prior to every weekend as that is what had been done in the past. PW Foreman Lueck said that is what his department is doing. Member Heglund disagreed and stated that the PW Department should have been sweeping this spring when it was needed. PW Foreman stated that they had done that. Mayor Cash said that Member Heglund's comments were noted. Member Heglund said that he has another issue; who cuts the Hallet Center? PW Foreman Lueck stated that Public Works does, except around the community gardens. Member Heglund stated that he drives



around and checks on these areas every week and asked if Public Works trims. He told PW Foreman Lueck to go down and look at the fence as the weeds and grass are very high. He also mentioned the area where the players must sit is too high. Member Heglund said he told this to Administrator Hill who said that it was uncalled for, but that Member Heglund did not see anything happen after that. PW Foreman Lueck said he will investigate it.

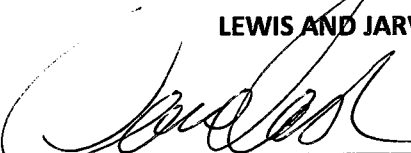
#### F. Mayor/Committee Reports

Mayor Cash had a letter of thank you from Sioux Line Depot Museum for the new sidewalk. She stated that it does look nice with the additional landscaping that was done. Member Heglund stated that they should be thanking Brian Jones for it as he was the one that did the work. Mayor Cash said we are now moving into fall with a lot of leaves falling. Administrator Hill did not have any additional reports. Member Heglund stated that he had one issue. He said that he has been receiving calls about the proposed dock. He also talked to two former council members who were on four years ago and the DNR had nixed a similar proposition at that time. Administrator Hill said that he has been in contact with Jacob Frie, the area hydrologist for the DNR and Administrator Hill showed him the plans and asked him if the DNR would have any issues with the dock park placement in the City of Crosby. Mr. Frie told him that there are no regulations and that it would be allowed. After further discussion, Administrator Hill clarified that he was instructed by the Council to contact the DNR, he did, and this was the answer that he was given. Mayor Cash stated that a slip that can be easily accessed will be of great value to a lot of people on the lake. Member Heglund asked City Attorney Langel who will be liable for this dock. The City Attorney stated that it depends on who owns it. Mayor Cash stated that it says right in the paperwork that Serpent Lake Association will carry the insurance. City Attorney Langel stated that the liability will flow with the agreement of the insurance. Member Heglund asked why the City would want to get involved with this. Mayor Cash stated that this was up for discussion at the last meeting, and it passed. Member Heglund stated that he was asking the City Attorney the question. City Attorney Langel stated that this is not a legal question, it was a decision by the City Council. Member Heglund said he was told to ask about the liability. City Attorney Langel said the liability has already been addressed.

#### 9. Adjournment

**MOTION BY MEMBER JARVELA AND SECONDED BY MEMBER LEWIS FOR  
ADJOURNMENT AT 7:09 P.M.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH; MEMBERS TRAYLOR, HEGLUND,  
LEWIS AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.**



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Diane Cash, Mayor



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Dianne Howard, Administrative Assistant