

MINUTES OF CITY OF CROSBY
PLANNING AND ZONING COMMISSION/BOARD OF ADJUSTMENT
REGULAR MEETING
April 18, 2022- 6:00 PM

1. Call to Order

Meeting called to order by Chair Peeples at 6:00 PM.

2. Roll Call

P	A	Member	P	A	Member
X		Linda Peeples (Chair)	X		James Peterson (Alternate)
X		Adam Carry (Vice Chair)	X		Chris Ryan (Council Liaison)
X		Shellie Wynn		X	Diane Cash (Mayor)
X		Vern Lewis		X	Matthew Hill (City Administrator)
X		Troy Patrick	X		Brittney Cotner (Zoning Administrator)

Public Present:

Chris Austin
 Kelsey Braun

Elect Chairperson and Vice-Chairperson:

Commissioner Peeples volunteered as Chairperson.

MOTION BY COMMISSIONER WYNN SECONDED BY COMMISSIONER CARRY TO APPOINT COMMISSIONER PEEPLES AS CHAIRPERSON. MOTION CARRIED 5-0

Commissioner Carry volunteered as Vice-Chairperson.

MOTION BY COMMISSIONER LEWIS SECONDED BY COMMISSIONER PETERSON TO APPOINT COMMISSIONER CARRY AS VICE-CHAIRPERSON. MOTION CARRIED 5-0

Additions or Deletions to Agenda

None.

MOTION BY COMMISSIONER LEWIS SECONDED BY COMMISSIONER CARRY TO APPROVE THE MEETING AGENDA AS PRESENTED. MOTION CARRIED 5-0.

Open Forum

None.

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Approval of Minutes

A. January 18, 2022, Regular Planning Commission Meeting

**MOTION BY COMMISSIONER LEWIS TO APPROVE THE MINUTES AS PRESENTED,
SECONDED BY COMMISSIONER CARRY. MOTION CARRIED UNANIMOUSLY.**

New Business

A. Chris Austin Plans Discussion

Austin explained his preliminary concept plans and is looking for feedback from the commission. The commissioners shared they had concerns about the amount of parking available on-site and questioned if there were any expected elevation changes.

B. Drive-Thru Ordinance Discussion

Cotner explained there had been an increasing number of inquiries on this use.

Commissioner Peeples questioned the definition of a drive-thru and explained the existing drive-thru locations in town are located on private property. Although Commissioner Peeples stated it is worth looking into, a change is not required from investigating the use.

Commissioner Carry stated architects and engineers assess these types of things for safety.

**MOTION BY COMMISSIONER WYNN SECONDED BY COMMISSIONER PATRICK TO
PROCEED WITH THE PROCESS OF INVESTIGATING THE USE OF DRIVE-THRUS.**

Further discussion: Commissioner Peterson questioned if this is a good thing since several already exist. Commissioner Peeples questioned if we should not at least consider it since there are interested parties. Commissioner Patrick questioned what the uses for drive-thrus are. Peeples asked Cotner to bring additional information to the next meeting with similar city ordinances on the service.

MOTION CARRIED 5-0.

C. Types of Permits Discussion

Cotner reported on the types of permits within the Planning and Zoning Department, which ones the Planning Commission would review, and which ones require recommendations to the City Council.

69 Commissioner Lewis inquired about the process for Planning Commission members
70 to bring forth an ordinance amendment discussion. Commissioner Peoples stated
71 this could be done by requesting it be added to the agenda.

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73 **Public Hearing(s)**

74 None

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76 **Old Business**

77 None

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79 **Monthly Staff Report**

80 Cotner updated the golf cart rental discussion from the January meeting. This is currently an
81 allowed use with a Conditional Use Permit. The applicant has been notified and will be
82 proceeding in the coming months.

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84 **Adjourn**

85 **MOTION TO ADJOURN BY COMMISSIONER CARRY, SECONDED BY COMMISSIONER**
86 **PETERSON.**

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88 Meeting adjourned at 7:32 PM.