

City of Crosby ~ 2 Second Street SW ~ Crosby, MN 56441
 Telephone: (218) 546-5021 ~ Email: ubclerk@cityofcrosby.com

For City Clerk's Office Use Only:	
App. Rec'd Date:	
Service Start Date:	
Meter Read:	
Dated:	By:

Application for Water/Sewer/Refuse Service

<ul style="list-style-type: none"> I/We understand that payment for water/sewer/refuse service is due by the 25th of each month. The water & sewer bill is based on actual usage; Refuse Service is billed for the month ahead (and will not be prorated). I/We agree to provide the City Clerk's Office with my forwarding address and the final payment within 10 days of the date of the last bill. I/We also understand that my service may be disconnected for non-payment after the 25th of each month. I also agree to pay a \$75.00 reconnect fee if my water/sewer service is disconnected. 	
Closing Date	
Date Service Requested	
Property Owner Name	
Service Address	
Daytime Phone:	Other Phone:
Property Owner Mailing Address (If different from service address) Property	
Property Owner E-MAIL address	
Renter Name	
Renter E-MAIL Address	
Number of Occupants in this Household	Adults Children
Heat Source	Hot Water / Forced Air / Electric

Pets: Do you own Dogs/Cats? Yes _____ No _____
 Annual licenses are **REQUIRED**; \$10 annual fee (January 1 - December 31)
Proof of current rabies vaccination is required for the license to be issued

Refuse

Cart Size: (Refuse service will begin on the 1st day of each month)

- ◇ 40 Gallon; \$15.95 per month
- ◇ 68 Gallon; \$19.47 per month
- ◇ 96 Gallon; \$23.28 per month

OFFICE USE ONLY:
 System _____ start date _____
 Cart List _____ monthly-no proration

- ◇ Homeowner will occupy the home
- ◇ Rental - Long Term
- ◇ Rental - Short Term (30 days or less)
- ◇ Vacation Rental

The above information is true to the best of my knowledge and I understand that falsification of the information contained herewith may result in termination of my water, sewer and refuse service.

Signature of Head of Household	Date
---------------------------------------	-------------

By signing this application, you are verifying that you understand that this is a monthly bill.
 Payment is due on the 25th of each month. Bills NOT paid by the due date will be subject to a late payment penalty of 10% of the unpaid balance per month.

City of Crosby

2 Second Street SW
Crosby, Minnesota 56441

The utility bill that we produce monthly is for water, sewer and storm. Please complete the enclosed application for services.

The monthly bill is due on the 25th of EVERY month. You can view /pay your billing online at our web-site through the Xpress Bill Pay link.

Other utilities that need to be contacted:

- MN Energy Resources is the natural gas company in Crosby 800-889-9508
- MN Power is the electric company in Crosby 800-228-4966

Brittney Cotner, Sourcewell; Planning and Zoning Administrator – new structure build, any exterior work or signage (changing the footprint of the building / changing the impervious coverage of the ground on your property.

planning@cityofcrosby.com / 218-541-5294

Scott Sadusky, Building Official, new structure build, any remodeling projects

ssadusky@hotmail.com / 612-986-7644

Your refuse service is considered *commercial*.

Below is a list of refuse haulers that the city of Crosby contracts with for *commercial* refuse service.

Crosslake Rolloff PO Box 695 Crosslake, MN 56442 www.crosslakerolloff.com Phone: 218-692-3902	Garrison Disposal, Inc./ Nisswa Sanitation PO Box 308 Aitkin, MN 56431 www.garrisondisposal.com Phone: 218-937-6435
Green Day Rolloff Services 6157 Pine Beach RD Brainerd, MN 56401 Phone: 218-825-8141	Range Disposal, Inc PO Box 535 Deerwood, MN 56444 www.rangedisposal.com Phone: 218-546-5200
Waste Management 7968 Industrial Park Road Baxter, MN 56425 www.wm.com Phone: 833-299-2918	Waste Partners PO Box 677 Pine River, MN 56474 www.wastepartnersinc.com Phone: 218-587-8727

Please let us know if you have ANY questions: ubclerk@cityofcrosby.com / 218-546-5021



Understanding your monthly Utility Bill:

W1	Water 1	Actual water usage
W2	Water 2	If you have a sprinkler meter installed this is the actual water usage
WB	Water Base	Monthly fee
SW	Sewer	Based on actual water usage – ALWAYS MORE than water
SB	Sewer Base	Monthly fee
DT	Retire Refuse Debt	Recover Refuse Fund Deficit
RD	Refuse Chg Admin	Administrative fee charged on your Refuse
RC	Refuse Charge	Monthly fee – based on your refuse cart size
SF	State Water Fee	Annual fee billed in July each year
SD	Storm Drainage Utility	Monthly fee
RT	Refuse Tax	Monthly fee
WP	Water Penalty	If payment is not made by the due date, this fee is charged
SP	Sewer Penalty	If payment is not made by the due date, this fee is charged
RP	Refuse Penalty	If payment is not made by the due date, this fee is charged
SP	St. Wtr Fee Penalty	If payment is not made by the due date, this fee is charged
DP	Storm Drain Penalty	If payment is not made by the due date, this fee is charged

City of Crosby

2 Second Street SW
Crosby, MN 56441
(218) 546-5021

www.cityofcrosby.com

Silent Leaks

Unless you have reasons that your water usage would be higher during this time, we recommend that you check your home for water leaks

- Put a few drops of food coloring in your toilet tank(s); if the color gets into the toilet bowl (without a flush) - you have a silent leak.
- Read your water meter (and write it down) before retiring at night, in the morning before you use any water, read the meter again, if there is an increase in the number, you have a leak.
- Have you had visitors? We tend to see higher water usage during the holidays
- Have you been watering your lawn / garden?
- Do you have a water softener that may be cycling too often?
- Do you have an ice maker that may be cycling too often?
- Is your toilet running?

City of Crosby
2 Second Street SW
Crosby, MN 56441
(218) 546-5021
www.cityofcrosby.com

Water needs to flow
through each meter
separately.

2nd Water Meter

(There are no sewer fees charged on water usage through this outdoor water meter)

- ✓ Water Meter will be purchased through City Hall for \$300.00 (this includes 7.375% sales tax).
 - Price increase July 12, 2021
- ✓ Home owner hires their own Plumber to install the 2nd water meter; at their own expense
- ✓ Once installation is complete; our Water Department Operator will come into your home and inspect the installation and make sure that we can read the meter through our radio read system. Questions during installation can be directed to our Water Operator by calling: 218.839.6592
- ✓ Please contact City Hall 218.546.5021 if you are interested in purchasing this meter. One week lead time is appreciated, as meters are not kept at City Hall.

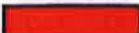

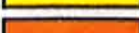
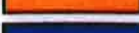
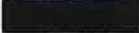
v. 2021 07 12

Water Use Habits

	<i>Typical Usage</i>	<i>Good Water-Saving Habits</i>
<i>Showering</i>	20-40 gallons <i>(5 gallons per minute)</i>	5 gallons <i>(wet down, soap up, rinse off)</i>
<i>Tub Bathing</i>	36 gallons	10-15 gallons <i>(low-level)</i>
<i>Toilet Flushing</i>	6 gallons	1.6 gallons with new standard toilet
<i>Teeth Brushing</i>	2 gallons <i>(tap running)</i>	1 pint <i>(wet, brush, rinse briefly)</i>
<i>Hand Washing</i>	2 gallons <i>(tap running)</i>	1 gallon <i>(fill basin, rinse briefly)</i>
<i>Shaving</i>	3-5 gallons <i>(tap running)</i>	1 gallon <i>(fill basin, rinse briefly)</i>
<i>Dish Washing</i>	20 gallons <i>(tap running)</i>	5 gallons <i>(wash, rinse, in pan or sink)</i>
<i>Automatic Dishwasher</i>	15 gallons <i>(full cycle)</i>	DO ONLY FULL LOADS
<i>Clothes Washer</i>	36-60 gallons <i>(full cycle)</i>	DO ONLY FULL LOADS
<i>Outdoor Watering</i>	5-10 gallons <i>per minute</i>	Be sensible

UNIFORM COLOR CODE

FOR MARKING
UNDERGROUND UTILITY LINES

	PROPOSED EXCAVATION
	ELECTRIC POWER LINES, CABLES, CONDUIT AND LIGHTING CABLES
	GAS, OIL, STEAM, PETROLEUM OR GASEOUS MATERIALS
	COMMUNICATION, ALARM OR SIGNAL LINES, CABLES OR CONDUIT
	POTABLE WATER
	RECLAIMED WATER, IRRIGATION AND SLURRY LINES
	SEWERS AND DRAIN LINES
	TEMPORARY SURVEY MARKINGS

CALL BEFORE YOU DIG!



1-800-252-1166
www.gopherstateonecall.org



- Excavators are required to hand dig a minimum of two feet on either side of a marked facility.
- An excavator may not use a locate more than 14 calendar days from the excavation commencement time, unless the excavator has made previous arrangements with the operators affected to periodically verify, refresh or remark the locate.
- If during the course of excavation project an underground facility is damaged, in addition to calling 911, it is the excavator's responsibility to immediately notify the facility owner directly.

651-454-0002
Metro

800-252-1166
Toll Free