

Pursuant to due call and notice thereof, the Regular Meeting of the Crosby City Council was held on Monday, August 11, 2025, at 6:00 p.m.

**Members Present:** Mayor Cash; Members Traylor, Heglund, Lewis and Jarvela

**Members Absent:** None

**Staff Present:** City Administrator Harren; Police Chief Van Horn; Fire Chief Jacobs; PW Working Foreman Ferrari; Jason Forbord, Deputy Clerk/Treasurer; and Dianne Howard, Administrative Assistant

**1. Call Regular Meeting to Order**

Mayor Cash called the regular meeting of the Crosby City Council to order at 6:00 p.m. Mayor Cash stated that all motions would be voted on by roll call vote. She also said that if a councilmember wishes to address the Council, they will need permission from the Chair prior to speaking.

**2. Pledge of Allegiance**

Mayor Cash led the Pledge of Allegiance

**3. Approval of the Agenda**

City Administrator asked that the word "Discuss" be struck from Consent Agenda 4.h.

**MEMBER HEGLUND MOVED TO APPROVE THE AGENDA WITH THE REVISION OF REMOVING THE WORD 'DISCUSS' FROM NEW BUSINESS 7.A. MEMBER JARVELA SECONDED THE MOTION. THE MOTION PASSED BY ROLL CALL VOTE 5-0**

**4. Approve Consent Agenda**

- a) Accept Donations and Acknowledge Donors
- b) Approve Minutes from July 28, 2025, Regular Meeting
- c) Approve August 4, 2025, Pre-Approved Claims
- d) Approve August 11, 2025, Claims
- e) Appoint Marsha Larson as Commissioner to the Crosby HRA per Mayor Recommendation for a term to expire August 31, 2029.
- f) Approve Police Department Staffing Requests
- g) Approve Public Works Department Staffing Requests
- h) Approve Fire Department Staffing Requests

**MEMBER TRAYLOR MOVED TO APPROVED THE CONSENT AGENDA. MEMBER LEWIS SECONDED THE MOTION. THE MOTION PASSED BY ROLL CALL VOTE 5-0.**

**5. Public Comments**

Nathaniel Deshayes addressed Council regarding his termination from employment with the City of Crosby.

Paul Perpich shared his concern over a text he received from an individual that he does not know and has never met over misunderstandings and hearsay that the individual believed affected his employment.

**6. Old Business—None.**

**7. New Business**

- A. Discuss/consider approval of PFA Draw Request No. 5/Pay Request No. 7 for the 2024 Crosby SE Alley Improvements

City Administrator Harren asked that the City Council approve Pay Request No. 7 in the amount of \$139,527.51 to Ryan Contracting and PFA Draw Request No. 5. Of that cost, \$56,299.35 is coming from our Clean Water Funding \$55,462 is coming from our Drinking Water Fund and \$27,765.97 is the City's responsibility.

**MEMBER HEGLUND MOVED TO APPROVE PAY REQUEST NO. 7 IN THE AMOUNT OF \$139,527.51 TO RYAN CONTRACTING AND PFA DRAW REQUEST NO. 5. MEMBER LEWIS SECONDED THE MOTON. THE MOTION PASSED BY ROLL CALL VOTE 5-0.**

**9. Reports**

- A. Police Chief

Chief Van Horn submitted his report. There were no questions from Council.

- B. Fire Chief

Fire Chief Jacobs submitted his report. There were no questions from Council.

- C. Hallett Center

GM McLaughlin submitted his report. There were no questions from Council.

- D. Library

Head Librarian Smith submitted her report. There were no questions from Council.

E. Public Works

PW Working Foreman Ferrari submitted his report. There were no questions from Council. Working Foreman Ferrari asked Council if anyone had recollection as to who built the bridges in the park. Mayor Cash recommended contacting Scott Sadusky, Building Official, for guidance.

F. City Administrator

City Administrator Harren submitted her report. There were no questions from Council. Administrator Harren shared that the bottle filler is in at Memorial Park.

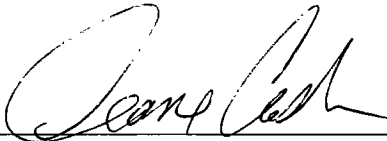
G. Mayor/Committee

Member Heglund asked about the workings of the City.

Member Jarvela said that he would like to thank Officer Hines for his fine service to the Police Department as well as to the community of Crosby as he was an outstanding police officer. Member Jarvela wished him success in his future employment.

**10. Adjournment**

**MEMBER TRAYLOR MOVED TO ADJOURN THE MEETING AT 6:19 P.M.  
MEMBER JARVELA SECONDED THE MOTION. THE MOTION PASSED BY  
ROLL CALL VOTE 5-0.**



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Diane Cash, Mayor



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Trish Harren, City Administrator