

**City of Crosby
Council Meeting
Monday, November 27, 2023
6:00 p.m.**

Pursuant to due call and notice thereof, the regular meeting of the Crosby City Council was held on Monday, November 27, 2023, at 6:00 p.m.

Members Present: Mayor Cash; Members Heglund and Jarvela

Members Absent: Members Traylor and Lewis

Staff Present: Matthew Hill, Administrator Clerk Treasurer and Dianne Howard, Administrative Assistant.

1. Called Regular Meeting to order at 6:01 p.m.

2. Pledge of Allegiance

3. Approval of the Agenda

MOTION BY MEMBER JARVELA AND SECONDED BY MEMBER HEGLUND TO APPROVE THE AGENDA.

A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH; MEMBERS HEGLUND AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

4. Consent Agenda

A. Approval of the Minutes from the November 13, 2023, Regular Meeting

B. Approval of Claims

C. Approval of Special Event Application for Cuyuna Chamber Ice Fishing Contest and Scorpion Homecoming at Crosby City Park on February 10, 2024

D. Approval of new liquor license application for Cana Wine Bar

E. Approval of Resolution 2023-25-1127 denying the vacation application for 1st Street S.E.

MOTION BY MEMBER HEGLUND AND SECONDED BY MEMBER JARVELA TO APPROVE THE CONSENT AGENDA.

A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH; MEMBERS HEGLUND AND JARVELA. THOSE VOTING NAY: NONE. MOTION CARRIED.

- 5. **Public Comments:** None.
- 6. **Unfinished Business:** None.
- 7. **New Business:** None.
- 8. **Reports**

- A. Engineer's Report

City Administrator Hill reported. 1ST Street S. and 4th Street N. Improvement: construction was concluded for the season in early November. The contractor was not able to complete the final paving due to unfavorable weather conditions. The tentative plan is to complete the final project by June 2024. During the winter months the City will allow one-way (westerly) traffic on the north side of 1st Street S.W. between 4th Avenue W. and 6th Avenue W.

SW Crosby Improvements: design efforts are proceeding on the alley project areas.

- B. Planning and Zoning Administrator's Report

Currently there is not a report due to the absence of active business.

- C. City Inspector Report

City Administrator Hill reported. To date, 130 permits have been issued in 2023.

Most recently, 105 1st Street SW wine bar was completed. The Heartwood expansion has the walls framed and is currently putting roof trusses on. The Victual expansion is nearly complete. 28 West Main Street has temporary public occupancy and will be able to open both sides of the mercantile stores. In conclusion, the City Inspector met with a contractor for a light salon renovation at 112 West Main Street.

There were 11 open code enforcement cases. One case was closed out this month. We conducted the public hearing for nuisance violations at the last council meeting and none of the respective residents were in attendance.

- D. Mayor/Committee Reports—Mayor Cash asked that City Administrator Hill set up a Mayors' Meeting in the next couple of weeks. The Roundabout Beautification Committee will meet in December. Mayor Cash reported that we did attend a meeting with CREDI regarding the MN Design Team event that will happen in the Spring. Member Heglund inquired if the new tires had been put on

the dump truck. Administrator Hill stated that the yellow truck is complete and that the others have been MNDot certified to date. Member Heglund questioned why the sander was behind the shop and not on the truck. Administrator Hill said it may be due to a repair, but he will follow up. Mayor Cash stated that December 11th will be the Truth in Taxation Hearing. Our last council meeting will be on Wednesday, December 27th at 6:00 p.m.

9. Adjournment.

**MOTION BY MEMBER JARVELA AND SECONDED BY MAYOR CASH TO
ADJOURN AT 6:08 P.M.**

**A VOICE VOTE: THOSE VOTING AYE: MAYOR CASH; MEMBERS
HEGLUND AND JARVELA. THOSE VOTING NAY: NONE. MOTION
CARRIED.**



Diane Cash, Mayor



Dianne Howard, Administrative Asst