



Department:	Fire Department
Reports To:	Fire Chief
Supervisory Duties:	None
Last Updated:	August 13, 2018

Position Details

The Fire Fighter responds to fire and medical emergencies and assists with fire prevention, fire suppression, fire training, rescue and emergency medical services, disaster response, inspection and investigation, and public education to minimize the loss of life and property to the property owners of Crosby, townships and municipalities which the Crosby Fire Department provides fire services.

Emergency Response

- Respond to fire and medical emergencies as assigned.
- Direct firefighters in medical emergencies and fires.

Customer Service

- Follow up on complaints and other matters of public interest related to the City services and maintenance.
- Deals courteously, effectively and tactfully with the public.

While these duties are the primary focus of the position, we believe strongly in teamwork, and employees will be called upon to perform a variety of duties as part of their role with the City.

Position Requirements

Education

High School Diploma or GED

Requirements

- Possess basic computers skills.

Licenses/Certifications

This position will require the acquisition and maintenance of the following additional certificates/licenses:

- Fire Fighter I

Physical and Mental Requirements

Physical demands include: standing, walking, sitting, reaching with hands and arms, climbing, crouching, kneeling, or crawling. The employee must have the ability to regularly lift and/or move up to 60 pounds. Employee must meet the physical testing requirements for a Fire Fighter established by the Fire Department. This position is exposed frequently to driving, wet conditions, exposure to moving mechanical parts and equipment. Some work requires arms above shoulders and climbing. This type of work entails considerable mental effort and stress with over 40% of the time of a typical workweek spent working with moderate detail and ability to frequently meet moderate deadlines.

Fire Fighter

The physical demands described here are representative to those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations can be made to enable individuals with disabilities to perform the essential functions.

Working Conditions

Most work is performed in an outside, throughout the community and rarely in an office environment. Work includes continuous use of a personal or City equipment and vehicles. Occasional exposure to annoying odors. There is frequent exposure to hostile, aggressive or violent behavior by members of the public.

The work environment characteristics described here are representative to those an employee encounters while performing essential functions of this job. Reasonable accommodations can be made to enable individuals with disabilities to perform the essential functions.

Competencies Common to All City Positions

- Develop, maintain a thorough working knowledge of, and comply with all departmental and applicable City policies and procedures
- Demonstration through example, the spirit of service, excellence, and integrity expected from all staff.
- Develop respectful and cooperative working relationships with co-workers, including a willingness to assist newer staff so job responsibilities can be performed with confidence as quickly as possible.
- Confer regularly with and keep immediate supervisor informed of all important matters which pertain to the applicable job functions and responsibilities.
- Represent the City of Crosby in a professional manner to the public, outside contacts, and constituencies.