

Pursuant to due call and notice thereof, the Workshop of the Crosby City Council was held on Thursday, September 14, 2023, at 6:00 P.M.

Members Present: Mayor; Diane Cash, Council members; Vern Lewis, Jim Traylor, and Shawn Jarvela

Members Absent: Paul Heglund

Staff Present: Matthew Hill, Administrator Clerk Treasurer; Samantha Wodarz, City Utility billing Clerk; Phil Martin, City Engineer Bolton & Menk

Mayor Diane Cash called the meeting of the Crosby City Council to order at 6:00 P.M.

1. 1st and 2nd Street South improvement project

Administrator Hill stated the purpose of the meeting is to give clarity to the elected officials regarding the project and do some brainstorming of what is needed and what is not needed. The City Engineer Phil Martin and Andrew from Bolten & Mink are going to go through the information packet and then go through the project block by block, look at the overall area and the details.

Mr. Martin started off that this is a draft preliminary engineer's report. This report is also needed as a feasibility and when it is adopted as a final it can be used to schedule a public improvement hearing to take input from residence along the property. The report consists of looking at the existing condition of alley, paved roads, water and sewer, and other issues that might be of concern and what other utilities that are in the area such as Minnesota Power and Minnesota Energy. Much of the sanitary sewer is from the 19th century clay pipe, that was put in a 3-foot section, currently has cracks and root intrusion. The water main is vintage cast iron that was installed in the 40s and 50s, which has exceeded its typical life of 50 years. Cast Iron and the fittings could have led in them, and it is an initiative of the department of health to get rid of lead in water lines. The area's water main in many areas is under sized with piping at a 4-inch diameter, the department of health requires a 6-inch diameter minimum. Other issues would include do we have easements right ways in every area we want to be or do we have contaminated soils. The city will also have to get a variance from the Department of Health due to the standards of the lines having a requirement of 10-foot separation. This is not possible due to the ally's being only 12 to 20 feet wide. There is a lot of stuff in the alleys besides water and sewer lines such as gas lines, electric poles, communications lines, and people building structures with 0 setbacks. The variance will allow for 5-foot separation.

The proposed improvements will involve street and alley reconstruction, storm water reconstruction, and water and sewer lines replacement.

-Sanitary Sewer is going to be replaced with same size plastic pipe in 12-to-13-foot sections.

-The water main will be ductile iron pipes. Historically Crosby has used iron pipes instead of PVC pipe, would like to continue with ductile pipes as it is compatible with what has already been replaced.

The financing for this project the city has already chased. The city has public facilities funding which is based on city size and medium household income. Generally, they have low interest rates, example used was the water plant at 1.1% interest rate. There will also be assessments which will include 25% to the benefiting property and 75% to the city's general public through taxes. Water fund, sewer fund, and storm will be used to cover those elements. The total cost for the entire project will be 8.25 million dollars. The city would need to decide how to proceed if they would like to do this project over 2 years, 3 years or even a 5-year period if they agree on the proposed project.

Mayor Cash questioned if any of the streets will become narrower, because historically they have been in the past. Mr. Martin replied that they are not doing anything with sidewalks, the street width in return will not change.

Mr. Martin went over storm sewer issues in the area, street by street and where it goes, where there are issues and lack of and how they plan on correcting it. The issue without having proper storm drainage water sits on the road and damages it during freeze/thaw conditions, and flooding on different properties. He also mentions putting in some type of settling basins to treat the water before it goes into serpent, there are different programs that could possibly cover those costs.

On 2nd street Mr. Martin is proposing curb and gutter all the way down and will replace the existing curb and gutter. Discussed the different options with curb, gutter, storm drainage, in the area behind the hospital and around pumphouse point. Discussion on sidewalks what's needed, not needed, alternatives, and what can possibly be left the way it is. There are some easements required, possible property purchases, drainage permissions. They will not know anything until they start in the area, they don't really know what is there.

On 2nd street along the park Mr. Martin showed proposed angle parking that would add 24 parking spaces, and along the baseball field would add 20 parking spaces. Adding curbs, gutters, and boulevard on the north side of the street would eliminate parallel parking on that side of the street. If we don't do

angel parking, the curb and gutter will create parking issues, as it will narrow the road and might not be able to park on the south side either.

Member Lewis was concerned about the angle parking along the baseball field. The trees would have to be removed and more vehicles would be at risk of being damaged by balls. Mayor Cash suggested angle parking in front of city hall instead. Mr. Martin stated that he can show the cost for that option.

Discussion on what the PFA will be covering and what will have to be bonded out. Mayor Cash questioned the bid time of this project. Mr. Martin stated that it would be going out to bid in January of 2025. Mayor Cash suggested separating the project possibly in phases and putting out the project to bid for 2024. She suggested doing the 2 alleys and 1st street, from highway 210 to the library.

The council discussed that utilities are a priority over the surface work and requested that the work be separated into 3 phases:

1. 2 alleys which are between main street and first street, and 1st street and 2nd street.
2. 1st street from 3rd Ave to the library and 2nd street from cross to the east all the way to the end.
3. Non PFA funded which will be everything that does not have anything else besides storm.

The council requested that Mr. Martin prepare a bid for the 2 alleys by January. Mr. Martin stated that he thinks they could by January or February, but if they must assess the pavement portion which could delay the bidding. The report has to be approved and finalized, there needs to be a 30-day notice for an improvement hearing, have the hearing, then after that the council can tell them to go forward with the plans or make adjustments. If they go fast and get something to the council by the next meeting, the improvement hearing won't happen until late October.

The Council requested that Mr. Martin get a finalized phase one to the council, so they can get the notices out to residents.

With the current project they ran into an issue with the materials between 4th and 6th street, it now very good sand that drains well it has some clay and it does not dry out very well. They can't keep good compaction for the subgrade, if they pave it the road will end up breaking up in spots.

So, they have the following options:

1. They can ask the contractor to continue to turn it, farm it and continue to try to dry it out and hope whether is good.

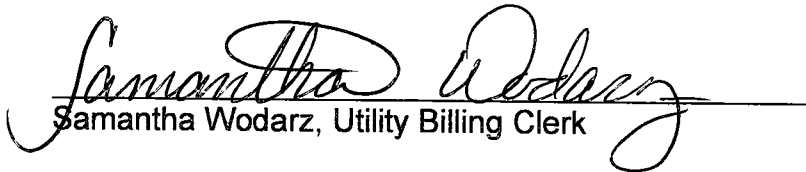
2. Spend money to beef it up, they use the soil contraction it would add 65,000.
3. Add fabric and 2 more inches of class 5 would add 17,000 to the project. They would pave just the first lift and would not do the sidewalk and continue it next year.

Since this is a workshop and they cannot make any decision about it, the council decided to hold a special meeting on Monday, September 18th at 5:30 pm. To see how the substrate dries out by end of the day Monday what the options are at that time and decide to spend the extra dollars to get it paved, and possibly wait to complete until next year.

2. Mayor Cash closed the workshop at 7:58 P.M.



Diane Cash, Mayor



Samantha Wodarz, Utility Billing Clerk