

City of Crosby

Planning and Zoning/Board of Adjustment Commission

Minutes

May 16, 2022

Pursuant to due call and notice thereof, the Regular Meeting of the Crosby City Planning & Zoning Commission was held on Monday, May 16, 2022, at 6:00 p.m. at City Hall.

Members Present: Chairperson Peeples, Commissioners Patrick, Wynn, Carry, Lewis and Alternate Commissioner Peterson.

Members Absent: None

Staff Present: Mathew Hill, Administrator Clerk-Treasurer; Stephanie Winegarner, Utility Billing Clerk, Planning & Zoning Coordinator, Brittney Cotner

1. **Call Regular Meeting to Order:** Commissioner Peeples called the Meeting of the Crosby City Planning & Zoning Commission to order at 6:00 p.m.
2. **Pledge of Allegiance:** Commissioner Peeples led with the Pledge of Allegiance.
3. **Addition or Deletions to Agenda:** None
4. **Open Forum**

None.
5. **Approval of the Minutes: MOTION BY COMMISSIONER CARRY AND SECONDED BY COMMISSIONER WYNN TO APPROVE THE MINUTES AS PRESENTED WITH CHANGES TO LINE 22 CHANGING PETERSON TO WYNN AND LINE 86 CHANGING PETERSON TO LEWIS. A VOICE VOTE: THOSE VOTING AYE: COMMISSIONERS PATRICK, WYNN, CARRY AND LEWIS. THOSE VOTING NAY: NONE. MOTION CARRIED**
6. **New Business:** None
7. **Public Hearing(s):** None
8. **Old Business**

A. Drive Thru Ordinance Discussion: After much debate and discussions to the drive thru ordinance, the commission decided three conditions to the drive thru ordinance.

1. A permit will be required with a nominal fee
2. Only allowed in zoning districts B1 & B2
3. Both walk ups and drive ups are allowed.

Planning & Zoning Coordinator, Brittney Cotner will schedule a public hearing for the ordinance changes.

9. **Staff Report Upcoming Applications:** P&Z Coordinator, Brittney Cotner, touched on a potential used car lot application. They will need a conditional use permit. Business owner Troy Kochevar had inquired about renting golf carts; he hasn't responded yet. The commission is not interested in restricting short-term rentals at this time.

The commission touched on the topic of storage structures on residential properties. An accessory storage unit can be on a property for no more than 90 days per year.

A building permit is only good for 6 months; Administrator Hill clarified that an initial building permit is 6 months, but an extension may be granted for another 6 months if work has commenced and there wasn't a lull in the building for more than 6 months; may extend a year if necessary.

Resident Shellie Wynn spoke about the fact that the signs for Delivery Trucks only hasn't been installed on the back side of the new Super One. She feels it is a safety issue with non-commercial vehicles using that access in and out of the store's parking lot. There was talk of the speed limit on Highway 6 in front of the new grocery store. MNDOT should be posting lower speed limit signs.

**MOTION BY COMMISSIONER WYNN AND SECONDED BY COMMISSIONER PATRICK TO ADJOURN AT 7:07 P.M.
A VOICE VOTE: THOSE VOTING AYE: COMMISSIONERS WYNN, PATRICK, CARRY AND LEWIS. THOSE VOTING NAY: NONE. MOTION CARRIED.**

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Linda Peeples, Chairperson

S Winegarner, Utility Billing Clerk